USER MANUAL TIDSBANKEN

Contents

Login Screen

1. enter username
2. enter password
3. hide/show password
4. click to login
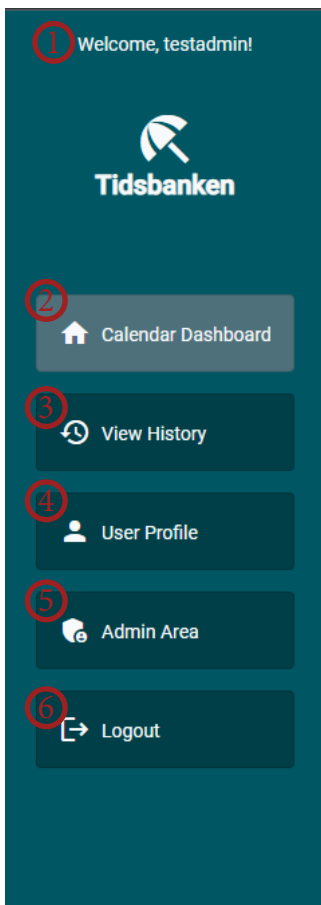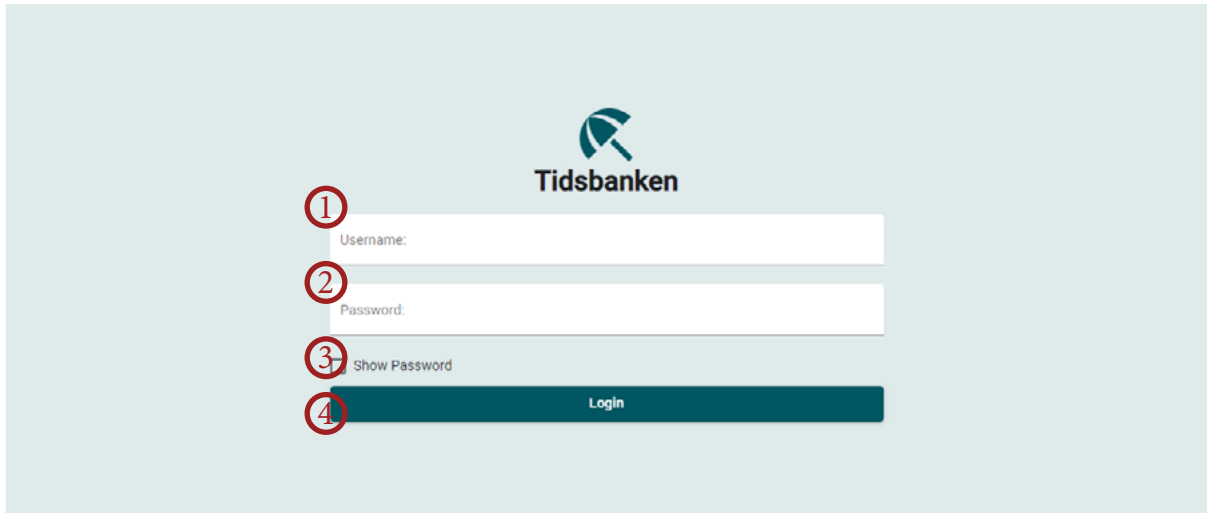

Navigation

1. shows which user is logged in
2. calendar dashboard tab (is active)
3. view history tab
4. user profile tab
5. admin area tab (only available to admin)
6. log out button

