

URJA SHARMA

INTRODUCTION

To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me achieve personal as well as organizational goals.

PROFESSIONAL SKILL

- Ms Word
- Ms PowerPoint
- Ms Excel

INTERPERSONAL SKILL

- Adaptability
- Problem solving
- Management and coordination
- Leadership

CERTIFICATION

Diploma in computer application

- Ms Office
- Photoshop
- CoralDraw
- Language (C, C++, JAVA, HTML)
- Tally

EXPERIENCE

- 6 months experience of Teaching in Haptron Institute Dwarka Delhi.

CONTACT DETAIL

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ACADEMIC BACKGROUND

Diploma in computer application

Session: 2021-2022 | , Haptron Institute Dwarka New Delhi

BACHELOR OF ARTS

Session: 2019-2021 | Delhi University, New Delhi

INTERMEDIATE (CBSE)

Session: 2018 | Govt. Girl sr. sec. School, New Delhi

MATRICULATION (CBSE)

Session: 2016 | Govt. Girl sr. sec. School, New Delhi