SAURABH SRIVASTAV
Business Analyst

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PROFESSIONAL SUMMARY

Product-focused Business Analyst with 5+ years of experience bridging business needs and technical execution. Proven record of driving product lifecycles, optimizing workflows, and delivering measurable impact across finance, technology, and operations. Skilled in building MVPs, orchestrating cross-functional collaboration, and embedding user-centric practices to generate revenue growth, cost savings, and efficiency gains.

CORE COMPETENCIES

Product Strategy & Roadmap Ownership | Agile Delivery & Release Planning | Requirement Gathering & Product Discovery | Stakeholder Management & Collaboration | Data Analysis & Root Cause Problem Solving | Process Optimization & Workflow Design | Wireframing & UI/UX Documentation | Business Acumen & Product Sense

ANALYTICAL & TECHNICAL SKILLS

SAP FICO (Finance & Controlling) | Power BI | Jira | Confluence | ServiceNow | Change Management | MS Visio | MS Excel | MS PowerPoint | BPMN | Kanban | Competitive Benchmarking & SWOT Analysis | RPA | A/B Testing | Customer Journey Mapping | User Centric Design | Market Research | SWOT Analysis

PROFESSIONAL EXPERIENCE

Algoleap Technologies 🔗   **Hyderabad, India**
Business Analyst (Client - CBRE Digital & Technology 🔗)   *30 Oct 2024 - Present*
- Localized processes across APAC, aligning system design with compliance, boosting satisfaction scores and reducing turnaround by 35%, generating $424K+ revenue.
- Owned roadmap for 25+ features; defined user stories, coordinated testing, and drove agile execution across finance teams.
- Implemented ServiceNow incident tracker, increasing transparency and operational efficiency.
- Led Spain onboarding: migrated 500K records, coordinated 443 users and 150 stakeholders, achieving 98% invoice efficiency improvement.
- Directed role-based access for APAC & EMEA web users, streamlining authentication and reducing audit risks across regions.
- Optimized UX workflows through best practice design reviews and continuous improvement cycles.
- Reduced incident recurrence via structured classification, prioritization, and root cause analysis.

ArcelorMittal 🔗   **Luxembourg**
Business Analyst   *01 Feb 2023 - 02 April 2024*
- Designed As Is/To Be workflows for Invoice to Cash, cutting design iteration time by 20%.
- Drove backlog grooming and sprint prioritization, achieving 95% on time delivery.
- Facilitated workshops with 15+ stakeholders, conducted market research, and delivered demos.
- Delivered €400K+ upfront savings via build vs buy analysis; identified €60K annual savings opportunities.
- Enabled 99% uptime and 95% adoption through UAT and change management.
- Optimized resource allocation by 12% through financial and capacity analysis.
- Reduced contract cycle time by 10% through streamlined management processes.
- Strengthened compliance and access management across departments.
- Delivered training and documentation to support adoption and change initiatives.

West End Digital Solutions 🔗   **Mumbai, India**
Business Analyst   *01 Sept 2022 - 19 Jan 2023*
- Optimized Procure to Pay, improving procurement and supplier payment cycles by 25%.
- Conducted gap analysis, reducing bottlenecks and compliance risks.
- Validated application updates through rigorous testing, ensuring performance standards.

AM/NS India 🔗   **Surat, India**
Functional Consultant – SAP Finance & Controlling   *10 July 2020 - 19 August 2022*
- Automated invoice approval, reducing manual processing by 60% and accelerating month end close.
- Delivered automation project reducing intervention by 40% via RPA, boosting operational effectiveness.
- Streamlined finance workflows, cutting turnaround times by 25% through 20+ change requests.
- Strengthened compliance, reducing audit findings by 30% across India, Dubai, and Indonesia.

- Integrated SAP FI with SAP MM/SD and third-party systems (SharePoint, Tableau, MS Office) for seamless data flow.
- Developed training and change management plans to drive adoption of new frameworks.
- Administered and safeguarded permissions for 4,400+ SAP users, ensuring compliance and secure financial operations.

ACADEMIC INTERNSHIPS

Tech Mahindra Ltd. 🔗   **Noida, India**
Associate Project Trainee - Global Sales - Large Deals   *01 June 2019 - 30 November 2019*
- Managed INR 45M opportunities for multinational automobile clients.
- Mapped 200+ SAP & non-SAP credentials for AI Bot development.
- Enhanced proposal generation tool, simplifying documentation and sales processes.

Associate Project Trainee - Global Sales - Large Deals   *01 June 2017 - 30 June 2017*
- Managed contracts for 200+ companies and 3,600+ customers.
- Supported bid automation and prepared GST/RFP sheets for 60 smart city projects.

EDUCATION

Dayalbagh Educational Institute 🔗   **Agra, India**
Master of Business Administration - Marketing & Operations Management   *01 July 2018 - 30 May 2020*
GPA: 8.11 / 10.00

Bachelor of Business Administration - Business Administration & Management   *01 July 2015 - 30 May 2018*
GPA: 8.06 / 10.00

CERTIFICATIONS

- Lean Six Sigma Green Belt - PPDC Agra
- Lean Six Sigma White Belt – Aveta Business Institute
- Design Thinking - HP Life
- Business Analysis Fundamentals - Udemy
- Excel Fundamentals - Corporate Finance Institute (CFI)
- Gen AI for Leaders - Udemy
- Introduction to Cybersecurity - Cisco
- Mastercard Advisors & Consulting Services Job Simulation - Forage
- New York Jobs CEO Council – Financial Analyst Job Simulation - Forage

LEADERSHIP / EXTRACURRICULAR

- **Placement Coordinator, MBA Program (2018–2020):** Streamlined recruiter engagement for 117 students.
- **Class Representative (BBA & MBA, 2015–2020):** Liaison between faculty and peers, managed academic/extracurricular initiatives.
- **Event Leadership:** Delivered flagship events EPIC 2019 - Tech Mahindra, Career Expedition, Alumni Meet, and guest lectures, ensuring seamless execution and stakeholder engagement.
- **Process Improvement & Impact:** Delivered savings of 6 FTE and INR 30L automation; reduced SAP HR-FI cycle by 3 man-days/month.
- **Research & Academic Projects:** Conducted studies on the FMCG industry, social media influence on youth, new product development alliances and customer shopping behaviour (online vs in-store).
- **Awards & Recognitions:** CBRE SPOT Award for high-impact delivery & global stakeholder coordination, HP Life Ambassador, AM/NS recognition for Automation, Dale Carnegie Digital Leadership badge, Six Sigma Green Belt, ICCE & UNFCCC Green (R)evolution Global Certification, NSS & Army NCC certifications.
- **Workshops & Conferences:** Participated in international leadership and technology forums comprising:
  - HYSEA - Digital Customer Experience (Wells Fargo) - Hyderabad, 2025
  - Luxembourg Data Summit - Luxembourg, 2023
  - IBCL Knowledge & Technology Partnership (EY) - Luxembourg, 2023
  - Agile Business Conference (QRP International) - Luxembourg, 2023
  - BFSI Insight Summit - Mumbai, 2022
  - Climate Reality Leadership Corps - USA (Online), 2020
  - I&ESC Conference - IIT Delhi, 2018
  - TEDx - Agra, 2017
  - Texas Instruments Hackathon - Agra, 2016