Saurabh Singh

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#### **OBJECTIVE**

To learn and grow within an organisation and willing to integrate into a distinctive work culture built on quality and trust while being resourceful, innovative, ambitious and flexible team member who loves to work and share his knowledge to work collaboratively

#### **SKILL SETS**

Technologies: HTML5, CSS3, JavaScript, jQuery.

Operating Systems: Microsoft Windows 7, Windows 8.1 and Windows 10, Mac OS

Skills: Photoshop, Responsive and interactive Web Design, Minimal/Reusable codes.

#### **PROFILE SUMMARY**

- A competent professional with 3.5 years of experience in the industry.
- Expertise on HTML5, CSS
- Learns quickly & works diligently to gain knowledge.
- Ability to make strong decisions in stressful situations, takes initiatives.

### **ACADEMIC DETAILS**

B.E. (EXTC) | 2012 | K. J. Somaiya Institute of Engineering and IT, Mumbai.

# **EMPLOYMENT DETAILS**

## Bachhil Steel Pvt. Ltd., Dombivli | June 2016 - Present

**Role: Business Analyst** 

#### Job Responsibilities:

- Maintaining staff and accomplishing results by planning, monitoring, coordinating and enforcing procedures and productivity standards.
- Accomplishing financial objectives by forecasting requirements, scheduling expenditures, initiating corrective actions.
- Communicating with clients and understanding their requirements and making sure the quality and standards are met to their satisfaction thereby enhancing the business further.
- Interacting with new clients to generate business.
- Business Development and Client Relationship Management.

## Wipro, Belapur | May 2013 - March 2016

**Role: Technical Consultant** 

### Job Responsibilities:

- Front-End Development utilizing HTML5, CSS3 and JavaScript.
- Work with HTML5 and CSS3 for new sections of site.
- Focussing on HTML, CSS responsiveness, maintained a style guide.
- Assist customers as per their requirements on site developments and designs involving custom templates.
- Test and ensure cross-browser compatibilities.

Spearheaded adoption of new principles such as responsive design, mobile first, and adaptive design.

# **Projects:**

## My Wipro Webpage

- Worked on the HTML and CSS sections development of the site.
- Worked on the HTML forms and developing the prototype.
- Testing the websites on different web-browsers like IE, Mozilla, Firefox, Google Chrome and ensuring the compatibility.
- Focussing on semantic HTML and minimal (reusable) CSS
- Worked on HTML, jQuery templating and jQuery plugins.
- Worked on CSS normalization, modernizer and media queries.
- Cross-browser / cross-platform issues, prevention and resolution.
- Worked with established UI design principles, resuable code development and design language.
- Strong attention to detail and a commitment to delivering effective web-based prototypes under tight time constraints required.

## Working with Sharepoint Team for Custom Templates for the sites:

- As per the requirement working and customizing the templates for the sites.
- Changing template design and the structure as required.
- Testing the codes on different browsers and fixing the bugs.
- Form design and working on form validation.
- Working on interactions. Enhancing the interfaces and fixing the layout issues.
- Working on the positioning of the content and mainting the responsiveness.
- Ensuring consistency of the interface as per the layouts.
- Working on seamless navigations.

# **STRENGTHS**

- Ability to prioritize | Adaptive
- Excellent team player | Sincere and hard working
- Communication Skills | Customer Servicing Skill

## **PERSONAL DETAILS**

• Date of Birth : 7<sup>th</sup> May, 1990

Languages Known : English, Hindi, Marathi.