



LOGBOOK HEADER SHEET

Supervisor Name: **Date:**

The logbook cover sheet should be completed and made available along with the actual log entries. Enter the total number of entries that have been included.

Logbook Cover Sheet Academic Year:

Group Members:

Program:

Semester:

Project Title:

Supervisor Signature:

Total number of entries:



Logbook Entry Sheet

Use this form to record any meetings with the supervisor. The completed form needs to be signed both by student and the supervisor.

Meeting No:

Date:

Start Time:

Finish Time:

Items discussed:

Achievements:

Problems (if any):

Tasks for Next Meeting:

.....
Student's Signature

.....
Supervisor's Signature