Minutes of the IQAC Meeting (Internal Members) held on 23-04-2022 at 3.00 pm.

Members Present:

Name of the Member
Chairperson: Dr. Guduru VNSR Ratnakara Rao , Principal
Dean Student Affairs: Dr. Ch. Rambabu , Professor, EEE
Dean R&D: Dr. V. S. Naresh. , Professor, CSE
HOD CE: Dr. G. Radhakrishnan, Professor, CE
HOD EEE: Dr. D. Sudha Rani , Professor, EEE
HOD ME: Dr. M.V. Ramesh , Professor , ME
HOD ECE: Dr. E. Kusuma Kumari , Professor, ECE
HOD CSE: Dr. D. Jaya Kumari , Professor, CSE
HOD BS&H: Sri N. Raja Sekhar , Assoc. Professor, BS&H
HOD MBA: Mr. D. Naveen Kumar , Asst. Prof., MBA
Section Head, Mathematics: Sri. SK. Dhana Prasad, Asst. Prof., BS&H
Section Head, English: Dr. T. Sujani, Assoc. Professor, BS&H
Section Head, Physics: Dr. K. Jagadeesh, Sr. Asst. Prof., BS&H
Section Head, Chemistry: Ms. S S V Sumalatha, Asst. Prof., BS&H
Sri K.N.H. Srinivas, Assoc. Professor, ECE
Controller of Examinations: Sri Ch.V.S.R. Gopala Krishna, Sr.Asst.Prof., EEE
Sri Ch. Narayana Rao, Administrative Officer
Student Representative: Mr. Vallabaneni Akhil- 19A81A0244-   EEE
IQAC Coordinator:Dr. G .Loshma , Professor, CSE

Principal extended a warm welcome to all the members.

The meeting is chaired by the Principal.

Item: Finalization of Best Outgoing Student Award Proforma for 2022

- As per the suggestions given by the members, the Best Outgoing Student Award Guidelines and Proforma for 2022 Outgoing Batch was modified as mentioned in Appendix-I

(Dr. Guduru VNSR Ratnakara Rao)
PRINCIPAL

Copy to: Above Members | Office, Circular File | Director, Technical for Information
Secretary for Information | President for Information

Vision
To be a premier technological institute striving for excellence with global perspective and commitment to the nation.
Mission
- To produce Engineering graduates of professional quality and global perspective through learner-centric education.
- To establish linkages with government, industry and Research laboratories to promote R&D activities and to disseminate innovations.
- To create an eco-system in the institute that leads to holistic development and ability for life-long learning.

SRI VASAVI ENGINEERING COLLEGE(Autonomous)
Pedatadepalli, **TADEPALLIGUDEM – 534 101,** W.G. Dist, (A.P.)

Application for the Award of the Best Outgoing Student (2021-22)

Name of the Candidate:

Department: **Roll No.:**

Contact No.:   **Email-id:**

PHOTO	About Me (not more than two to three lines)

A. Academics (Maximum 55 Marks)

S.No	Semester	SGPA	CGPA
1.	I Semester		
2.	II Semester		
3.	III Semester		
4.	IV Semester		
5.	V Semester		
6.	VI Semester		
7.	VII Semester		

Marks* out of 55 for the Award:
(Note: Marks* to be awarded by the Committee)

Normalized Marks =
(CGPA of the student)/ (Department Topper CGPA) x 55

Pursuing Honours/Minors Degree (05 Marks):

Qualification in GATE/CAT/MAT/GRE etc. (Maximum 05 Marks)

    Score: **Rank:**

B.   **Co–curricular Activities (Maximum 15 Marks*)**
        [Conference, Journal, Paper/Poster Presentation, Technical Quiz, Hackathon, Product Design etc.]

    a.   **Paper Publications** (Maximum 3 marks per paper)
- State your status for each paper-First author or second author or third author
- Only Publications in reputed conference/journals will be considered

Name of the Journal/ Conference	Title of the paper and Authors	*Marks**

    b. Winner in Inter-College Co-curricular activities (Max. 3 marks per event)

Name of the Event	Place of Event	Prize	Details of the Event	*Marks**

    c. Winner in Intra-College Co-curricular activities (Max. 2 marks per event)

Name of the Event	Prize	Details of the Event	*Marks**

    d. Winner in Intra-Department Co-curricular activities (Max. 1 mark per event)

Name of the Event	Prize	Details of the Event	*Marks**

e. Details of Departmental Seminars delivered outside Curriculum:
(Max. 2 marks per seminar- maximum 2 seminars)

f. Details of Serving as Class Representative :
(Max. 2 marks per Semester-maximum 2 Semesters)

g. Professional Body Membership:
(1 mark per membership)

h. MOOCs Certifications:
(Max. 2 marks per Certification)

i. Internship / Consultancy :
(Max. 2 marks per Internship of 4 weeks)

j. Awards / any other significant contributions:
(Max. 2 Marks)

C. Extracurricular Activities (Maximum 15 Marks*)
[Sports, Dance, Music, General Quiz, Short Film etc.]

a. **Selection in University Team: 1. Individual**   (3M)

                                            2. Group   (2M)

b. **Outside the College**

   I/II Prize Won(Indicate Individual Event/Group Event**)**

   1.

   2.

   3.

   Participation

   1.

   2.

   3.

c. **Within the College**

   I/II Prize Won (Indicate Individual Event/Group Event**)**

   1.

   2.

   3.

   4.

d. **Tech Fest Coordinator: College Level (2 Marks)**

<div align="center">**Dept. Level   (1 Mark)**</div>

e. **Any other Coordinator: College Level (2 Marks)**
<div align="center">**Dept. Level   (1 Mark)**</div>

f. **Committee Member (1 Mark per committee):**

g. **Participation in NSS / Blood Donation/ Other Social Service Activity(Max. 2 Marks):**

h. **Awards / any other significant contributions (Max. 2 Marks)**

<div align="center">**DECLARATION**</div>

I hereby declare that all the details furnished above are true to my knowledge. I forfeit the award if I furnish wrong information.

Place: **Signature of the Student**
Date:

D. **Recommendations of the HOD :**

                                                                    Signature of the HOD

E. **Recommendations of the BOS Award Committee :**

Marks Awarded (Maximum 5 Marks) : _____

                                                                    Authorised Signatory