

**ServiceNow ITSM (IT Service Management)** is a cloud-based platform designed to streamline and automate IT service management processes within an organization. It provides tools and workflows for managing IT services, ensuring they align with the business's needs while improving efficiency and user experience. Here's a brief overview:

### **ServiceNow ITSM:**

1. **Incident Management:**
  - Handles unplanned interruptions or reduction in the quality of IT services.
  - Helps IT teams restore normal service operations as quickly as possible, minimizing business impact.
2. **Problem Management:**
  - Focuses on identifying the root cause of incidents.
  - Ensures permanent resolution by analyzing recurring incidents and preventing future occurrences.
3. **Change Management:**
  - Manages the process of implementing changes in IT systems in a controlled manner to minimize risks and disruptions.
  - Uses workflows for change requests, risk assessments, approvals, and scheduling.
4. **Request Management:**
  - Manages service requests (like software installations, password resets, or access requests) through a self-service portal.
  - Helps automate approval processes and service delivery.
5. **Knowledge Management:**
  - A centralized knowledge base where IT teams can document best practices, troubleshooting steps, and solutions to recurring problems.
  - Helps reduce the volume of incidents by enabling self-service for users.
6. **Configuration Management Database (CMDB):**
  - Provides a single source of truth for all IT assets (hardware, software, networks) and their relationships.
  - Helps track the impact of changes, incidents, and problems.
7. **Service Level Management (SLM):**
  - Manages and tracks service level agreements (SLAs) to ensure services are delivered within agreed-upon timeframes.
  - Provides visibility into performance metrics and SLA breaches.

## Services of ServiceNow:



**ServiceNow ITOM (IT Operations Management)** is a suite of tools and applications within the ServiceNow platform designed to enhance the management of IT infrastructure and operations. ITOM focuses on the **automation** and **optimization** of operational processes, providing organizations with visibility and control over their IT environments.

### ServiceNow ITOM:

#### 1. **Discovery:**

- Automatically identifies IT infrastructure (servers, networks, databases, etc.) and populates the **Configuration Management Database (CMDB)** with accurate and up-to-date information.
- Ensures that the IT team has a complete view of all assets and their relationships.

#### 2. **Event Management:**

- Monitors IT infrastructure for events (alerts, system logs, etc.) that could indicate potential issues.
- Consolidates events from multiple monitoring tools and filters them to help identify and prioritize critical issues.
- Reduces noise and alerts, helping IT teams focus on incidents that matter most.

#### 3. **Service Mapping:**

- Automatically maps business services to their underlying IT components.
- Visualizes the relationship between IT infrastructure and business services, helping IT teams understand the impact of infrastructure issues on business operations.
- Provides real-time dependency maps, which can be useful during incident and change management.

#### 4. **Operational Intelligence:**

- Leverages machine learning and predictive analytics to identify anomalies and performance degradation in IT systems before they cause outages.

- Helps IT teams take proactive action by identifying trends and patterns in system performance.
- 5. **Cloud Management:**
  - Provides a unified view and management of cloud infrastructure across multi-cloud environments (e.g., AWS, Azure, Google Cloud).
  - Automates cloud provisioning, cost management, and governance to ensure compliance and optimize cloud usage.
- 6. **Orchestration:**
  - Automates complex tasks across IT infrastructure, reducing manual intervention.
  - Allows for automation of repetitive processes, such as patching, provisioning, or service restarts, improving efficiency and reducing errors.
- 7. **Governance, Risk, and Compliance (GRC) Integration:**
  - Ensures that IT operations adhere to corporate policies and regulations.
  - Provides real-time tracking of compliance issues related to IT assets and infrastructure.

**ServiceNow ITAM (IT Asset Management)** is a module within the ServiceNow platform that helps organizations manage the lifecycle of their IT assets—both hardware and software—from acquisition through disposal. ITAM ensures proper tracking, optimization, and compliance of IT assets, allowing organizations to reduce costs, mitigate risks, and improve efficiency.

