



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata–700160

Memo No. WBSCTVESD/TED/2023-24/2917

Date: 02.12.2024

NOTICE

Guidelines in respect of filling-up of the ONLINE APPLICATION FORM for External Theoretical Examination and Final Sessional Examination (December 2024) for the 3rd & 5th semester diploma students in Engineering & Technology/ MOPM/3DAG (Academic Session 2024-25)

GUIDELINES FOR THE STUDENTS	
	Guidelines
Online Application & Fee Payment	<ul style="list-style-type: none">• All eligible outgoing diploma students (Regular & Casual) of 3rd & 5th semesters (Academic Session 2024-25) of Engineering & Technology/MOPM/3DAG will have to fill up Application Form for the upcoming External Theoretical Examination & Final Sessional Examination to be held in December 2024 through the web-portal of the Council at www.webscte.co.in by paying requisite fee.• A link captioning "Apply Online for External Examination (December 2024)" will be activated in the Home Page of the Council's website, www.webscte.co.in on 9th December, 2024 for the concerned students.• Eligible students will have to enter their Registration Number after clicking the above-mentioned link for initiating the process of form fill-up.• Students will have to provide their mobile number and email id in the given space and will have to click the tab "Submit and Pay Fees".• For payment of the fee, students have to select "Mode of Payment" from Net Banking, Debit Card, Credit Card or UPI and pay the fee.• Regular students will have to pay fee of Rs. 250/- (Rupees two hundred and fifty) only and Casual students will have to pay fee of Rs. 150/- (Rupees one hundred and fifty) only.• Last date for submission of online form and payment of fee by the concerned students is 11th December, 2024 (Up to 11.30 PM).• After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority.

	<ul style="list-style-type: none"> During payment of the fee, if online transaction of any student shows 'PENDING' for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screen shot of the transaction made. Last date for online validation of the eligibility of the students by the Institute authorities is 12th December, 2024 (Up to 11.30 PM).
Downloading of e-Admit Card	<ul style="list-style-type: none"> Notice regarding issuance of e-Admit card of the validated students will be published in due course of time.

All eligible diploma students of are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the aforesaid examination.

Sandip K. Ds 02.12.24
Senior Administrative Officer (Technical Education)
 WBSCT&VE&SD