Groups

How they are used in Canvas

What are groups?

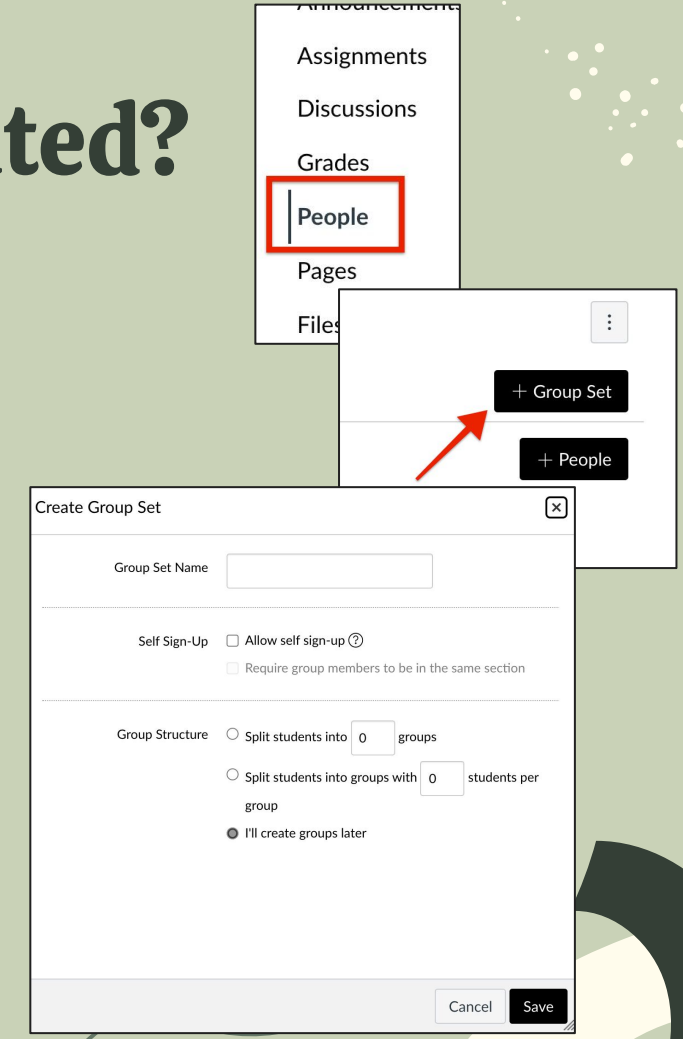
Groups are a collaborative tool where students can work together on group projects and assignments.

How are group sets created?

To create a new group set you will first need to go to the course in questions, click People from the course navigation and then click "+Group Set".

Once you click "+Group Set" a window will pop up and ask you to fill in the following information.

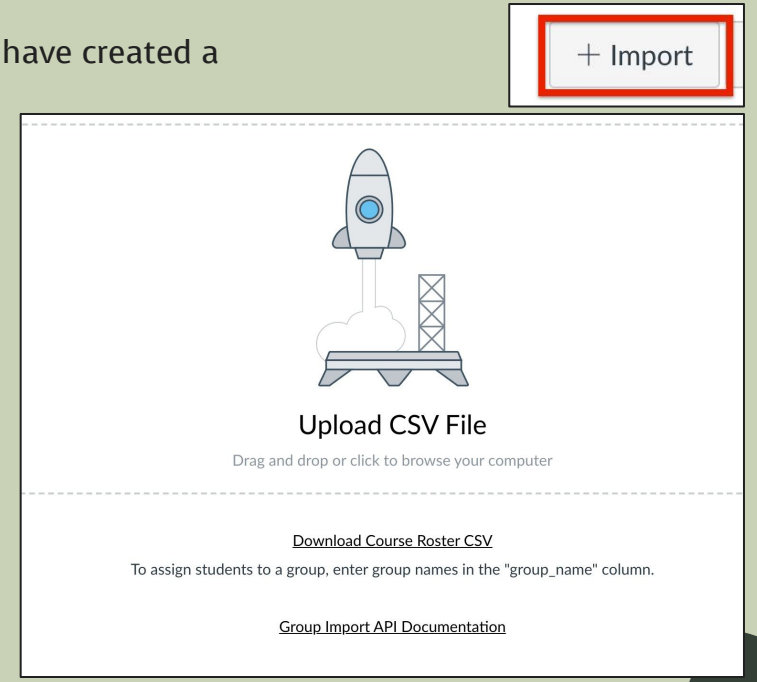
1. Group Set Name
2. Self Sign-Up
3. Group Structure