## **ServiceNow ITAM:**

1. **Hardware Asset Management (HAM):**
  - Manages the complete lifecycle of physical IT assets, including computers, servers, mobile devices, and other hardware components.
  - Tracks asset details such as purchase date, warranty, location, and ownership.
  - Helps with asset inventory, procurement, and disposal, ensuring that assets are used efficiently and retired properly.
2. **Software Asset Management (SAM):**
  - Manages the lifecycle of software assets, from procurement to retirement.
  - Tracks software licenses, compliance, and usage to ensure that the organization stays within legal agreements and optimizes license usage.
  - Provides visibility into software installations and usage, helping to eliminate unused or underutilized licenses.
  - Automates software license audits to reduce compliance risks and prevent financial penalties.
3. **Cloud Asset Management:**
  - Tracks cloud-based assets, including virtual machines, cloud services (AWS, Azure, Google Cloud), and related subscriptions.
  - Provides visibility into cloud resources and costs, enabling organizations to optimize cloud usage and prevent overspending.
  - Helps manage cloud license compliance and usage.
4. **Asset Repository:**
  - Centralized repository for all IT assets, both hardware and software.

- Integrates with the Configuration Management Database (CMDB) to ensure that all asset information is accurate and up-to-date.
  - Helps manage asset relationships and dependencies, making it easier to understand the impact of asset failures on services.
- 5. Contract Management:**
- Manages contracts related to IT assets, such as maintenance agreements, software licenses, and service contracts.
  - Tracks contract expiration dates, renewal options, and payment terms.
  - Helps organizations stay compliant and avoid unnecessary expenses by providing visibility into contract status.
- 6. Procurement Management:**
- Manages the purchasing of IT assets, ensuring that new acquisitions align with business needs.
  - Tracks asset requests, approvals, purchase orders, and receiving processes.
  - Helps manage vendor relationships and track spending.

**ServiceNow ITBM (IT Business Management)** is a suite of applications that helps organizations align their IT operations with business goals and strategies. It provides tools for project and portfolio management, financial management, and agile development, enabling IT teams to manage projects, track investments, and optimize resources in a way that delivers maximum business value.

## **ServiceNow ITBM:**

- 1. Project and Portfolio Management (PPM):**
  - Helps organizations manage the entire lifecycle of projects, from idea generation through execution and closure.
  - Provides visibility into project status, resource allocation, timelines, and budgets.
  - Allows for portfolio management, where organizations can prioritize projects based on business value, risk, and resource availability.
- 2. Demand Management:**
  - Captures, evaluates, and prioritizes new ideas and requests (demands) from across the organization.
  - Helps decision-makers assess the impact of new initiatives on resources, costs, and business goals before committing to them.
  - Enables better decision-making by aligning demands with strategic objectives.
- 3. Resource Management:**
  - Optimizes the allocation of human and financial resources to various projects and initiatives.
  - Provides a comprehensive view of resource availability, skill sets, and workload, allowing managers to assign the right people to the right tasks.
  - Helps avoid overallocation or underutilization of resources.
- 4. Financial Management:**
  - Tracks the costs, budgets, and financial performance of IT projects and services.
  - Helps organizations understand the cost of IT operations and services, making it easier to allocate budgets and forecast future expenses.

- Provides financial transparency and ensures that investments are aligned with business objectives.
- 5. **Agile Development:**
  - Supports agile methodologies for software development and project management.
  - Enables IT teams to manage backlogs, sprints, and releases, helping them respond quickly to changes and deliver continuous value.
  - Integrates with other ServiceNow modules to ensure that agile projects align with broader business goals.
- 6. **Application Portfolio Management (APM):**
  - Provides a comprehensive view of the organization's software applications and their value to the business.
  - Helps organizations rationalize their application portfolio by identifying redundant or underperforming applications.
  - Ensures that IT investments in applications are aligned with the business strategy and deliver value.
- 7. **Innovation Management:**
  - Captures and manages innovative ideas from across the organization.
  - Helps organizations evaluate and prioritize ideas based on their potential business impact.
  - Encourages collaboration and innovation, ensuring that the best ideas are pursued.

## **ServiceNow Security Operations (SecOps) :**

is a suite of applications designed to help organizations respond to and manage security incidents, vulnerabilities, and risks more effectively. It integrates IT and security operations to improve response times, automate workflows, and ensure that security issues are prioritized and addressed based on their potential impact on the business.

