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Debjyoti Guha

June 18, 2016 | 2 minute read

Document Creation (DMS)

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Hi,

Now that we know how to set up configuration for DMS, this document will help in understanding how to create Document within SAP ERP 6.0.

Cheers !!

DJ

DOCUMENT Creation

- Documents created in DMS are often referred as Document Info Records (DIR) Management System can integrate with all SAP ERP system components
- **Setup DIR** - SAP Easy Access → SAP Menu → Logistics → Central Functions → Document Management System → Document → Create (Transaction **CV01N**)

Document	
Document Type	DJ1
Document Part	000
Document version	00

Document

Document * Part 000 Version 00

◇ Deletion Flag ◇ Document Structure ◇ CAD Indicator ◇ Hierarchy

Document Data Addnl Data Descriptions Object Links Originals Authorizations

Document Status D1 New ⊗ Not Released

CM Relevnce ☐

User DEB1981 Debjyoti Guha

Lab/Office

Change Number Valid From

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Superior Document

Document Type Part Version

Originals

Appl.	Application	Storage Cat.	File Name

Icons:

Upload original document

Create Document: Basic Data Pharma Process (D11)

Main original

Applic.	PDF
Description	Process Document With XSteps
Storage cat.	
Data Carrier	
Original	C:\Users\debjyotig607\SAP Documents_Configuration\Debjyoti_SAP PP-...

✓ | 📄 | 📁 | 📎 | ✗

Originals

Appl.	Application	Storage Cat.	File Name
• PDF	Process Document With XSteps		SAP_DMS_Process_XSteps_

- Display
- Edit
- Print
- Check In
- Check In As ...
- Copy To ...
- Delete
- Details

Check in Document: KPro

Storage cat.	Description
DMS_C1_ST	Default storage DMS (main files)

Appl.	Application	Storage Cat.
• PDF	Process Document With XSteps	DMS_C1_ST

☒ Document DJ1 1 000 00 created

☒ Document DJ1 2 000 00 created

Update DIR Hierarchy - SAP Easy Access → SAP Menu → Logistics → Central Functions → Document Management System
→ Document → Change (Transaction **CV02N**)

Superior Document

Document	<input type="text"/>	Type	<input type="text"/>	Part	<input type="text"/>	Version	<input type="text"/>
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Document

Document 1 Part 000 Version 00

◇ Deletion Flag ◇ Document Structure ◇ CAD Indicator ☒ Hierarchy

Document Data Addnl Data Descriptions Object Links Originals Authoriza

Document Data

Description Process Document SAP XSteps DMS Demo

Document Status D1 New Not Released

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User DEB1981 Debjyoti Guha

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Superior Document

Document 3 Type DJ1 Part 000 Version 00

Review DIR Hierarchy - SAP Easy Access → SAP Menu → Logistics → Central Functions → Document Management System
→ Document → Display (Transaction **CV03N**)

Document

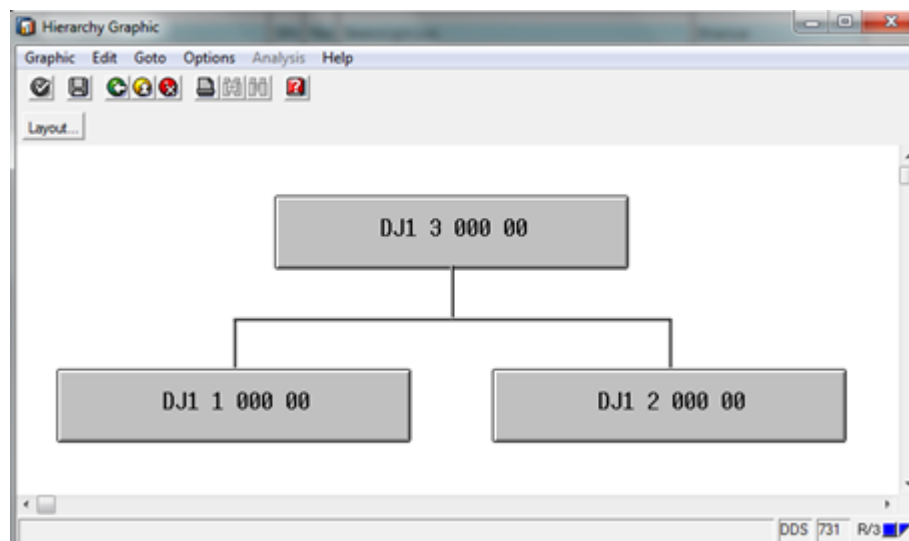
Document 3 Part 000 Version 00

◇ Deletion Flag ◇ Document Structure ◇ CAD Indicator ☒ Hierarchy

Level	Typ	Document	DPT	Ver	Description	Status
0	DJ1	3	000	00	Process Document Hierarchy	D1 New
.1	DJ1	1	000	00	Process Document SAP XSteps DMS Demo	D1 New
.1	DJ1	2	000	00	Process Document SAP Classic DMS Demo	D1 New

- Graphic view of document hierarchy done via transaction **CV03N** - Document Display

Hierarchy graphic



Following link will provide further insight on how well you can integrate DMS with Classic PI-Sheet & Execution Steps (XSteps)

<https://scn.sap.com/docs/DOC-73748>

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