
M.LOKESH

Backend Executive

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LOKESHLOKI09512@gmail.com

OBJECTIVE

A detail-oriented Backend Executive with one year of experience in the Background Verification (CPV) department, skilled in case management, team coordination, and process optimization. Seeking to contribute my expertise to a dynamic team and support organizational growth.

SKILLS

- Basic computer knowledge skills include understanding how to navigate operating systems, use common software applications, and perform basic troubleshooting tasks.
- Excellent written and verbal communication skills.
- Proficient in Microsoft Word and Excel for documentation and data analysis.
- Effective at resolving safety concerns while preserving content integrity.

EDUCATION

- **Kuppam Degree College, Kuppam - Degree**
March 2023 - Graduate
BCOM Computers, SV UNIVERSITY
- **Vignan junior college, Kuppam - Intermediate**
June 2018 - March 2020
Intermediate (CEC), Board of Intermediate Education.
- **Taylor high school, Kuppam - SSC**
April 2013 - March 2018
SSC, State Board of Secondary Education

INTERNSHIP

During my internship, I gained hands-on experience in Salesforce Administration, where I honed my skills in user management, data customization, and system configuration to enhance overall platform efficiency and functionality.

EXPERIENCE

Backend Executive – Background Verification (CPV) Department

PAMAC Financial Services

Duration: Jan 2024 – Dec 2024

- Received initial verification cases from the Team Leader and assigned them to field teams.
- Ensured smooth execution of the backend process, including data verification, documentation, and compliance checks.
- Collaborated with the backend team to address any issues and ensure timely completion of verification tasks.
- Monitored case progress and updated the Team Leader on backend process status and any challenges.

CERTIFICATION

- Note of Gratification – PAMAC Financial Services

PERSONAL PROFILE

- Name: M. LOKESH
- Date of Birth: 29/11/2001
- Gender: Male
- Marital Status: Unmarried
- Nationality: INDIAN
- Religion: Hindu
- Languages known: Telugu, English and Kannada

DECLARATION

I do hereby confirm that the information given in this form is true to the best of my knowledge and belief.

M.LOKESH