



## SUMMARY

Result driven IT Professional with strong knowledge of technologies and leadership skills. Experienced in administrative and analytical activities with strong attention to details.

## EDUCATION

### SRM INSTITUTE OF SCIENCE AND TECHNOLOGY, Chennai

B.Tech in Information Technology  
2016 – 2020  
CGPA - 8.1/10.0

### Kendriya Vidyalaya, Lucknow

Intermediate  
2015-2016  
percentage - 79/100

### Kendriya Vidyalaya, Lucknow

High School  
2013-2014  
percentage - 89/100

## SKILLS

- Java
- Javascript
- C++
- HTML & CSS
- React
- NextJS
- NodeJS
- SNOW
- SP Online
- MongoDB

## LANGUAGES

- English
- Hindi

## REFERENCE

- LINKEDIN  
[www.linkedin.com/in/satendra-sharma](https://www.linkedin.com/in/satendra-sharma)
- GITHUB  
<https://github.com/satendra9>

## PROFESSIONAL EXPERIENCE

### O365 & SharePoint Administrator

Infosys Limited | March 2021 – Sept 2022 | 1.7 Years  
Worked on a Tenant Migration Germany project. The main objective was to migrate client's data from one tenant to another.

- OneDrive and Mailbox Migration using ShareGate and MigrationWiz.
- o365 Administration (Licenses, Groups, Site permissions, Mail traces, Critical Microsoft issues, SharePoint, Azure).
- Resolving incidents on SNOW (Outlook, OneDrive, OneNote, SharePoint, Word, Teams app, Mobile devices, and other migration related incidents).
- Handling and creating websites on SharePoint Online.

Achievements -

Insta award for exceptional performance within the project.

### Software Engineer Trainee

Corizo Limited (REMOTE) | March 2023 | 3 Months

#### Projects -

##### Library Management System

Crud operations for book management. Using NPM packages and cors policy for server-client connection.

Languages - Javascript, HTML, Tailwind CSS

Database - MongoDB, CORS, Postman

IDE - VS Code

Frontend - React, bootstrap

##### Hospital Appointment Application

A complete react project for adding patient and doctors related functionalities.

Languages - Javascript, HTML, Tailwind CSS

Database - MongoDB, CORS, Postman

IDE - VS Code

Frontend - React, bootstrap

## Hobbies

- Teaching
- Leadership Roles
- Reading
- Travelling
- Event organising