

Lovely Professional University, Punjab

Course Code	Course Title	Lectures	Tutorials	Practicals	Credits	
PEV112	VERBAL ABILITY	2	0	2	3	
Course Weightage	ATT: 15 CA: 30 MTT: 15 ETT: 40	Exam Category: 1EI: MTE: All MCQ: ETE: Third Party Examination (Inside)				

Course Outcomes :Through this course students should be able to

CO1 :: develop proficiency in identifying and correcting errors in parts of speech

CO2 :: evaluate the components essential for effective communication in professional conversations

CO3 :: distinguish between active and passive voice, learn passive constructions and structural variations of speech

CO4 :: demonstrate precision in concise writing and analytical skills for effective sentence completion, foster clarity and coherence in written communication

CO5 :: assess different strategies for comprehending new vocabulary and grammatical structures within contextual contexts

CO6 :: learn reading comprehension skills, foster critical thinking, analysis, and interpretation of complex texts for effective communication and knowledge acquisition

	Reference Books (R)		
Sr No	Title	Author	Publisher Name
R-1	HOW TO PREPARE FOR VERBAL ABILITY AND READING COMPREHENSION FOR THE CAT	ARUN SHARMA, MEENAKSHI UPADHAYAY	Mc Graw Hill Education
R-2	THE PEARSON GUIDE TO VERBAL ABILITY AND LOGICAL REASONING FOR THE CAT	NISHIT K. SINHA	PEARSON

LTP week distribution: (LTP Weeks)	
Weeks before MTE	7
Weeks After MTE	7
Spill Over (Lecture)	4

Detailed Plan For Lectures

An instruction plan is only a tentative plan. The teacher may make some changes in his/her teaching plan. The students are advised to use syllabus for preparation of all examinations. The students are expected to keep themselves updated on the contemporary issues related to the course. Upto 20% of the questions in any examination/Academic tasks can be asked from such issues even if not explicitly mentioned in the instruction plan.

Week Number	Lecture Number	Broad Topic(Sub Topic)	Chapters/Sections of Text/reference books	Other Readings, Relevant Websites, Audio Visual Aids, software and Virtual Labs	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
Week 1	Lecture 1	Errors based on parts of speech(errors based on noun)	R-1 R-2		Demonstrating various types of errors in sentences based on nouns	Learning various types of errors in sentences based on nouns	PPT and Worksheets	NA
	Lecture 2	Errors based on parts of speech(pronoun)	R-1		Demonstrating various types of errors in sentences based on pronouns	Learning various types of sentence errors based on pronouns	PPT and Worksheets	NA
Week 2	Lecture 3	Errors based on parts of speech(adjective)	R-1		Demonstrating various types of errors in sentences based on adjectives and verbs	Learning various types of errors in sentences based on adjectives and verbs	PPT and Worksheets	NA
		Errors based on parts of speech(verb)	R-1		Demonstrating various types of errors in sentences based on adjectives and verbs	Learning various types of errors in sentences based on adjectives and verbs	PPT and Worksheets	NA
	Lecture 4	Errors based on parts of speech(adjective)	R-1		Demonstrating various types of errors in sentences based on adjectives and verbs	Learning various types of errors in sentences based on adjectives and verbs	PPT and Worksheets	NA
		Errors based on parts of speech(verb)	R-1		Demonstrating various types of errors in sentences based on adjectives and verbs	Learning various types of errors in sentences based on adjectives and verbs	PPT and Worksheets	NA
Week 3	Lecture 5	Errors based on parts of speech(adverb)	R-1 R-2		Demonstrating various types of errors in sentences based on adverbs and prepositions	Learning various types of errors in sentences based on adverbs and prepositions	PPT and Worksheets	NA
		Errors based on parts of speech(preposition)	R-1 R-2		Demonstrating various types of errors in sentences based on adverbs and prepositions	Learning various types of errors in sentences based on adverbs and prepositions	PPT and Worksheets	NA
	Lecture 6	Errors based on parts of speech(conjunction)	R-1 R-2		Demonstrating various types of errors in sentences based on conjunctions and interjections	Learning various types of errors in sentences based on conjunctions and interjections	PPT and Worksheets	NA

Week 3	Lecture 6	Errors based on parts of speech(interjection)	R-1 R-2		Demonstrating various types of errors in sentences based on conjunctions and interjections	Learning various types of errors in sentences based on conjunctions and interjections	PPT and Worksheets	NA
Week 4	Lecture 7	Voice and accent(speech sounds)	R-1		Acquainting students with various speech sounds-consonants and vowels in English language	Learning various speech sounds in English language	PPT and Worksheets	NA
		Voice and accent (consonants and vowels)	R-1		Acquainting students with various speech sounds-consonants and vowels in English language	Learning various speech sounds in English language	PPT and Worksheets	NA
	Lecture 8	Voice and accent(speech sounds)	R-1		Acquainting students with various speech sounds-consonants and vowels in English language	Learning various speech sounds in English language	PPT and Worksheets	NA
		Voice and accent (consonants and vowels)	R-1		Acquainting students with various speech sounds-consonants and vowels in English language	Learning various speech sounds in English language	PPT and Worksheets	NA
Week 5	Lecture 9	Voice and accent(syllables)	R-2		Explaining syllables and discussing various techniques to count syllables	Learning syllables and techniques to count syllables	PPT and Worksheets	NA
	Lecture 10	Vocabulary(prefix and suffix)	R-1 R-2		Discussing commonly used prefixes and suffixes	Learning commonly used prefixes and suffixes	PPT and Worksheets	NA
		Vocabulary(commonly used prefixes)	R-1 R-2		Discussing commonly used prefixes and suffixes	Learning commonly used prefixes and suffixes	PPT and Worksheets	NA
		Vocabulary(suffixes)	R-1 R-2		Discussing commonly used prefixes and suffixes	Learning commonly used prefixes and suffixes	PPT and Worksheets	NA

Week 6	Lecture 11	Vocabulary(one word substitutes)	R-1 R-2		Discussing one word substitutes	Learning one word substitutes	PPT and Worksheets	NA
	Lecture 12	Reading comprehension (relevance of reading comprehension)	R-1 R-2		Signifying the importance of reading comprehension and discussing reading comprehension based on vocabulary	Learning various types of reading comprehension passages and techniques to solve them	PPT and Worksheets	NA
		Reading comprehension (types of questions)	R-1 R-2		Signifying the importance of reading comprehension and discussing reading comprehension based on vocabulary	Learning various types of reading comprehension passages and techniques to solve them	PPT and Worksheets	NA
		Reading comprehension (questions based on vocabulary)	R-1 R-2		Signifying the importance of reading comprehension and discussing reading comprehension based on vocabulary	Learning various types of reading comprehension passages and techniques to solve them	PPT and Worksheets	NA
Week 7	Lecture 13	Reading comprehension (questions based on tone)	R-1 R-2		Discussing various strategies to solve reading comprehension based on tone	Learning to solve tone based reading comprehension passages	PPT and Worksheets	NA
SPILL OVER								
Week 7	Lecture 14				Spill Over			
MID-TERM								
Week 8	Lecture 15	Precis writing(format and techniques to write a precis)	R-2		Illustrating the format, techniques, do's and don'ts of Precis Writing	Learning the requisites of precis writing	PPT and Worksheets	
	Lecture 16	Precis writing(do's and don'ts of precise writing)	R-2		Discussing the do's and don'ts of Precis Writing	Learning the do's and don'ts of precis writing	PPT and Worksheets	NA
Week 9	Lecture 17	Sentence completion(types of questions- single and double blanks)	R-1 R-2		Discussing sentence completion and types	Learning various strategies to solve sentence completion questions	PPT and Worksheets	NA
	Lecture 18	Sentence completion(types of questions- single and double blanks)	R-1 R-2		Discussing sentence completion and types	Learning various strategies to solve sentence completion questions	PPT and Worksheets	NA

Week 10	Lecture 19	Sentence completion (eliminating options using verbal cue)	R-1 R-2		Discussing various verbal cues to eliminate options in sentence completion questions	Learning various verbal cues for solving sentence completion questions	PPT and Worksheets	NA
	Lecture 20	Sentence completion (eliminating options using verbal cue)	R-1 R-2		Discussing various verbal cues to eliminate options in sentence completion questions	Learning various verbal cues for solving sentence completion questions	PPT and Worksheets	NA
Week 11	Lecture 21	Analogy(types of analogies- gender relationship, grammatical relationship, creator and createe relationship)	R-2		Explaining the concept and question pattern for gender relationship, grammatical relationship, creator and createe relationship based analogy	Learning gender relationship, grammatical relationship, creator and createe relationship based analogies	PPT and Worksheets	NA
		Analogy(analogy questions)	R-2		Explaining the concept and question pattern for gender relationship, grammatical relationship, creator and createe relationship based analogy	Learning gender relationship, grammatical relationship, creator and createe relationship based analogies	PPT and Worksheets	NA
		Analogy(patterns of questions)	R-2		Explaining the concept and question pattern for gender relationship, grammatical relationship, creator and createe relationship based analogy	Learning gender relationship, grammatical relationship, creator and createe relationship based analogies	PPT and Worksheets	NA
	Lecture 22	Analogy(types of analogies- gender relationship, grammatical relationship, creator and createe relationship)	R-2		Explaining the concept and question pattern for gender relationship, grammatical relationship, creator and createe relationship based analogy	Learning gender relationship, grammatical relationship, creator and createe relationship based analogies	PPT and Worksheets	NA
		Analogy(analogy questions)	R-2		Explaining the concept and question pattern for gender relationship, grammatical relationship, creator and createe relationship based analogy	Learning gender relationship, grammatical relationship, creator and createe relationship based analogies	PPT and Worksheets	NA

