Training Programme

on

Career Excellence
(CarE)

Sanaka Educational Trust's Group of Institutions Durgapur

2021

Objective

The objective is to mentor and groom the students through a thoughtfully designed training programme leading to the creation of a pool of skilled manpower to meet the industry expectations. The programme aims to nurture the employability skills and improve the overall quality of the graduates. With due emphasis on domain and soft skills, the programme endeavours to prepare the students for the dynamic corporate world.

Programme Details

Mode of Training   : Online

Training Content   : Campus Recruitment oriented training

Class Timing   : Saturday / Sunday / Holidays

Class Recordings   : Recordings will be shared with the students

Attendance   : Regular monitoring of attendance

Assessment   : Periodic and final online assessments

Report Submission   : Each trainer will need to submit a final report

Feedback   : Feedback on the training will be assessed

Modules

- Corporate Training (**COT**)
- Coding for All (**CALL**)
- Aptitude (**APT**)
- Domain Skill Training (**DST**)
- Company Specific Training (**CST**)

Timeline

Semester	COT (Hrs)	CALL (Hrs)	APT (Hrs)	DST (Hrs)	CST (Hrs)	Total (Hrs)
I	15					15
II	25					25
III		30	20			50
IV		30	20			50
V			20	30		50
VI			20	30		50
VII					**As and when required**	---
VIII					**As and when required**	---
Total Hrs	40	60	80	60	----	240

Module Details

- **Corporate Training (COT) (40 Hrs)**

E mail Writing; Improving Pronunciation, Grammatical Concepts; English Language Aptitude; Corporate Communications; Enforcement of Operative Practices (functional) -Punctuality, Grooming Discipline; Body language & Dress Code; Resume writing; Personal Interview Techniques; Group Discussion Sessions; Debate Sessions; Extempore Sessions; Mock Interview Sessions.

- **Coding for All (CALL) (60 Hrs)**

Flowchart and Algorithm; C Programming; Coding Practice Sessions; Coding Challenges (TopCoder, Coderbyte, HackerRank, CodeChef).

- **Aptitude (APT) (80 Hrs)**

Introduction; Logical Reasoning; Numerical Reasoning; Verbal Reasoning; Non-verbal Reasoning; Quantitative Aptitude.

- **Domain Skill Training (DST) (60 Hrs)**

Fundamentals of Domain Knowledge; Industry Applications; Awareness on Recent Trends.

- **Company Specific Training (CST)**

Company Profile; Company Products & Services; Job Details; Company Related Domain Knowledge.