

## CA5403: Your National Insurance number

### **About this form**

This form is designed to be filled in on screen. You must answer all the questions except those marked 'optional'. You can't save the form but once you've completed it you'll be able to print a copy and post it.

#### Where to find your National Insurance number

You may be able to find your National Insurance number on:

- your P60 End of Year Certificate (given to you by your employer)
- your payslip
- a copy of your Self Assessment tax return
- other HMRC and Department for Work and Pensions (DWP) letters or forms

If you need your National Insurance number confirmed in writing (you may have lost or forgotten it) you can view and print a confirmation letter straightaway from your personal tax account.

If you cannot access your personal tax account you can:

- · fill in this form
- telephone our National Insurance Registrations helpline on 0300 200 3500, or if you live outside the UK telephone +44 (0) 191 203 7010

Note: it can take 15 working days for the confirmation letter to be received through the post. The letter confirming your National Insurance number cannot, on its own, be used to prove your identity.

Do not fill in this form if you've never had a National Insurance number before.

Instead you should contact one of the following:

- if you're a UK citizen telephone the National Insurance Registrations Helpline on 0300 200 3500
- if you're not a UK citizen telephone Jobcentre Plus on 0800 141 2075 or go to
- if you want a letter in Welsh confirming your National Insurance number, telephone 0300 200 1900 and ask for form CA5403W

#### What to do next?

If you still want to request written confirmation of your National Insurance number fill in this form. Make sure you read and sign the Declaration.

# Important information about filling in this form

You may have to send copies of some of the following documents to HMRC with this completed form:

- · birth certificate
- passport
- full or provisional driving licence (plastic card)
- · adoption certificate
- · home office or travel document
- · work permit
- · certificate of naturalisation
- · marriage or civil partnership certificate
- · certificate of service in Her Majesty's Forces or merchant navy
- · identity or medical card

When you fill in the form it will tell you if you need to do this and let you select which documents you're sending.

### Your details

Title		
Mrs		

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Last name
Rahman
Do you have a previous last name?  Yes
●No
First name(s)
Shirin
Do you have a previous first name?  (Yes
<ul><li>No</li></ul>
Are you male or female?
Male
<ul><li>Female</li></ul>
Date of birth
15 10 1976
Current home address
Is this address in the UK?
<ul><li>Yes</li></ul>
○No
Line 1
FLAT 80
Line 2
HUGHES MANSIONS
Line 3 (optional)
Postcode
E1 5BJ
Are you returning to the UK from living abroad?
○Yes
● No
Daytime telephone number
07459384177

Do you know your National Insurance number?
<ul><li>Yes</li></ul>
○No
National Insurance number SS568748A
Your previous address
Have you had any previous addresses?
<ul><li>Yes</li></ul>
○No
Your previous address details 1
Address
Is this address in the UK?
<ul><li>Yes</li></ul>
○No
Line 1
15 Jhon Pritchard House
Line 2
Buxton Street
Line 3 (optional)
Postcode
E1 5AS
When did you live at this address?
From
02/2015
То
07/2020
Marriage or civil partnership details
Are you married?
<ul><li>Yes</li></ul>

YesNo

Date of marriage	
20 01 1995	
Have you ever been married or in a civil partnership in the past?	
○Yes	
No     No	
Your UK Benefit Details	
Have you ever claimed Child Benefit?	
<ul><li>Yes</li></ul>	
○No	
Do you know your Child Benefit number?	
○Yes	
No     No	
Have you ever claimed any other UK benefits?                Yes	
○No	
Tell us the benefits you've claimed	
I have a conjunct account with Anisur Rahman, my husband for tax credit, housing benefit, child credit.	
This application is because my NINO looks to not have been registered so I was asked to fill this form.	
Your Employment details	
Have you ever worked in the UK?	
○Yes	
●No	
To get confirmation of your National Insurance number you'll need to send other documents to HMRC alcompleted form. You'll be able to select which documents you're sending in the last section of this form.	ng with this

# **Your documents**

Send a copy of one of the following documents to HMRC with this completed form

○Birth certificate	
<ul><li>Passport</li></ul>	
Full or provisional driving licence (plastic card)	
○I do not have any of these documents	
Declaration	
Declaration	
✓ I confirm that the information I've given is correct	
When you've printed the form, sign and date it in the appropriate boxe	es.
Signature	
Date	
DD MM YYYY	
Full name	
Shirin Rahman	

## What to do now

Please send the completed form to:

National Insurance Contributions and Employer Office HM Revenue and Customs BX9 1AN

### Print this form

Click the 'Preview' button to create a copy for you to print and post. Please make sure that you check your form carefully before you click 'Preview'. If you make any changes afterwards, you must click 'Preview' again to create a new copy with the changes included.