

Academic Calendar Spring 2019

**Note: All offices are closed on Saturdays and Sundays. All transactions must occur online.
All email correspondence will be sent to UTD email address**

Classes Begin

Full-term session Monday, January 14
1st 8-week session Monday, January 14
2nd 8-week session Monday, March 11

Web Registration

Enrollment appointments available online . Monday, October 22
All students should check their enrollment appointment details in Orion for the date and time they can begin registering.

Schedule Planner Available Monday, October 22
Online add/drops/swaps ends Tuesday, January 22

Last Day for Re-admission/Re-entry Friday, Jan. 4

Last Enrollment from Waitlist Tuesday, Jan. 22

Last Day for Regular Registration

Full-term session Thursday, January 10
1st 8-week session Thursday, January 10
2nd 8-week session Thursday, March 7

Late Registration and Last Day to Add/Swap

If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum \$100 late registration fee. See Bursar's Office information.

Full-term session Fri. Jan. 11 – Tues. Jan. 22
1st 8-week session Fri. Jan. 11 – Tues. Jan. 22
2nd 8-week session Fri. Mar. 8 – Mon. Mar. 25

Census Day (State Reporting Date)

Full-term session Wednesday, January 30
1st 8-week session Tuesday, January 22
2nd 8-week session Monday, March 25

Drop/Withdrawal Deadlines

Please check Comet calendar for signature procedures.

Full-Term Session

Last day to drop a class without a "W" Wed. Jan. 30
Undergraduate Courses
Approval required Thurs. Jan. 31 – Thurs. Mar. 28
WL Begins Tuesday, Feb. 26
WL Ends Thursday, March 28
Graduate Courses
Withdrawal Ends Thursday, March 28

1st 8-Week Session

Last day to drop a class without a "W" Tues. Jan. 22
Undergraduate Courses
Approval required Wed. Jan. 23 – Mon. Feb. 18
WL Begins Tuesday, February 5
WL Ends Monday, February 18
Graduate Courses
Withdrawal Ends Monday, February 18

2nd 8-Week Session

Last day to drop a class without a "W" Mon. Mar. 25
Undergraduate Courses
Approval required Tues. Mar. 26 – Mon. April 22
WL Begins Tuesday, April 9
WL Ends Monday, April 22
Graduate Courses
Withdrawal Ends Monday, April 22

Last Day of Classes (Not including final exams)

Full-term session Friday, May 3
1st 8-week session Sunday, March 3
2nd 8-week session Friday, May 3

Reading Days (Study days prior to final exams)

Full-term & 2nd 8-week sessions only Saturday, May 4

Final Exams

Full-term session Mon. May 6 – Sat. May 11
1st 8-week session Mon. Mar. 4 – Sat. Mar. 9
2nd 8-week session Mon. May 6 – Sat. May 11

Mid-Term Grades Due and Viewable Online

All midterm grades must be submitted online.

Midterm (undergraduate courses only) Wednesday, March 13

Final Grading Period

All grades must be received by Wednesday, May 15.

Full-term session Mon. May 6 – Wed. May 15
1st 8-week session Mon. Mar. 4 – Sat. Mar. 9
2nd 8-week session Mon. May 6 – Wed. May 15

Final Grades Viewable Online (after posting) ... Mon. May 13

Graduation/Commencement (All Spring 2019 Sessions)

Graduation Application Wednesday, January 23
Last day to change your primary name
which will be printed on your diploma Monday, February 25
Honors Convocation Monday, May 13
Commencement Activities Mon. May 13 – Fri. May 17
Commencement tickets available online Monday, April 15
Doctoral hooding ceremony TBA
Degree conferral date Saturday, May 18

The following deadlines must be met by the dates listed and require visitation to the Office of Graduate Studies (OGS)

website www.utdallas.edu/ogs:

Last day to request scheduling of
final doctoral oral examination Tuesday, March 26
Last day to conduct
final doctoral exam Tuesday, April 9
Final day to upload final version of
dissertation for review by OGS Thursday, April 18
Final day to receive approval of final
version of dissertation by OGS Tuesday, April 23
Final day to upload final version of
master's thesis for review by OGS Tuesday, April 23
Final day to receive approval of final
version of master's thesis by OGS Tuesday, April 30

University Closings

Martin Luther King Day Monday, January 21

No Classes:

Spring break Monday, March 18 – Sunday, March 24

Incompletes

Incomplete grades due for undergraduates and graduates from
previous long semester Monday, March 11

Payment and Refund Calendar Spring 2019

Bursar's Schedule

As of Thursday, Dec 6th, electronic bills will be available at www.utdallas.edu/ezpay. Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting January 14th.