## **ServiceNow Customer Service Management (CSM):**

ServiceNow **Customer Service Management (CSM)** is a platform that helps organizations provide efficient, proactive, and personalized customer support. It goes beyond traditional ticketing by enabling organizations to resolve issues faster, improve customer satisfaction, and automate customer service processes. CSM connects customer service with other departments like IT, operations, and legal to resolve issues more quickly, and it provides a 360-degree view of the customer, helping to identify problems before they impact the customer.

## **ServiceNow Human Resources Service Delivery (HRSD):**

ServiceNow **Human Resources Service Delivery (HRSD)** is a solution that streamlines and automates HR workflows and employee service requests, helping organizations improve their HR services. HRSD provides a central platform for managing HR requests, offering employees self-service tools, and delivering HR services like onboarding, payroll inquiries, and benefits

management in a seamless, personalized manner. The solution integrates with other HR systems, improves efficiency, and enhances employee experiences.

## **ServiceNow Governance, Risk, and Compliance (GRC):**

ServiceNow **Governance, Risk, and Compliance (GRC)** is a suite of applications designed to help organizations manage risks, ensure compliance with internal policies and external regulations, and improve governance processes. It provides real-time visibility into risk management activities, automates audit and compliance processes, and integrates risk management with IT and business operations. The GRC module ensures that organizations remain compliant while minimizing risk exposure, and it helps executives and risk managers make more informed decisions.

## **ServiceNow Instance**

refers to the individual cloud-based environment provided by ServiceNow for each customer. It hosts the platform's applications and data, allowing organizations to manage IT, customer service, HR, and other business functions through workflows, automation, and analytics. Each instance is highly customizable and can integrate with other systems.

## **Career and Growth in ServiceNow**

is highly promising due to the platform's widespread adoption across industries. Professionals can pursue roles such as ServiceNow developer, administrator, architect, or consultant. As organizations increasingly seek automation and streamlined processes, expertise in ServiceNow is in high demand, offering opportunities for rapid growth, competitive salaries, and certifications that validate technical skills and boost career progression.

## **Job Roles in ServiceNow:**

### **1. ServiceNow Developer:**

- Designs, develops, and implements custom applications and workflows on the ServiceNow platform.
- Configures out-of-the-box (OOB) functionalities, writes scripts, and integrates ServiceNow with other systems.
- Requires knowledge of JavaScript, APIs, and ServiceNow modules.

### **2. ServiceNow Administrator:**

- Manages and maintains the day-to-day operations of the ServiceNow platform, ensuring system stability and performance.
- Performs upgrades, user administration, access control, and configures system settings.
- Provides user support and troubleshoots issues related to the platform.

### **3. ServiceNow Architect:**

- Designs the overall structure and architecture of the ServiceNow platform within an organization.
- Ensures alignment with business needs, scalability, and long-term growth.
- Leads the technical strategy and oversees complex implementations and integrations.

### **4. ServiceNow Consultant:**

- Works with clients to understand their business processes and implements ServiceNow solutions tailored to meet their needs.
- Provides best practices, guidance, and support during the deployment process.
- Often specializes in particular modules like ITSM, HRSD, or SecOps.

### **5. ServiceNow Business Analyst:**

- Analyzes business requirements and translates them into technical specifications for ServiceNow implementation.
- Works closely with stakeholders and development teams to ensure the platform delivers business value.
- Facilitates the communication between technical teams and business units.

### **6. ServiceNow Project Manager:**

- Manages the implementation of ServiceNow projects, ensuring they are delivered on time, within scope, and on budget.
- Coordinates teams, tracks progress, manages risks, and communicates with stakeholders.
- Ensures alignment with business objectives and timelines.

### **7. ServiceNow Product Owner:**

- Acts as the liaison between the business and the technical team, defining and prioritizing product features for development.
- Manages the product backlog and ensures the team delivers features that align with the overall vision.
- Drives the roadmap and ensures the platform evolves according to user needs and market demands.

## **Certifications in ServiceNow:**

### **1. Certified System Administrator (CSA):**

- Validates foundational knowledge of the ServiceNow platform, including navigation, user interface, and basic configuration tasks.
- Ideal for beginners and professionals who manage and maintain ServiceNow instances.

## **2. Certified Application Developer (CAD):**

- Demonstrates proficiency in building and customizing applications on the ServiceNow platform.
- Covers application design, server/client-side scripting, UI design, and database management.

