



Internship Offer with MiBi Services Pvt. Ltd.

Date: 5th June 2021

Sathineni Snigdha Reddy

snigdha.sathineni0306@gmail.com

Dear **Snigdha**,

I am delighted and excited to welcome you to MiBi Services as a **Backend Developer Intern**. At MiBi, we believe that our team is our biggest strength, and we take pride in hiring **ONLY** the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly meaningful internship experience with MiBi.

Your appointment will be governed by the terms and conditions presented in Annexure A.

We look forward to you joining us. Please do not hesitate to contact us for any information you may need. Also, please sign this offer as your acceptance and forward the same to us.

Congratulations!

Niraj Saini
Co-Founder
MiBi Services Pvt. Ltd.

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Annexure A

You shall be governed by the following terms and conditions of service during your internship with MiBi Services Pvt. Ltd.

1. You are being hired as a **Backend Developer Intern**. You would be responsible for various tasks and responsibilities as assigned to you from time to time.
2. Your date of joining is **6th June 2021** and the duration of the internship would be **2 months i.e. till 6th August 2021**. Out of these 2 months, the **first 15 days i.e. from 6th June 2021 to 20th June 2021 is the probationary period**.
3. You will be working remotely for the duration of the internship.
4. All the work that you will produce at or in relation to MiBi Services will be the **intellectual property of MiBi Services Pvt. Ltd.** You are not allowed to **store, copy, sell, share, and distribute it to a third party under any circumstances**. Similarly you are expected to refrain from talking about your work in public domains (both online and offline) without prior discussion and approval with your manager. Violating any such clause can result in legal actions against you by MiBi.
5. We take data privacy and security very seriously and to maintain confidentiality of any students, customers, clients and companies data and contact details that you may get access to during your internship will be your responsibility. MiBi Services operates on **zero tolerance** principle with regard to any breach of data security guidelines. At the completion of the internship you are expected to hand over all MiBi Services work/data stored on your Personal Computer to your manager and delete the same from your machine.
6. MiBi Services is a startup and we love people who like to go beyond the normal call of duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard work – and accept appreciation and rewards to follow.
7. Expect constant and continuous objective feedback from your manager and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the **ONLY** way we all can continuously push ourselves to do better.
8. Have fun at what you do and do the right thing – both the principles are core of what MiBi stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.
9. This is an unpaid internship. However, we will provide you a **certificate of completion** and a **letter of recommendation** after the internship.

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I have negotiated, agreed, read and understood all the terms and conditions of this Internship letter as well as the Annexure and affixed my signature in complete acceptance of the terms of the letter.



Signature:

Name: **Sathineni Snigdha Reddy**