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Bylaws of The Royal Astronomical Society of  
Canada Saskatoon Centre Incorporated

Article I

Members

1. Membership in The Royal Astronomical Society of Canada Saskatoon Centre Incorporated (hereinafter the "Centre") shall be open to all persons who are interested in astronomy and there shall be five classes of membership (no member can belong to more than one class), namely:

- (a) Ordinary Member: as prescribed in the bylaws of the Royal Astronomical Society of Canada (hereinafter the "Society") unless otherwise set out in the Articles of the Centre.
- (b) Youth Member: as prescribed in the bylaws of the Society unless otherwise set out in the Articles of the Centre.
- (c) Life Member: as prescribed in the bylaws of the Society unless otherwise set out in the Articles of the Centre.
- (d) Associate Member: is a person who:
  - i) has submitted the required application form;
  - ii) has paid the annual associate fee of the Centre as determined from time to time;
  - iii) has satisfied Centre Council that he or she is the spouse or child of an Ordinary Member or Life Member in good standing; and
  - iv) is him or herself in good standing with the Centre.

Associate Members shall not be members of the Society but, as Centre members, shall have full Centre privileges and benefits including, without limitation, the use (in common with all other members) of the Centre resources and facilities, coverage under the Centre insurance policies as stipulated therein and the right to run for Centre office. Notwithstanding the foregoing, Associate Members shall not be entitled to receive any Centre or Society publications, nor shall they have any Society privileges, nor shall they be entitled to vote upon any matter designated as a Society matter by Centre Council and nor shall they be entitled to run for or hold any Centre office, any position on Centre Council or any office mandated by the Society from time to time. The purpose of associate membership is to encourage and facilitate family participation in the Centre organization

and its activities without imposing the financial burden of Society membership for each member of the family.

- (e) Temporary Member: a person who:
- i) has submitted the required application form;
  - ii) has paid the temporary membership fee of the Centre, if any, as determined from time to time; and
  - iv) is in good standing with the Centre.

A Temporary Member shall be one non-renewable period of time as set by Centre Council from time to time not to exceed six months. Temporary Members shall not be members of the Society but, as Centre members, shall have full Centre privileges and benefits including, without limitation, the use (in common with all other members) of the Centre resources and facilities, coverage under the Centre insurance policies as stipulated therein and the right to run for Centre office. Notwithstanding the foregoing, Temporary Members shall not be entitled to receive any Society publications, nor shall they have any Society privileges, nor shall they be entitled to vote upon any matter designated as a Society matter by Centre Council and nor shall they be entitled to run for or hold any Centre office, any position on Centre Council or any office mandated by the Society from time to time. The purpose of temporary membership is to facilitate membership promotion, by permitting prospective members of the Society to become familiar with the operation of and the rights and services offered by the Centre without being required immediately to become members of the Society.

2. Annual Society membership fees shall be paid by the respective member as required by the Society and the annual Centre surcharges as set by Centre Council from time to time shall be due and payable at the same time and along with the annual society membership fees.

3. Ordinary, youth and life membership in the Centre shall also constitute the recipient thereof a member of the Society and entitle such member to all the rights and benefits associated therewith.

4. Application for membership shall be made to the Membership Coordinator or such other officer as determined by Centre Council from time to time. Upon being satisfied that all the requirements for membership have been complied with, the Membership Coordinator shall, at the earliest reasonable date, approve the candidate for membership.

## Article II

### Centre Council

1. The management, control, government and administration of the property and affairs of the Centre shall be vested in and exercised by the Centre Council.
2. The Centre Council shall consist of a minimum of four and a maximum of 20 councilors as determined by the members from time to time. Centre Council shall be elected by the general membership of the Centre (in person or by proxy) and shall at the very least consist of those persons holding the following offices:
  - a) President
  - b) Vice-President
  - c) Secretary
  - d) Treasurer

Centre Council members shall be considered directors of the Centre and shall have all the rights and responsibilities of directors prescribed by law.

3. The Centre Council shall have power to fill any vacancy therein by election of any other member of the Centre who shall hold the vacant position for the unexpired time of the position so replaced.
4. The Centre Council shall, at least once a year, give a full and complete report of its activities at a meeting of the Centre.

## Article III

### Officers

1. Except for the Past President, if available, the officers of the Centre shall be elected at the annual meeting of the Centre and shall hold their positions for a term of one year or until the next annual meeting.
2. To be eligible for election to any office of the Centre the member must be in good standing and be of the full age of 21 years.
3. The duties of the officers shall be:
  - (a) President - to carry out all those duties and functions ordinarily incident to the said office in particular to call and preside at all regular and special

meetings of the Centre and Centre Council and to call special meetings on written request of seven members of the Centre.

- (b) Vice-President - to perform the duties of the President in the event of his absence, resignation or inability to perform his duties.
- (c) Secretary - to carry out all those duties and functions ordinarily incident to that office and in particular to make and maintain accurate records of all proceeding, meetings and transactions of the Centre, Centre Council or other committee of the Centre; to attend to all correspondence of the Centre; to make such reports as are required to the Secretary of The Royal Astronomical Society of Canada, 1968 and to issue membership cards to the members of the Centre
- (d) Treasurer - to carry out all those duties and functions ordinarily incident to that office and in particular to be responsible for the financial activities of the Centre; to remit to the Treasurer of the Royal Astronomical Society of Canada, 1968 the appropriate portion of membership fees as is more particularly set out in the bylaws of the said Society and to prepare and submit to each annual meeting of the Centre a complete financial statement in respect to the Centre.
- (e) All other Officers - to perform such functions and serve in such capacities as the membership or the Centre Council shall direct so that the objects of the Centre may be more readily achieved.

#### Article IV

##### Meetings

1. The annual meeting of the Centre shall be held between the first day of October and the thirty-first day of December of each year at such time and place as the Centre Council shall determine.
2. General meetings of the Centre and Centre Council meetings shall be arranged for and convened on numerous occasions throughout the year as required by law and otherwise, as determined by Centre Council.
3. Notice of each Centre Council meeting shall be sufficiently given if published in any newsletter of the Centre circulated anytime before the meeting and, unless otherwise required by law, notice of each general meeting of the Centre shall be sufficiently given if published in any newsletter of the Centre circulated not more than 50 days and not less than 15 days before the meeting.

4. Quorum at general meetings of the Centre shall be 10 members.
5. Quorum at Centre Council meetings shall be three.
6. At all meetings procedure shall be governed by Roberts Rules of Order unless otherwise provided for herein or hereunder.

#### Article V

##### Amendments to Bylaws

1. These bylaws may be amended by special resolution of members present at any general meeting, provided there is in attendance the necessary quorum, and also provided that 14 days written notice specifying the intention to propose the amending resolution has been given to the Centre Council but shall not become effective until adopted by ordinary resolution of National Council.

#### Article VI

##### The Bylaws of The Royal Astronomical Society of Canada

1. Unless otherwise provided herein the bylaws of The Royal Astronomical Society of Canada shall apply to the Centre mutatis mutandi.

Dated at Saskatoon Saskatchewan this 17<sup>th</sup> day of March, 2008.