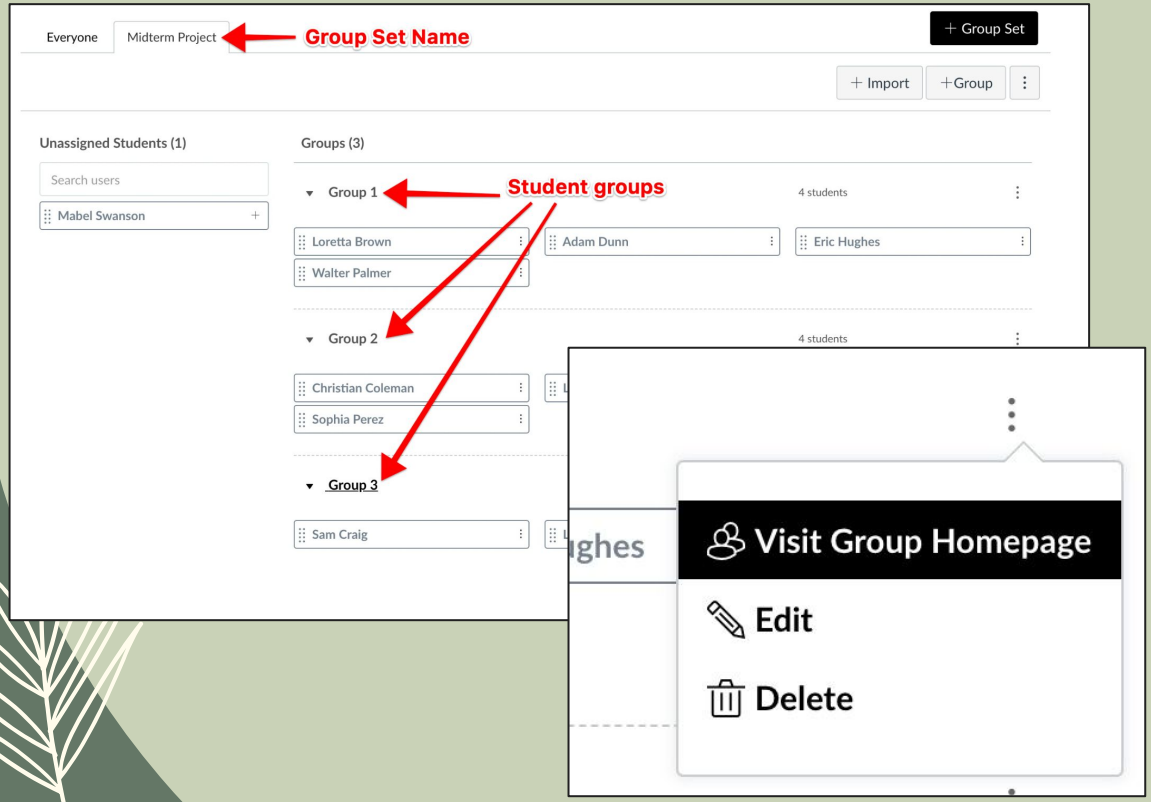
Importing Groups

Another way to create a group is to import a CSV in after you have created a Group Set.

Here is a link to our guide on how to create it.



Group display



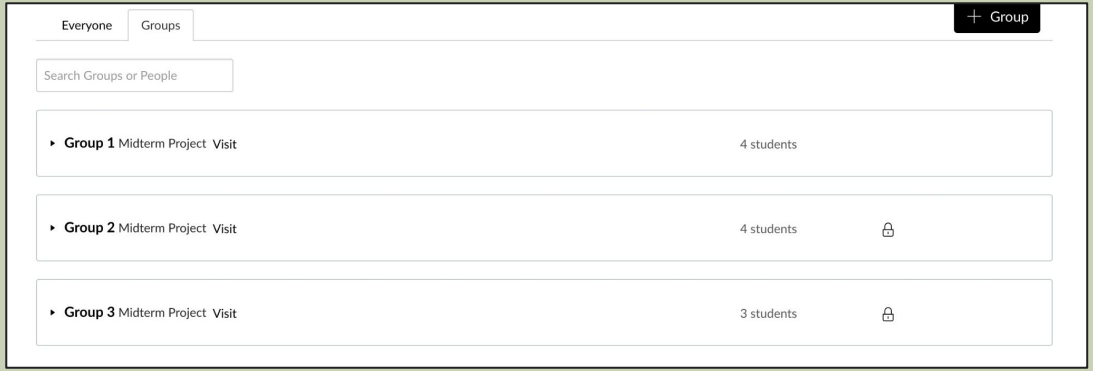
This is where teachers can manage their groups or re-assign students if needed.