Payment Options

For details see <http://www.utdallas.edu/bursar/payments/payment-options/>

Payment Due Dates

Students taking courses in combined sessions in the semester should adhere to deadlines for the earlier session. **You must pay by the published deadline to avoid late fees and/or possible dropping of classes. Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student's responsibility to confirm that s/he has been dropped from all classes for nonpayment to avoid being assessed late fees or penalties.** Bills, tuition and fees balances may be accessed through your account on-line (www.utdallas.edu/ezpay). If you add a course to your schedule, you must make a payment the same day or you will be assessed a \$100 late fee and your courses may be canceled

UTD Full Time Employee Deadline ... Thursday, Jan.24
Employees who have not paid by January 24th will be assessed all applicable late fees.

Full-Term Session

Early Registration Payment Deadline ... Wednesday, Dec 19
Registration Payment Deadline Thursday, Jan 10
Financial Aid Recipients** Thursday, Jan 24
Late Payment fee required beginning:
\$100 Friday, Jan 11
\$150 Thursday, Jan 17
\$200 Thursday, Jan 24
\$250 Wednesday, Jan 30

1st 8-Week Session Only

Early Registration Payment Deadline ... Wednesday, Dec 19
Registration Payment Deadline Thursday, Jan 10
Financial Aid Recipients** Thursday, Jan 24
Late Payment fee required beginning:
\$100 Friday, Jan 11
\$150 Thursday, Jan 17

2nd 8-Week Session Only

Registration Payment Deadline Thursday, Mar 07
Financial Aid Recipients** Monday, Mar 25
Late Payment fee required beginning:
\$100 Friday, Mar 08
\$150 Thursday, Mar 14

****Financial Aid recipients** who have met the necessary requirements have an extended deadline to allow time for their aid funds to be awarded. However, if the financial aid funds are not awarded by the above deadline, alternative payment arrangements must be made to avoid possible cancellation of classes and/or late fees.

Other Charges Deadline: Insurance, Meal Plan and Housing charges must be paid in full by Jan. 24th or an installment plan in effect to avoid late fee charges.

Payment Plans

Installment Payment Deadlines

The installment plan allows students to split their tuition and fee bill into four equal installments. The plan is only available for those students who are enrolled in the Full-term session. To enroll you must officially sign up for the installment contract online through EZPAY (www.utdallas.edu/ezpay) and pay the 1st installment due plus a \$25 service fee by the dates below. Simply making payment of ¼ of the balance does not protect against cancellation. If you add a course to your schedule, you must check EZPAY for the new installment amounts to be paid or your courses may be canceled. Note: Installment plans are only available online through EZPAY.

First installment payment deadline

Early Registration Wednesday, Dec. 19
Regular registration Thursday, Jan 10
Second installment payment deadline Wednesday, Feb 20
Third installment payment deadline Wednesday, Mar 20
Fourth installment payment deadline Wednesday, Apr 17

Short Term Loan Payment Deadline

The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.
Short Term Loan Due Date Wednesday, Mar 20

Refund Schedule

Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. If you drop all of your courses (withdraw from school) online, your account balance will need to be adjusted. This refund policy is per the Education code Section 54.006 of the Texas Statutes.

Dropping a course(s)

If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.
Full-Term Session Wednesday, Jan 30
1st 8 Week Session Tuesday, Jan 22
2nd 8 week Session Monday, Mar 25

Complete Withdrawal

If you drop or withdraw from all your courses for the semester.

Full-Term Session

100% refund through Sunday, Jan 13
80% refund through Friday, Jan 18
70% refund through Monday, Jan 28
50% refund through Monday, Feb 04
25% refund through Monday, Feb 11

1st 8-Week Session

100% refund through Sunday, Jan 13
80% refund through Wednesday, Jan 16
50% refund through Tuesday, Jan 22

2nd 8-Week Session

100% refund through Sunday, Mar 10
80% refund through Wednesday, Mar 13
50% refund through Monday, Mar 18