## **3. Certified Implementation Specialist (CIS):**

- Available in various tracks like IT Service Management (ITSM), HR Service Delivery (HRSD), Security Operations (SecOps), and more.
- Validates expertise in implementing specific ServiceNow solutions within an organization.

## **4. Certified Application Specialist (CAS):**

- Focuses on specific ServiceNow applications, such as Performance Analytics, Project Portfolio Management, or Virtual Agent.
- Demonstrates knowledge of configuring and using specific tools or applications within the platform.

## **5. Certified Technical Architect (CTA):**

- The highest-level certification for experienced professionals.
- Validates the ability to design and manage large-scale ServiceNow implementations across multiple business functions.

## **Job Market Demand:**

The **job market demand for ServiceNow professionals** is strong and growing due to the platform's increasing adoption across industries for IT service management (ITSM), HR, security, and more. As businesses seek to streamline workflows, automate processes, and improve service delivery, demand for roles like ServiceNow developers, administrators, and consultants has surged. Expertise in ServiceNow is highly sought after, particularly with the rise of digital transformation initiatives. Certifications in ServiceNow further enhance employability, making professionals with these skills valuable in IT and enterprise service environments. Competitive salaries and career growth opportunities reflect this demand.

## **ServiceNow User Interface Overview:**



- **Navigation Bar:** Located on the left side, it allows users to quickly access various modules and applications. It typically includes favorites, history, and links to various parts of the platform.
- **Application Navigator:** This is part of the navigation bar and provides a search function to find specific applications or modules. It also organizes items into categories for easier access.
- **Header:** The top section of the interface, which includes the logo, global search, and user profile. The global search lets users quickly find records, incidents, or other items across the platform.
- **Content Area:** The central part of the screen where forms, lists, and records are displayed. This area is dynamic and changes based on the selected application or module.
- **Form View:** When viewing or editing records, users interact with detailed forms. These forms include fields and sections that capture or display information relevant to the record.
- **List View:** Displays records in a tabular format, allowing users to see multiple records at once. Lists often include sorting and filtering options to help find specific records.
- **Contextual Menus:** These provide quick access to actions and options related to the current record or view, often accessible through right-click or menu buttons.
- **Notifications:** Alerts and messages that inform users about system updates, tasks, or issues. These are typically displayed as pop-ups or in a notifications area.
- **Dashboard:** Customizable areas where users can add widgets, reports, and performance metrics for a quick overview of important data and tasks.



## Banner Frame :

The **banner frame** in ServiceNow contains essential global functions such as:

1. **Logo**: Displays the organization's or ServiceNow's logo, typically on the left side.
2. **Global Search Bar**: Allows users to search for records, applications, or other elements across the platform.
3. **User Profile Menu**: Displays the logged-in user's name and avatar, providing access to profile settings, preferences, and log out options.
4. **Help Icon**: A quick-access button for support, documentation, and platform help.
5. **Notifications Icon**: Alerts users to system updates, messages, or new tasks assigned.
6. **Gear Icon (Settings)**: Provides access to UI preferences, accessibility settings, and personalized options for the user experience.

## Content Frame :

The **content frame** in ServiceNow is the central area where detailed information and interactions occur. Here's a brief overview of its key components:

1. **Forms**: When viewing or editing records, forms display fields and sections where users can enter or modify data. Forms are context-specific and adapt based on the record type or application.
2. **Lists**: Present records in a table format, allowing users to view, sort, and filter multiple entries simultaneously. Lists are used for managing and navigating through large sets of data.

3. **Records:** Each record represents an individual item or entry, such as an incident, change request, or task. Records are displayed with all relevant details and associated actions.
4. **Tabs and Sections:** Organize content within forms and records. Tabs might separate different categories of information, while sections help break down complex forms into manageable parts.
5. **Related Links and Actions:** Provide context-sensitive options and shortcuts for additional tasks or related records. They enhance the user's ability to interact with and manage related data.
6. **UI Components:** Includes widgets, charts, and performance metrics that provide visual representations of data and key insights.
7. **Contextual Menus:** Offer quick access to actions and settings specific to the current view or record, often available through right-click options or menu buttons.