Every group is given a homepage to work from, which we will discuss that a little later in the presentation.

Where can groups be accessed for students?

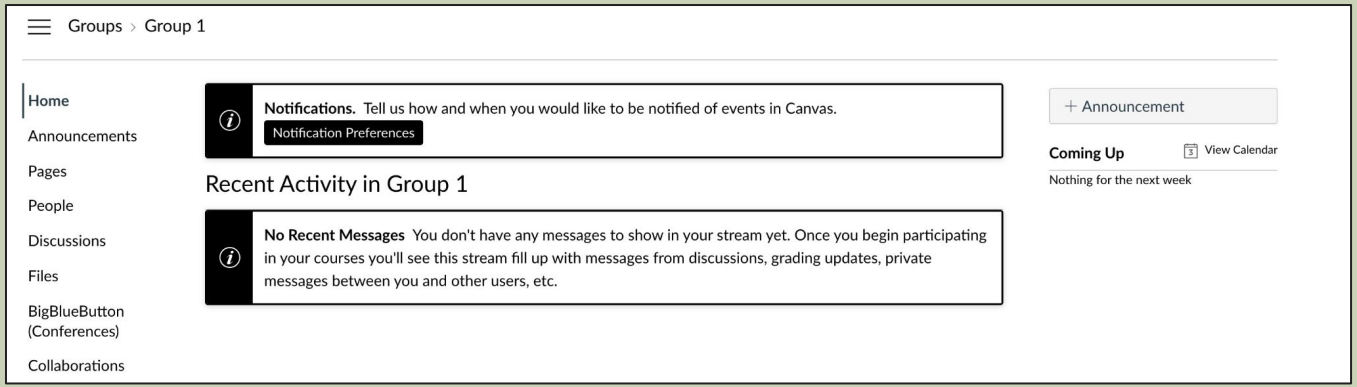
Students can access groups in two different ways.

- On the people page on their course navigation, if the teacher has the page enabled
- On the global navigation by clicking on "Groups"

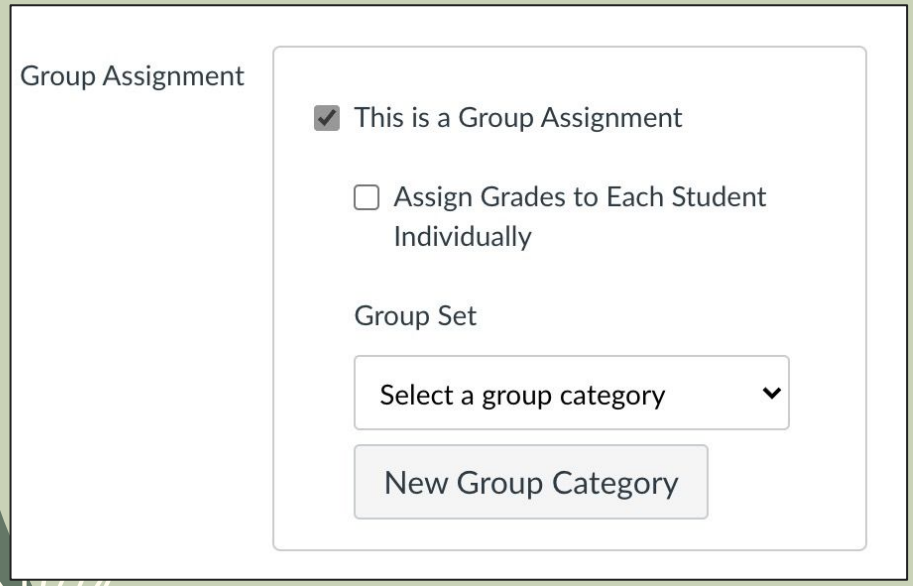


Group Homepages

Group homepages are like mini courses. It allows students to collaborate through announcements, discussions, upload files and pages. Only students in the group or the teacher can view the homepage.



