

## Contact

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## Top Skills

Thinking Skills

Problem Solving

Customer Satisfaction

## Languages

Hindi

English

# Gaurav Sharma

Assistant Vice President at EXL SERVICE.COM(INDIA) PRIVATE LIMITED

Gurgaon, Haryana, India

## Summary

### CORE COMPETENCIES

- Investment and Performance Reporting
- Reference Data Management
- Liquidity and Cash Management
- Capital Markets
- Fixed Income
- Investment Data Warehouse Maintenance
- Process Engineering & Control
- Process Transitioning
- Team Management

Post Graduate Diploma in Business

Administration (Finance), SCDL Pune, 2005

Bachelor of Business Management

(Finance), PES College of Management

Studies, Bangalore University, 2001

Certified Lean Six Sigma Green Belt from

Ernst and Young

### SYSTEMS HANDLED

- Advance Ms Excel, VBA & T -SQL
- Cognos 10.2 Report Studio
- Base SAS
- Bloomberg
- MSCI Credit Manager
- Aladdin Genie
- \_ Factset

## Experience

**EXL SERVICE.COM(INDIA) PRIVATE LIMITED**

Assistant Vice President

January 2022 - Present (3 years 1 month)

Noida

Assisting client Tax team in implementing Clearwater System. Redesigning tax reports and processes. Account management, Team management.

**EXL INDIA**

Senior Manager

October 2017 - Present (7 years 4 months)

Noida Area, India

**XL Catlin**

10 years 8 months

Operations Manager

March 2007 - October 2017 (10 years 8 months)

Gurgaon, India

**Investment Reporting Specialist**

March 2009 - April 2011 (2 years 2 months)

- Accountable for accuracy of the reports developed in ePACE data warehouse.
- Responsible for development of reports in the Investment Data Warehouse.
- Single point of contact for writing investment field rules, business logics and validation in ePACE.

**Analyst**

March 2007 - March 2009 (2 years 1 month)

Reference Data Analysis for Security Level Data

**Fidelity Investments**

Investment Reporting Associate

February 2003 - March 2007 (4 years 2 months)

- Responsible for producing Investment Performance reports for corporate clients, Pension funds and Other B2B clients.

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## Education

Symbiosis Institute of Management Studies

MBA, Finance · (2003 - 2005)

Bangalore University  
BBM, Finance · (1998 - 2001)