

# Diane Oceanfront Suites

Name	Check in Date	Check out Date
_____	_____	_____
Reservation Number	Room Type	Room Number
_____	_____	_____
Email	Phone Number	Vehicle Registration
_____	_____	_____
City	State	
_____	_____	

## DEPOSIT POLICY

The guest will be charged a deposit of \$300.00 upon reservation. Deposit will be refundable if reservation is canceled 7 days prior to arrival. Full amount of reservation will be charged if canceled or no show after seven (7) days prior to arrival. Standard reservation rates are REFUNDABLE SEVEN (7) DAYS PRIOR to arrival.

## NON REFUNDABLE POLICY

The guest will be charged 100% of the total price at time of reservation.

No refund will be issued once the reservation is checked in.

## FEES

The following fees and deposits are charged by the property at the time of service, check-in, or check-out:

Parking: \$35 per vehicle per day. Additional Parking is based upon availability, parking fee will apply

Late check out up to 5:00 pm based on availability- \$150.00

Room Accommodations

2 adults/2 children

Extra person charge: \$40.00 per adult and children 12 yrs and older

Maximum Occupancy: Four (4) guests per room

Roll away charge: \$ 30.00 per day per bed

Check In : 3 PM

Check Out: 10 AM

Any missing or lost items will be kept for a period of 15 days, after which they will be discarded. The guest will be held responsible for the replacement cost of any missing or damaged items and/or furniture in the room. No pets allowed with the exception of service animals on the premises. We have a helpful multilingual front desk staff

All rooms are professionally cleaned and sanitized between guests. Due to COVID 19 all guests and visitors are encouraged to wear facial coverings at their discretion. All guests and visitors on premises shall comply with all executive and/or governmental orders related to COVID 19.

FOR THE COMFORT AND SAFETY OF ALL OUR GUESTS IT IS PROHITED TO HAVE LOUD MUSIC AND PARTIES ON PROPERTY AFTER 9 PM. ANY VIOLATORS WILL BE SUBJECT TO A FINE OF \$500.00. WE APPRECIATE YOUR COOPERATION GUESTS CAN NOT BE GUARANTEED NOR CAN THEY REQUEST A SPECIFIC ROOM NUMBER AT TIME OF RESERVATION. ROOM ASSIGNMENT WILL BE DONE THE DAY OF ARRIVAL. WE THANK YOU FOR YOUR COOPERATION. NOTE: LINENS & TOWELS WILL BE CHARGED TO GUEST ROOMS IF DAMAGED.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_