How to make a group assignment



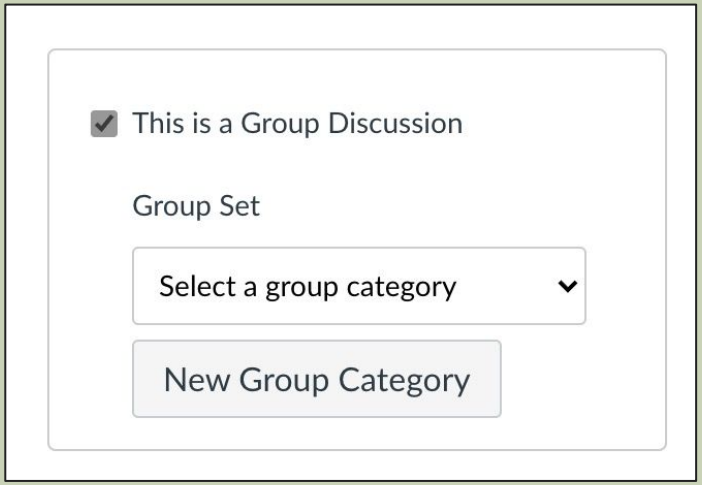
Group assignments are intended to have one submission for a group of students.

To create a group assignment click "This is a Group Assignment".

"Assign Grades to Each Student Individually" is an optional settings a teacher can select.

Make sure a group is selected because once there's a submission the group settings are limited in what can be changed.

How to make a group discussion



The goal of a group discussion is to put group members in their own separate discussion from other groups. They have the option to be graded or not graded.

For the most part it looks like the same as the assignment settings the main difference is students will have to make their own posts/submission.

How are group assignments graded?

Grading assignments and discussions are the same as how you would normally grade through Speedgrader. The main difference will be is in assignments if it is grading the student individually or if everyone in the same group will get the same grade.

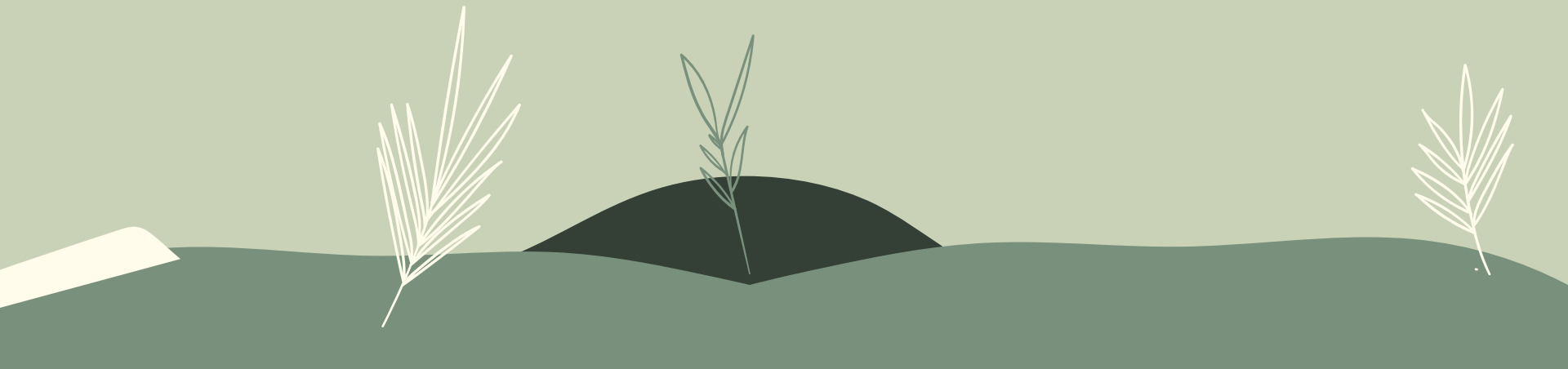
Individually graded group assignments include commenting options. To send your comment to one student in a group, select Send comment to this student only. To send your comment to the whole group, select Send comment to the whole group

Common issues

- Groups have no students assigned
- Deleting or altering groups after they have been used in assignments or discussions

Additional information

- Groups do not replace Sections and vice versa as they do not have the same behavior. If a teacher is wanting sections check the KB.
- Only those with student roles can be added to a group. The default "test student" is an exception to the rule as they cannot be added to any groups.
- You cannot have more than 200 groups in a given course



Questions?