

Weekly Project Status Report

IT Career Launch Campaign

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Basic Information

Reporting Period:	Week 11: Oct 28 – Nov 3, 2025
Project Name:	IT Career Launch Campaign
Project Goal:	To build a professional IT portfolio showcasing skills, certifications, and applied projects while completing real job applications to secure at least one interview. The final goal is to demonstrate professional readiness through a reflection and final showcase presentation.
Project Manager:	Samuel Avila Varela

Project Health

ON TRACK

Executive Summary: The project remains on schedule and has advanced into the Certification and Visibility stages. This week, I began the Coursera Cybersecurity Assessment (CompTIA Security+) course for Deliverable 4 and updated my Asana plan to begin job application tasks for Deliverable 5. All revisions requested by the professor are implemented, and the charter is now green-ready.

Accomplishments This Week

1. ✓ Started the Coursera “Cybersecurity Assessment – CompTIA Security+ (CySA+)” course as part of Deliverable 4 (Certification & Skills Validation).
2. ✓ Uploaded the revised charter with updated Deliverables 5 and 6, emphasizing real job applications and interviews.
3. ✓ Updated Asana board to reflect Deliverables 5–6 with new subtasks and due dates through November.

Plan for Next Week

1. → Continue progress on Coursera certification; complete at least 2 additional modules.

2. → Add a “Certification in Progress” section or badge to the portfolio site with proof screenshots.
3. → Begin submitting ≥ 5 IT job applications through LinkedIn and Handshake.
4. → Start collecting ≥ 3 feedback entries on the portfolio’s presentation and clarity.

Upcoming Milestones

Milestone	Target Date	Status
Deliverable 4 – Certification & Skills Validation	11/8/2025	ON TRACK
Deliverable 5 – Professional Visibility & Applications	11/16/2025	ON TRACK
Deliverable 6 – Launch, Reflection & Interview Execution	11/23/2025	ON TRACK

Issues & Risks / Mitigations

No issues or risks to report

No issues or risks identified for this reporting period.

Changes Since Last Report

Change #1:

Date: 2025-11-01

Description: Updated Deliverables 5 and 6 in the project charter and methodology to focus on real job applications and interviews instead of mock simulations.

Reason / Impact if not made: This change was required to address professor feedback and make the project action-based. Without the update, the charter would have remained “Amber” and not reflected authentic job-readiness goals.

Change #2:

Date: 2025-11-02

Description: Began the Coursera Cybersecurity Assessment (CompTIA Security+) certification course for Deliverable 4 and added a new “Certification in Progress” task in Asana.

Reason / Impact if not made: Starting the certification fulfills Deliverable 4 and strengthens credibility for job applications. Without progress here, the project would lack a measurable proof of upskilling.

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Managing IT Projects Course*