

RULES AND REGULATIONS

1. A minimum of 75% of attendance in subjects is mandatory to become eligible to take up the end semester examinations.
2. Students must be punctual for each period.
3. Attendance at the college examination is compulsory and leave or absence from the examination will be permitted only on valid reasons.
4. Students should maintain good progress and conduct which are prerequisites for appearing for University Examination.
5. Students should avail leave only with the previous sanction from the Faculty Advisor and the Chief Faculty Advisor/ Head of the Department. When leave is availed for unforeseen causes, the application must be made soon after the availing of the leave. Such application will be considered only on production of a Medical Certificate from the College Doctor, or the applicant should produce evidence of the unforeseen cause. No student would write an application for leave on behalf of another student.
6. In case of serious illness and infectious diseases, students should report to the Deputy Warden concerned and College Medical Officer for necessary action.
7. All men students are expected to wear pants and neatly tucked in r bush shirts or slack shirts. The dress must be clean. Women students are expected to dress appropriately. Half sarees, skirts and frocks are not permitted. In the workshop, men students shall wear only shirts and trousers. Chappals worn in the workshop or in field work must be securely strapped at the heel. Women students will have to wear pants, shirts and shoes for the practical classes in the workshop, and for other laboratory classes they will have to wear overcoats. While playing games, shorts and vests and jerseys must be worn by men students.
8. Students will have to pay for breakage or losses in the laboratories and workshop
9. Students should equip themselves with approved instrument boxes, text books, record note books and sheets and note books which can be purchased from the Students' Co-operative stores or any other bookshop
10. Bringing Cellphone to the class room is strictly prohibited; if brought, cellphones will be seized. However, use of mobile or cell phones are permitted in the hostel with the mobile phone numbers restricted to the number that has been already furnished in the Hostel Admission application form. Also, they should use it very judiciously.
11. Students staying in the hostel are advised to not keep heavy cash or valuables, costly mobile phones with them. However, if they have any such things, they are asked to keep those valuables under lock and key in their respective rooms. Students are asked to lock the doors while leaving their rooms Hostel authorities will not be held responsible for any loss or theft of any items.
12. Monthly mess bill for the hostellers will be calculated for the period starting from 21st of every month to 20th of next month. Approximate mess bill will be Rs.1800 per month. Non-vegetarian food will be served at extra cost once in a week. Mess bill should be paid only through ICICI Bank on or before 20th of every month.
13. As such, no ragging is prevailing in the college or hostel campus. If there is any case of ragging by the senior students, it should be immediately reported to the hostel authorities.
14. Details of other rules pertaining to leaving the hostel for their home and mess reduction can be referred in the Hostel rules book.