

## **Observations in project proposal Preparation/Presentation and suggestions for improvements.**

### **(1) Observation: Problems not derived from recent developments/advancements.**

Suggestion: As clearly mentioned in the guide lines, your proposed work should be influenced from recent developments in any of the domains of computer science, and should be explained with a clear flow. Identify the limitations of existing mechanisms and highlight the advantage of the algorithm/method/mechanism you have chosen over the existing ones .Write a clear statement of the problem/proposed work/objectives planned and its importance. Stick to the key concepts. Avoid description of less important and unnecessary details. Strive for clarity

### **(2) Observation :No major work in the projects**

Suggestion: Final year academic project is for 300 marks and demands a quantum of work which can justify it. Developing simple applications by just integrating/interfacing existing API's/devices/hardware components/sensors with no major processing/complexity/outcomes may not qualify your work for a major project, which may not convince the external examiners.

### **(3)Observation:Slides which are unstructured**

Suggestion:Include key points,do not overload your slides with too much bulky texts and paragraphs and read this text to the audience.Let the picture or graphics tell the story .Use bullet points ,diagrams,graphs, figures and minimize the use of text in slides. Font size must be large enough to be easily read. Size 28 to 34 with a bold font is recommended.

### **(4) Observation :Not submitting relavent supporting documents**

Suggestion:Your Claims about the existing works, proposed works/ideas/plans will be credible only if supporting documents from where it was derived/influenced is submitted

**(5) Observation :Project titles are a replica of technical paper titles.**

Suggestions: Give you own titles for the project topics you are presenting based on your major or core work .

**(6) Observation: Preparing just 2 or 3 days before your scheduled presentation dates.**

Suggestion: Preparing and presenting a state of the art technical data demands a lot of work factor. Make it a regular day to day activity and invest a great deal of time and effort to come out with a good preparation and presentation.

**(7) Observation : Absent for the presentations on your scheduled date .**

Please take a note that your attendance in the presentation hall also carries marks and students who are not presenting on the scheduled dates will be marked with zero.

**(8)Observation:Lack of confidence/Confused State**

Suggestion:Confidence is not something that can be learned like a set of rules, confidence is a state of mind that comes from good preparation and practice.Giving a excellent presentation is all about the confidence level that is achieved because of the preparation that goes into it.A good preparation can give you the mental strength,courage,better body language and confidence for presentation.

**(9)Observation:Not addressing the audience**

Suggestion: Nobody wants to listen to a dull presentation.Always address the audience.Do not read the slides aloud. Your audience can read them far faster than you can read aloud. The purpose of your slides/visuals is to enhance your oral/verbal presentation,not replace it.

**(10) Observation :Slide contents which are a copy paste from different materials/papers.**

Suggestions: You should be the author of the information you are presenting. Study the contents in different materials and present it in your own words. Standard definitions, mathematical equations, algorithms can be used as given by the authors.

## **Effective proposal presentation**

### *1) Strong fundamental knowledge in your chosen project domain.*

~Study the fundamentals of your chosen domain from different sources. Lack of basics/fundamentals related to your project may result in rejection even if the problem is good. Only a strong fundamental knowledge in your chosen project domain can help you convince your ideas, defend and justify questionnaires in the project presentations and exam.

### *2) Submitting a photo copy of Standard papers/Resources used.*

~Your work will be validated and have natural weightage only if you submit supporting documents which have influenced your proposed work

### *3) Properly planned and structured slides*

~Include key points, do not overload your slides with too much bulky texts and paragraphs and read this text to the audience. Use bullet points, diagrams, graphs, figures and minimize the use of text in slides. Font size must be large enough to be easily read. Size 28 to 34 with a bold font is recommended for PPT's.

### *4) Good preparation*

~Giving an excellent presentation is all about the confidence level that is achieved because of the preparation that goes into it. A good preparation can give you the mental strength, courage, better body language and confidence for presentation.

### *5) Addressing the audience*

~While giving the presentation, show some enthusiasm. Never bend your head. Always hold it high. Look the world straight in the face. Nobody wants to listen to a dull presentation. Always address the audience. Do not read the slides aloud. Your audience can read them far faster than you can read aloud. Avoid looking at your notes. Only use them as reference points to keep you on track. The purpose of your slides/visuals is to enhance your oral/verbal presentation, not replace it.

*6) Strive for clarity*

~Write a clear statement of the problem/proposed work/objectives planned and its importance.

Stick to the key concepts. Avoid description of less important and unnecessary details