

Weekly Project Status Report

IT Career Launch Campaign

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Basic Information

Reporting Period:	Week 12 Nov 4 - Nov 11, 2025
Project Name:	IT Career Launch Campaign
Project Goal:	To build a professional IT portfolio showcasing skills, certifications, and applied projects while completing real job applications to secure at least one interview. The final goal is to demonstrate professional readiness through a reflection and final showcase presentation.
Project Manager:	Samuel Avila Varela

Project Health

ON TRACK

Executive Summary: This week I advanced Deliverable 4 (Certification & Skills Validation) to 56 % completion in the Coursera Cybersecurity Assessment course and successfully passed the first graded exam. My Asana plan was reorganized to clearly separate current deliverables and update milestone dates for Deliverables 5 and 6. The project remains on track for completion, and all charter feedback has been implemented.

Accomplishments This Week

1. ✓ Increased Coursera certification progress to 56%.
2. ✓ Completed the first graded CompTIA Security+ mock exam on Coursera
3. ✓ Reorganized the Asana plan, moving Deliverables 4–6 into active “Doing” and “Upcoming” sections with refreshed due dates.

Plan for Next Week

1. → Finish remaining Coursera modules and the final graded exam.

2. → Add certification badge and progress proof to the portfolio website

3. → Begin submitting 2–3 real IT job applications to fulfill Deliverable 5

Upcoming Milestones

Milestone	Target Date	Status
Deliverable 4 – Certification & Skills Validation	11/11/2025	ON TRACK
Deliverable 5 – Professional Visibility & Applications	11/13/2025	ON TRACK
Deliverable 6 – Launch & Interview Execution	12/8/2025	DELAYED

Issues & Risks / Mitigations

No issues or risks to report

No issues or risks identified for this reporting period.

Changes Since Last Report

Change #1:

Date: 2025-11-10

Description: Reorganized the Asana project plan to move Deliverable 4 (Certification & Skills Validation), Deliverables 5 (Professional Visibility & Applications) and 6 (Launch & Interview Execution) into the “Doing” section. Adjusted due dates for certification and application milestones to reflect the current progress timeline.

Reason / Impact if not made: This change was necessary to align my schedule with the updated certification progress (56%) and the professor’s feedback about focusing on real job applications. Without this adjustment, the Asana timeline and dependencies would not accurately reflect current work priorities or completion targets.