



Al Balagh Trading & Contracting Co


JOINING DUTY FORM FOR STAFF

Doc No : F 119

Rev No : 01

Date : 17.10.16

Employee Name	test			
Employee Number		Un comment Please attach your recent photograph here		
Designation	111 DES OIL AND GAS			
Division	AL DIV ONE			
Local Contact No				
Recruited Through	Consultancy			
Date Of Birth				
Date Of Landing (Sponsored Staff)				
Date Of Joining				
Passport Number				
Passport Validity				
Sponsored / Local Staff	Sponsored			
Resident Permit Number (Local Staff Only)		Validity		
Present Sponsor (Local Staff Only)				
Location Of Stay				
Telephone (Country Of origin)	9847909090			
Email ID	aa@aa.mm			
Father's Name	AA			
Father's Occupation	aaa			
Permanent Residential Address	AAA BBB CCC			
In case of Emergency, Contact	PP III UUU			
Nationality	ETHIOPIA			
Blood Group :	Marital Status :			
Spouse Name		Occupation		
No of Children	: 0			

 AL-BALAGH التجارة والتطوير	JOINING DUTY FORM FOR STAFF		
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Have you suffered from any major illness? YES / NO If Yes, please give details :					
Have you applied for an employment with AL-BALAGH OIL & GAS earlier? YES/NO if yes, please give details :					
Are you related to any past / present employee / director of this Company? YES / NO :					
EDUCATIONAL QUALIFICATION					
Qualification	Institution Name & Place	Year & Month of passing	Degree /Diploma Received	Specialization	Percentage
State Board					
WORK EXPERIENCE					
Total Work Experience in Years:			GCC Experience:		
1. Name & Address of Last Employer	SSSS, SSSS				
Date of Joining	11-04-2019	Date Of Leaving			
Designation	SS	Take Home Salary			
2. Name & Address of Last Employer	SSSS, SSSS				
Date of Joining	11-04-2019	Date Of Leaving			
Designation	SS	Take Home Salary			
3. Name & Address of Last Employer	SSSS, SSSS				
Date of Joining	11-04-2019	Date Of Leaving			
Designation	SS	Take Home Salary			
VISA					
Visa Type		Visa No.		Valid Up to	
1. References : (Two references other than relatives)					



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A. Name Address, Occupation & Phone Number :

B. Name Address, Occupation & Phone Number :

2. Do you have any objections to our securing report from your present and previous employers: (if required)

NO

Declaration

I declare that the information and facts stated herein above are true and correct to the best of my knowledge and belief.

I also understand that any misrepresentation of facts in this application is sufficient for dismissal, if ever found.

Place

Date :

Signature :

-----FOR OFFICE USE ONLY-----

JOB NO./DIVISION

DATE OF JOINING

Copy To:

Division Head

GENERAL MANAGER

Following original certificates verified and returned: