

## PEV112:VERBAL ABILITY

L:2 T:0 P:2 Credits:3

**Course Outcomes:** Through this course students should be able to

CO1 :: memorize the key elements and aspects necessary for successful communication to enhance life skills

CO2 :: associate the accuracy of concise writing, promoting clarity and fostering idea elaboration to excel in society

CO3 :: demonstrate the correct utilization of grammatical elements in written and verbal communication to enhance peer interaction

CO4 :: employ various methods for understanding vocabulary and grammatical structures

CO5 :: assess different strategies for enhancing speaking skills with correct pronunciation

CO6 :: develop reading comprehension skills, foster critical thinking, analysis, and interpretation of complex texts for effective communication and knowledge acquisition

### Unit I

**Tense consistency** : verb-tense consistency, time reference, parallelism

**Error identification** : error based on tenses, error based on parts of speech-pronouns, adjectives, conjunctions, prepositions

### Unit II

**Speech and Pronunciation** : contextual speaking, significance of pauses, transition words sequence, one-minute answer elaboration, two-minute answer elaboration, minimal pair recognition, speech correction, read aloud, listen and repeat

### Unit III

**Vocabulary** : prefix and suffix, commonly used prefixes, suffixes, antonyms and synonyms

**Sentence completion** : types of questions- single and double blanks, eliminating options using verbal hints

### Unit IV

**Idea elaboration and Writing** : generating ideas following tense-consistency, writing introduction, idea elaboration, writing an apt conclusion

### Unit V

**Reading comprehension** : introduction to reading comprehension questions, types of questions in reading comprehension based on-main idea, reference and vocabulary

### Unit VI

**Para jumbles** : introduction to para jumbles, basic rules to solve para jumbles

### List of Practicals / Experiments:

#### Associated Skills

- practice exercises on verb tense consistency
- worksheets on errors based on parts of speech
- games for enhancing vocabulary
- exercises based on sentence completion
- practice sheets for para jumbles

#### Reading Skills

- enhancing reading comprehension skills through practice

#### Writing Skills

- crafting crisp and effective writing

**Speaking Skills**

- understanding job description, adjective placement, summarizing and articulating job description
- connection between cv and jd, various parts of cv, cv justification, company-specific key words, adjective and adverb placement
- group interaction activities, role plays and simulations
- interview skills: role of passive instructions, useful phrases and clauses, situational competency, selective and attentive listening, panel discussion scenarios
- phonic drill based on sounds

**References:**

1. THE PEARSON GUIDE TO VERBAL ABILITY AND LOGICAL REASONING FOR THE CAT by NISHIT K. SINHA, PEARSON
2. HOW TO PREPARE FOR VERBAL ABILITY AND READING COMPREHENSION FOR THE CAT by ARUN SHARMA, MEENAKSHI UPADHAYAY, Mc Graw Hill Education