

SAURAV SURESH

PROFESSIONAL SUMMARY

Ambitious individual seeks front-of-house opportunity to develop reception and administration management experience. Communicates confidently to build positive, productive staff and customer relationships. Works quickly and accurately to upkeep standards across varied office tasks.

WORK HISTORY

Front house staff member, 01/2020 to 03/2020

Hotel Periyar - Aluva, Ernakulam

- Delivered outstanding hospitality operations.
- Warmly greeted guests upon arrival to create welcoming atmosphere.
- Served meals and drinks with professionalism and skill, maintaining high presentation and quality standards.
- Served high volumes of guests in fast-paced service environments with exceptional customer care.

EDUCATION

Master of Science, Computer Science, 09/2023 to 09/2024

Swansea University - Swansea

Bachelor of Science, Electrical and Electronics, 08/2016 to 08/2020

Federal Institute of Science and Technology - Ernakulam

HOBBIES AND INTEREST

- Listening to music
- Football
- Chess

CONTACT

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SKILLS

- Customer Service
- Leadership skills
- Training and mentoring
- Teamwork
- Order taking
- Hospitality