

Action Plan Template

Where do I want to be by the end of this period/year?

What do I want to be doing? (Include as many learning needs as required to achieve agreed objectives)

What do I want/need to learn? Provide a specific description of the desired changes (e.g. skills to gain, knowledge to acquire, topics/themes/content to cover)	What do I have to do to achieve this? Some examples, a new/ongoing course, conference, self-development (like wider research or reading), coaching/mentoring, job shadowing	What resources or support will I need? Some examples, teaching staff support, library support, student advisor support, line manager, etc.	How will I measure success? Some examples, appraisals, course assessments, team feedback, tutor feedback	Target dates for review and completion Note that these need to be realistic/achievable
AI Modelling	Take a course on AI in general, as well as one for a concrete AI engine, e.g., Tensorflow	Teaching staff support (Mentor) & Online Courses	Success of my project, i.e., how much will I be able to develop on my own.	Late October 2023
Data analysis for writing my master's thesis	Refresh my previous knowledge, try to find similar examples of the results I want to achieve.	Teaching staff support (Mentor) & Online Courses	I will need to analyse large amounts of data even during the literature review part of my capstone project, meaning, I will either learn it and succeed or not learn it and fail.	August 2023