## ServiceNow Modules:

ServiceNow modules are distinct functional areas within the platform that help users manage various processes and workflows. They include applications and tools tailored to specific business needs, such as Incident Management, Change Management, and Problem Management. Modules are accessed through the Application Navigator and are organized into categories for easy navigation. Each module provides features and interfaces specific to its function. Custom modules can also be created to address unique organizational requirements. Modules enhance the platform's ability to streamline and automate business operations.

## Incident Module:

The Incident Module in ServiceNow is used to manage and track incidents, which are unplanned disruptions or issues affecting services. It allows users to log, categorize, and prioritize incidents for resolution. The module includes workflows for incident handling, from initial report to resolution. Users can assign incidents to appropriate support teams and track their status. It provides visibility into incident metrics and trends through reports and dashboards. Effective incident management helps minimize downtime and maintain service quality.

## Incident Lifecycle:

The Incident Lifecycle encompasses the stages an incident goes through from creation to resolution. It typically includes:

1. **Identification:** Incident is reported and recorded.
2. **Categorization:** Incident is classified based on its nature and impact.
3. **Prioritization:** Incident is assigned a priority based on severity and urgency.
4. **Investigation and Diagnosis:** Support team works to identify the root cause.
5. **Resolution and Recovery:** Solution is applied, and service is restored.
6. **Closure:** Incident is marked as resolved and closed, with a review for improvements.

## Problem Management:

Problem Management in ServiceNow aims to identify and resolve the root causes of recurring incidents. It involves:

1. **Problem Identification:** Detecting issues that cause multiple incidents.
2. **Categorization:** Classifying problems for better analysis.
3. **Investigation and Diagnosis:** Analyzing and identifying the underlying causes.
4. **Solution Development:** Creating and implementing fixes to prevent future issues.
5. **Documentation:** Recording solutions and knowledge for future reference.
6. **Review:** Evaluating the effectiveness of the solution and making improvements.

## Change Management:

Change Management in ServiceNow ensures that changes to IT systems are made in a controlled and systematic manner. It includes:

1. **Request for Change (RFC):** Submission of a formal request for a change.
2. **Assessment:** Evaluating the impact and risk of the proposed change.
3. **Approval:** Obtaining necessary approvals from stakeholders.
4. **Implementation:** Executing the change according to the plan.
5. **Review:** Assessing the change's effectiveness and documenting results.
6. **Closure:** Finalizing the change process and updating records.

## Lists and Filters in ServiceNow:

Lists in ServiceNow display records in a tabular format, making it easy to view and manage data. Users can customize lists to show specific fields and arrange columns as needed. Filters allow users to refine and narrow down list results based on criteria such as status, priority, or date. Filters can be saved and reused for consistency. Both lists and filters enhance data visibility and usability, enabling efficient management of records. They also support sorting and exporting data for further analysis.

**List Controls:** List Controls in ServiceNow manage the display and interaction with data in list views. They include options for sorting, filtering, and searching records. Users can customize how lists are presented, such as by adjusting columns and setting default views. Controls also include actions like export, import, and bulk updates. They facilitate efficient data management and navigation. List Controls enhance user productivity by providing tailored access to relevant information.

**Views:** Views in ServiceNow define how records are displayed within lists and forms. Users can switch between different views to see data from various perspectives, such as a grid or a list format. Each view can be customized to show specific fields and layouts. Views are helpful for organizing and presenting data based on user roles or preferences. They improve usability by

tailoring the interface to meet different needs. Custom views can also be created for unique business requirements.

**Breadcrumbs:** Breadcrumbs in ServiceNow provide a navigational trail showing the path a user has taken within the application. They display a sequence of links from the home page to the current record or form. Breadcrumbs help users understand their current location and quickly navigate back to previous pages. They enhance user orientation and ease of navigation. This feature improves efficiency by simplifying the movement between different sections of the platform. Breadcrumbs are particularly useful in complex workflows and deep hierarchies.

**List Personalization:** List Personalization in ServiceNow allows users to customize list views according to their preferences. Users can adjust which columns are visible, their order, and the sort order of records. Personalization also includes setting up filters and saving custom views. This feature ensures that users see data relevant to their roles and needs. Personalizations are user-specific and can be saved for future sessions. It enhances productivity by tailoring the interface to individual preferences.