Week 11	Lecture 22	Analogy(patterns of questions)	R-2		Explaining the concept and question pattern for gender relationship, grammatical relationship, creator and createe relationship based analogy	Learning gender relationship, grammatical relationship, creator and createe relationship based analogies	PPT and Worksheets	NA
Week 12	Lecture 23	Analogy(types of analogies- worker-tool relationship, place relationship, tool-object relationship)	R-2		Demonstrating worker-tool relationship, place relationship, tool-object relationship types analogies	Learning common tricky questions and techniques to eliminate options in analogy	PPT and Worksheets	NA
		Analogy(common tricky questions)	R-2		Demonstrating worker-tool relationship, place relationship, tool-object relationship types analogies	Learning common tricky questions and techniques to eliminate options in analogy	PPT and Worksheets	NA
		Analogy(eliminating options in analogy)	R-2		Demonstrating worker-tool relationship, place relationship, tool-object relationship types analogies	Learning common tricky questions and techniques to eliminate options in analogy	PPT and Worksheets	NA
	Lecture 24	Analogy(types of analogies- worker-tool relationship, place relationship, tool-object relationship)	R-2		Demonstrating worker-tool relationship, place relationship, tool-object relationship types analogies	Learning common tricky questions and techniques to eliminate options in analogy	PPT and Worksheets	NA
		Analogy(common tricky questions)	R-2		Demonstrating worker-tool relationship, place relationship, tool-object relationship types analogies	Learning common tricky questions and techniques to eliminate options in analogy	PPT and Worksheets	NA
		Analogy(eliminating options in analogy)	R-2		Demonstrating worker-tool relationship, place relationship, tool-object relationship types analogies	Learning common tricky questions and techniques to eliminate options in analogy	PPT and Worksheets	NA
Week 13	Lecture 25	Active and Passive(passive constructions)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA

Week 13	Lecture 25	Active and Passive(basics of narrative)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA
		Active and Passive (structural variation of speech)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA
	Lecture 26	Active and Passive(passive constructions)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA
		Active and Passive(basics of narrative)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA
		Active and Passive (structural variation of speech)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA
Week 14	Lecture 27	Active and Passive(passive constructions)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA
		Active and Passive(basics of narrative)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA
		Active and Passive (structural variation of speech)	R-2		Discussing the concept of active and passive voice, emphasizing the basics of narrative and structural variation of speech	Learning active and passive voice and delving into the structural variations of speech	PPT and Worksheets	NA

		SPILL OVER						
Week 14	Lecture 28				Spill Over			
Week 15	Lecture 29				Spill Over			
	Lecture 30				Spill Over			

Scheme for CA:

CA Category of this Course Code is:A0404 (4 out of 4)

Component	Weightage (%)	Mapped CO(s)
Test 3	25	CO3, CO4, CO5
Presentation - Individual	25	CO2, CO5
Test 1	25	CO1, CO2, CO5
Test 2	25	CO4, CO5, CO6

Details of Academic Task(s)

Academic Task	Objective	Detail of Academic Task	Nature of Academic Task (group/individuals)	Academic Task Mode	Marks	Allottment / submission Week
Test 1	Assessing students on the concept clarity of errors based on parts of speech	30 MCQs on errors based on parts of speech	Individual	Offline	30	3 / 4
Presentation - Individual	Assessing appropriate speech, pronunciation based on the concepts learnt	Individual presentation on AI platform	Individual	Offline	30	5 / 6
Test 2	Assessing writing skills, vocabulary and critical thinking of students	Writing Test based on Vocabulary, Reading Comprehension and Sentence completion	Individual	Offline	30	9 / 10
Test 3	Assess students on the conceptual learning of sentence completion, analogy and active-passive	30 MCQs based on Sentence completion, Analogy and Active-Passive	Individual	Offline	30	11 / 12