Dashboard

1. button to make a new vacation request
2. button to add a new ineligible period (only available to admin)
3. buttons to move through the years in the calendar
4. buttons go to today in the calendar
5. buttons to move through the months in the calendar
6. calendar
7. approved vacation requesst
8. denied vacation request (only available to admin)
9. ineligable period
10. pending vacation request (only available to admin or own requests)
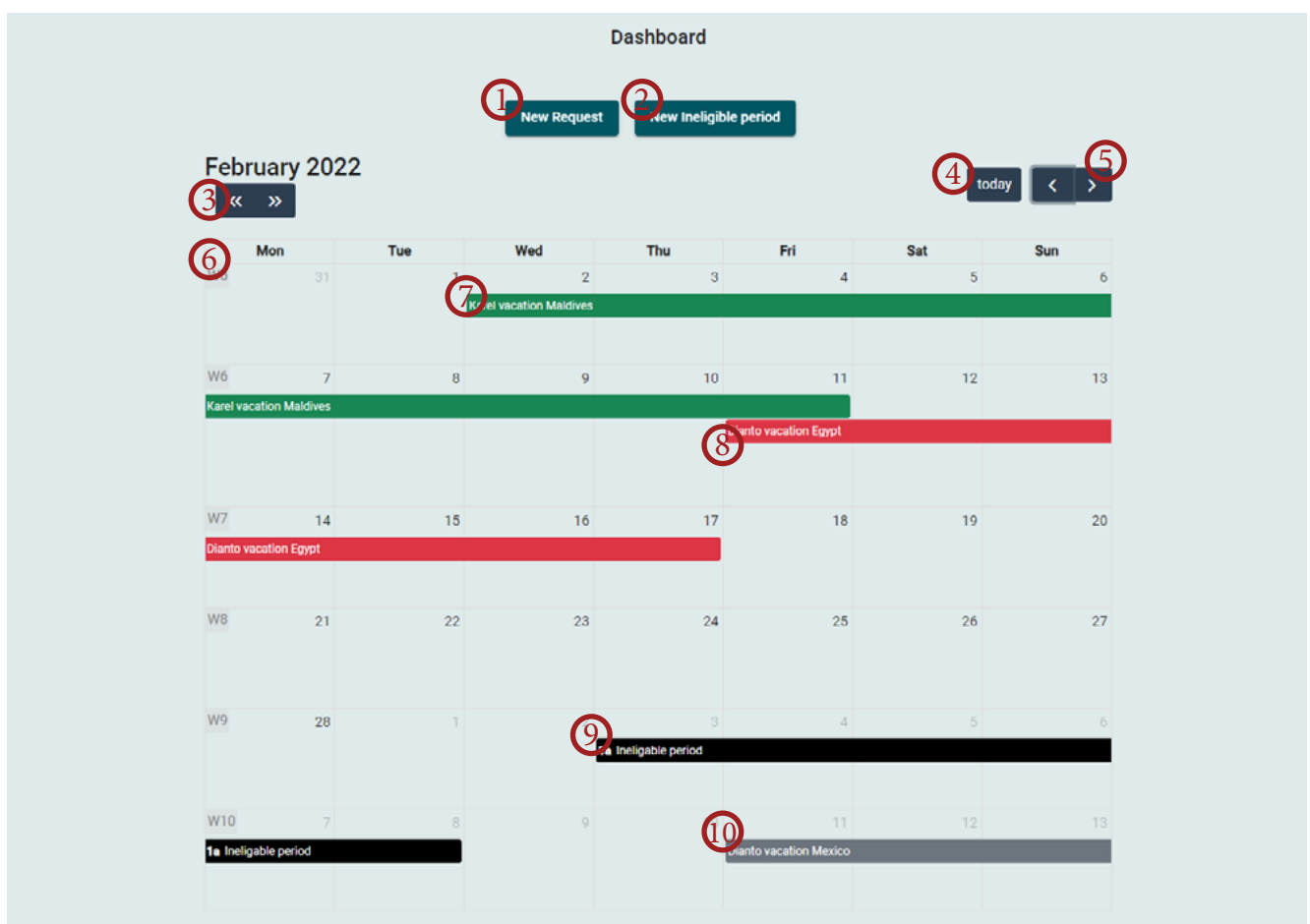
Create New Ineligible Period

Create Ineligible Period

1. enter date for ineligible period
2. submit ineligible period

New Vacation Request

1. enter a title
2. enter the dates for your vacation
3. enter additional comments
4. button to submit your request