#### **4 Primary Workflows of ServiceNow:**

**IT Workflow:** Manages IT operations and service delivery, including incident, change, problem, and service request management. It involves creating, categorizing, prioritizing, and resolving tickets efficiently to maintain IT service quality and minimize disruptions.

**Customer Workflow:** Handles interactions and service delivery to external customers, including customer service and case management. It focuses on logging inquiries, categorizing issues, and providing timely resolutions to enhance customer satisfaction.

**Employee Workflow:** Manages internal employee processes, such as onboarding, offboarding, and HR requests. It streamlines HR operations and supports employee engagement by handling requests and ensuring compliance with HR policies.

**Creator Workflow:** Facilitates the creation and management of new applications, forms, and workflows within ServiceNow. It involves designing, configuring, and testing solutions to customize the platform according to business needs.

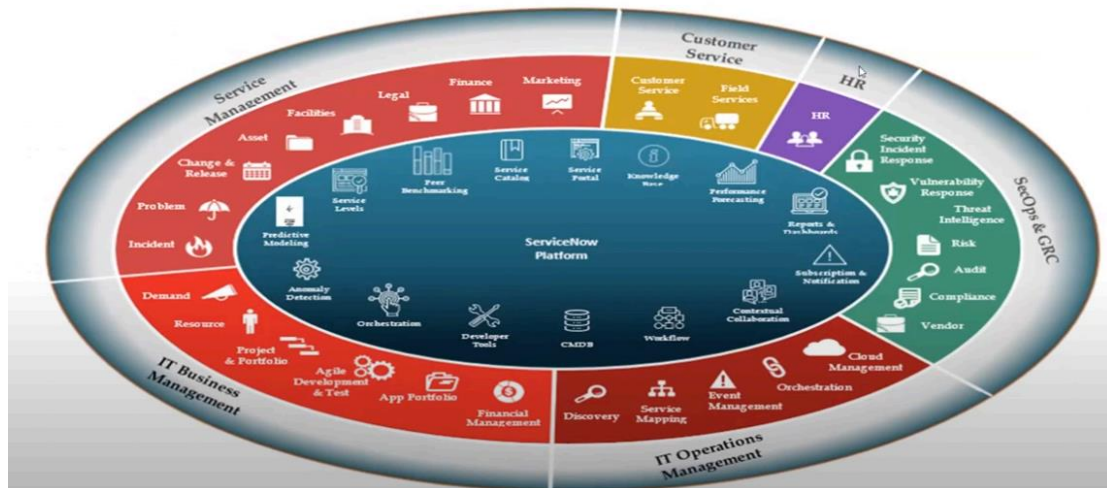
**Areas of Service Delivery:** Areas of Service Delivery in ServiceNow encompass the various domains through which IT services are provided. Key areas include:

1. **Incident Management:** Resolving disruptions to normal service operations.
2. **Change Management:** Controlling changes to IT infrastructure.
3. **Problem Management:** Preventing incidents by resolving underlying issues.
4. **Service Catalog:** Providing a user-friendly interface for requesting IT services and goods.

**ServiceNow Architecture:** ServiceNow Architecture is designed as a multi-tenant cloud platform with modular components. It includes:

1. **Application Server:** Handles business logic and processes.
2. **Database Server:** Stores all data and configurations.
3. **Web Server:** Manages user interface and interaction.
4. **Integration Layer:** Connects with external systems and services.
5. **Client Interface:** Provides access via web browsers and mobile apps.
6. **Platform Core:** Includes core functionalities like security, workflow, and reporting.

## ServiceNow Architecture



**Dashboards in ServiceNow:** Dashboards in ServiceNow offer a visual representation of key metrics and data. They consist of widgets, reports, and performance indicators. Dashboards are customizable and can display real-time data for various applications. Users can create and configure dashboards to monitor critical business processes. They enhance decision-making by providing insights into performance and trends. Dashboards are interactive, allowing users to drill down into specific data points.

**Service Catalog in ServiceNow:** The Service Catalog in ServiceNow is a user-friendly interface for requesting IT services and products. It provides a centralized place where users can browse and order items such as hardware, software, and support services. Each catalog item includes details, pricing, and fulfillment options. The catalog can be customized to include various service offerings and workflows. It simplifies the process of requesting and managing IT services. Service Catalog also integrates with fulfillment processes and automated workflows.

