



REF No: Ff/REF/PM  
Date: 19 Aug, 2021

We are issuing this offer letter on behalf of **Sublime Data Systems**

Sub: Conditional Offer Letter for the post of Software Engineer

Dear Mr. Saurabh,

We are pleased to offer you the post of **“Software Engineer”** as per the terms & conditions of the company. The detailed appointment letter shall be handed over to you on acceptance of offer within 1 week of joining. Your initial salary shall be as per interview discussed. Kindly return the duplicate copy of this letter duly signed as token of your acceptance of above. Your joining date would be **20th Sep 2021**.

#### **OFFER OF EMPLOYMENT**

The purpose of this Invitation of Employment is to put in writing the specifics of our offer of employment to commence work with us late to late by **20th Sep 2021 (earlier if possible)**. This Invitation of Employment is contingent upon receipt of a satisfactory outcome of background check and proceeds on the basis that information you provided is accurate.

Please acknowledge and sign this Invitation of Employment and return all pages to me in person. We must receive your decision to accept this Invitation of Employment by **23rd Aug 2021**, after which date, this offer will expire. If you need more time to consider your options, simply let us know, and we can decide upon a mutually acceptable date within which you could confirm your acceptance of this Invitation of Employment. We look forward to hearing from you.

#### **ACCEPTANCE**

By signing this Invitation of Employment and reviewing the sample Employment Agreement, you agree to and accept the terms and conditions of employment with us. Please electronically acknowledge, print, sign and return all pages of this Invitation of Employment in person or by uploading a scanned copy to us. You will receive an official copy of the Employment Agreement with your new hire paperwork, which must be signed on or before your first day with us.

Candidate's acceptance:

Signature: \_\_\_\_\_

Saurabh Sharma

Today's Date: \_\_\_\_\_