Vacation Request Page

1. title of the vacation request
2. status of the vacation request
3. employee and vacation dates requested
4. additional comments from the request

Vacation History

1. toggle between own requests or all requests (only available to admin)
2. list of all requests
3. button to go to the detail vacation request page
4. button to go to update request
5. button to delete a request (only available to admin)

Vacation History

① show all

Id	Employee	Title	From	Until	Status	Details ③	Update ④	Delete ⑤
② 1	Savannah Borst	Savannah vacation Croatia	05-08-2022	12-08-2022	PENDING	ℹ	✏	🗑
2	Savannah Borst	Savannah vacation Spain	08-12-2022	22-12-2022	APPROVED	ℹ		🗑

History of vacation requests

Update Vacation Request

1. update title vacation request*
2. update date of request*
3. write additional comments*
4. save the new additional comment
5. previous comments
6. save vacation request changes

*leave blank if you don't want it change

Update Vacation Request

① Vacation title:
Savannah vacation Croatia

② Start and end date: 📅

③ Comment:
④ +

⑤ Comments

Savannah Borst: vacation request for savannah

⑥ Save changes

Profile

①

② Name: Savannah Borst

③ Email: foo@gmail.com

④ **Change profile details**
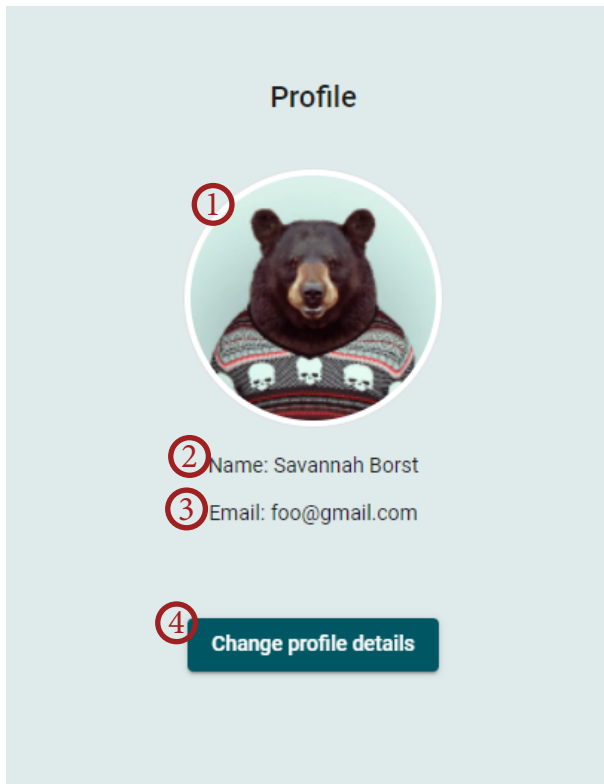
Profile Page

1. profile picture of user
2. name of user
3. e-mail of user
4. button to go to change profile details

Change Profile Details

1. enter new email
2. submit new email
3. enter new password
4. submit new password

Change profile details

Change you email

① New email:

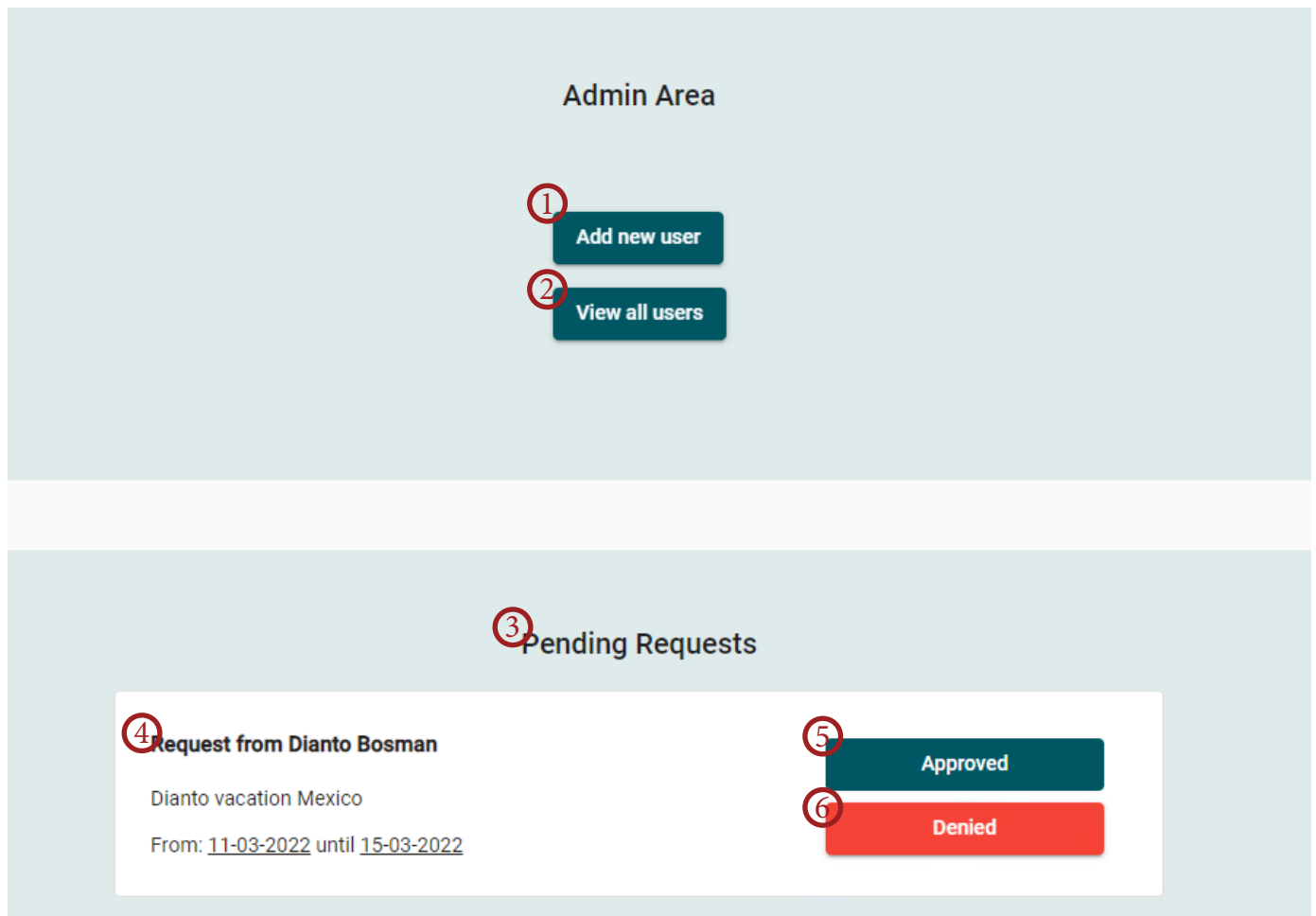② **Submit new email**

Change you password

③ New password:

☐ Show Password

④ **Submit new password**

Admin Area

1. button to go to adding a new user
2. button to go to view all users
3. pending requests
4. information about request
5. button to approve request
6. button to deny request

Create New User

① Username:

② First Name:

③ Last Name:

④ Email:

⑤ Profile picture url:

⑥ Password:

⑦ **Register**

Create New User

1. enter a username
2. enter a first name
3. enter a last name
4. enter an email
5. enter an url to a profile picture
6. enter a password
7. button to register the user

View All Users

1. users details
2. give admin rights
3. revoke admin rights
4. edit users email
5. delete user

All users

① Iggy Azalea
azalea@gmail.com
Admin: false

② ③ ④ ⑤

Dianto Bosman
diantobosman@gmail.com
Admin: false