

# Savannah Bennett

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## EXPERIENCE

### **Gardner Service, Inc, dba Beverage Solutions, Salt Lake City, UT— *Office Assistant***

March 2021 - PRESENT

Assist in Accounts Payables and Receivables procedures such as processing customer payments and entering bills to be paid to vendors. Answer phone calls and schedule service appointments, place orders, etc.

I am also utilizing my newly acquired coding skills to help them manage and improve their existing company websites.

I am esteemed and awarded pay raises for my dedication to working hard and going above and beyond expectations set for me.

### **Advanced Court Reporting, Salt Lake City, UT— *Production & Collections***

October 2020 - March 2021

Court reporters provide the team with transcript text files from depositions that they transcribe. We use software to produce those text files into professional transcripts that we provide to the attorneys to use in court. I was also responsible for following up with those attorneys to receive payment for the transcripts that they purchased.

## EDUCATION

### **University of Utah, Online Course— *Full-Stack Web Development***

January 2021 - July 2021

I received my certificate after completing their Full-Stack Web Development Boot Camp.

### **Holliday High School, ISD, Holliday, TX— *High School Graduate***

September 2016 - May 2017

My family moved from Utah to Texas right before my senior year. I attended Lone Peak High School in Utah for my first two years of high school and then graduated in Texas.

## SKILLS

Full-Stack Web Dev (include but not limited to):

React, MongoDB, Express.js, Sequelize, NoSQL, MySQL, bcrypt, JWT, Node.js, Apollo, GraphQL, C# and of course HTML, Javascript, and CSS.

## AWARDS

All throughout Junior High and High School, I got Honorable Mention awards for maintaining a wonderful attendance and GPA status.

In 9th grade, I attended a Math Competition, in which my team placed 2nd place.

At doTERRA, (previous work 2017-2018) I was awarded Most Valuable Player a couple of times by my direct supervisor, Nate.

At Beehive Homes, (previous work 2018-2020) I was acknowledged many times for my hard work, including receiving an Employee of the Month award.

## LANGUAGES

See Skills section above for a list of coding languages I have the most experience with.