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MOOCs/ Certification etc. mapped with the Academic Task(s)

Academic Task	Name Of Certification/Online Course/Test/Competition mapped	Type	Offered By Organisation
Test 1	AMCAT/COCUBES	Test/Examination	ASPIRING MINDS/COCUBES
Presentation - Individual	AMCAT/COCUBES	Test/Examination	ASPIRING MINDS/COCUBES
Test 2	AMCAT/COCUBES	Test/Examination	ASPIRING MINDS/COCUBES
Test 3	AMCAT/COCUBES	Test/Examination	ASPIRING MINDS/COCUBES

Where MOOCs/ Certification etc. are mapped with Academic Tasks:

1. Students have choice to appear for Academic Task or MOOCs etc.
2. The student may appear for both, In this case best obtained marks will be considered.

Detailed Plan For Practicals

Practical No	Broad topic	Subtopic	Other Readings	Learning Outcomes
Practical 1	Associated Skills	• worksheets on errors based on parts of speech		Identifying various errors based on parts of speech and using strategies to correct them.
Practical 2	Associated Skills	• worksheets on errors based on parts of speech		Identifying various errors based on parts of speech and using strategies to correct them.
Practical 3	Associated Skills	• worksheets on errors based on parts of speech		Identifying various errors based on parts of speech and using strategies to correct them.
Practical 4	Associated Skills	• worksheets on errors based on parts of speech		Identifying various errors based on parts of speech and using strategies to correct them.
Practical 5	Associated Skills	• worksheets on errors based on parts of speech		Identifying various errors based on parts of speech and using strategies to correct them.
Practical 6	Associated Skills	• worksheets on errors based on parts of speech		Identifying various errors based on parts of speech and using strategies to correct them.
Practical 7	Speaking Skills	activities for refining accent and speech pattern		Solving worksheets and performing various voice and accent based activities such as Story Chain, sound chain and tongue twisters
Practical 8	Speaking Skills	activities for refining accent and speech pattern		Solving worksheets and performing various voice and accent based activities such as Story Chain, sound chain and tongue twisters
Practical 9	Test 1			
Practical 10	Associated Skills	• games for enhancing vocabulary		Games such as suffix and prefix match-up, language charades and practice exercises based on prefix-suffix and one word substitution
Practical 11	Associated Skills	• games for enhancing vocabulary		Games such as suffix and prefix match-up, language charades and practice exercises based on prefix-suffix and one word substitution

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Practical 12	Presentation - Individual			
Practical 13	Reading Skills	enhancing reading comprehension skills through practice		Worksheets based on reading comprehension. Activities such as Contextual Guessing for comprehending reading comprehension
Practical 14	Reading Skills	enhancing reading comprehension skills through practice		Worksheets based on reading comprehension. Activities such as Contextual Guessing for comprehending reading comprehension
Practical 15	Writing Skills	crafting crisp and effective summaries through precis		Summarizing lengthy passages into concise and coherent precis
Practical 16	Writing Skills	crafting crisp and effective summaries through precis		Summarizing lengthy passages into concise and coherent precis
Practical 17	Associated Skills	• exercises based on sentence completion		Practice sheets based on single and double blanks in sentence completion
Practical 18	Associated Skills	• exercises based on sentence completion		Practice sheets based on single and double blanks in sentence completion
Practical 19	Associated Skills	• exercises based on sentence completion		Practice sheets based on single and double blanks in sentence completion
Practical 20	Associated Skills	• exercises based on sentence completion		Practice sheets based on single and double blanks in sentence completion
Practical 21	Test 2			
Practical 22	Associated Skills	• practice sheets for analogy		Worksheets, quiz and games such as Analogy Hangman for practicing various types of analogies
Practical 23	Associated Skills	• practice sheets for analogy		Worksheets, quiz and games such as Analogy Hangman for practicing various types of analogies
Practical 24	Associated Skills	• practice sheets for analogy		Worksheets, quiz and games such as Analogy Hangman for practicing various types of analogies
Practical 25	Associated Skills	• practice sheets for analogy		Worksheets, quiz and games such as Analogy Hangman for practicing various types of analogies
Practical 26	Test 3			
Practical 27	Associated Skills	• learning sentence structures through active and passive		Practice exercises and online quiz on Passive constructions, basics of narrative and structural variation of speech
Practical 28	Associated Skills	• learning sentence structures through active and passive		Practice exercises and online quiz on Passive constructions, basics of narrative and structural variation of speech
	SPILL OVER			
Practical 29	Spill Over			