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| Proposed Title      | Civil Marriage Appointment System  |
| Proponents          | <b>Sarah May B. De La Cruz</b>   |
| Institution         | Carlos Hilado Memorial State University  |
| Project Description | <p>Needs/Problem</p> <ol style="list-style-type: none"> <li>1. Manual scheduling of civil weddings in LGUs often causes delays, double bookings, and disorganized records.</li> <li>2. Couples experience difficulty in setting appointments due to limited office hours and long processing times.</li> <li>3. Lack of centralized tracking for marriage applications and document submissions leads to inefficiency.</li> </ol> <p>Proposed Solution</p> <p>Design and develop a web and mobile-app based Civil Marriage Appointment System that enables citizens to book, manage, and track their wedding appointments with the LGU.</p> <p>The app will:</p> <ol style="list-style-type: none"> <li>1. Allow couples to register, upload required documents, and schedule wedding appointments online.</li> <li>2. Provide LGU staff (registrar, mayor's office) access to verify and approve applications.</li> <li>3. Send automated notifications for appointment confirmation, schedule updates, and document requirements.</li> <li>4. Generate digital reports and calendars for efficient tracking of civil wedding schedules.</li> </ol> <p>Differentiation or Novelty</p> <ol style="list-style-type: none"> <li>1. First LGU-integrated mobile app that automates civil marriage scheduling and document processing.</li> <li>2. Reduces physical paperwork by integrating online forms and cloud-based data storage.</li> <li>3. Accessible anytime, allowing citizens to schedule without visiting the municipal office.</li> <li>4. Provides real-time updates and digital verification between couples and the mayor's office.</li> </ol> <p>Benefits and Significance</p> <ol style="list-style-type: none"> <li>1. Enhances efficiency and transparency in LGU civil wedding scheduling and documentation.</li> <li>2. Reduces processing time and minimizes errors in appointment booking.</li> <li>3. Improves citizen satisfaction through accessible and organized digital services.</li> <li>4. Strengthens the LGU's commitment to digital governance and service innovation.</li> </ol> |

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| Objectives       | <p><b>General Objectives</b></p> <p>To design and implement a Civil Marriage Appointment System that streamlines wedding scheduling, document submission, and coordination between couples and the LGU through a mobile and web application.</p> <p><b>Specific</b></p> <ol style="list-style-type: none"> <li>1. Develop a secure registration and document upload feature for marriage applicants.</li> <li>2. Automate the appointment scheduling and approval workflow for LGU officials.</li> <li>3. Generate reports and notifications to track civil wedding activities and status updates.</li> <li>4. Provide an accessible and user-friendly interface for both citizens and LGU personnel.</li> </ol>  |
|                  | <p><b>General Methods</b></p> <ol style="list-style-type: none"> <li>1. Research: Conduct interviews and surveys with LGU staff (mayor's office, registrar, and clerks) and couples who recently had civil weddings to identify challenges in the current manual appointment process.</li> <li>2. Design: Create wireframes and system flow diagrams for the Civil Marriage Appointment App, showing modules for registration, document upload, scheduling, and approval workflows.</li> <li>3. Develop: Build the app using a secure and responsive web/mobile framework that allows online registration, document verification, appointment tracking, and admin management features.</li> <li>4. Test: Perform testing with actual LGU personnel and selected applicants to ensure accurate scheduling, data validation, and notification functionality.</li> <li>5. Launch: Perform testing with actual LGU personnel and selected applicants to ensure accurate scheduling, data validation, and notification functionality.</li> </ol> |
| Expected Outputs | <p><b>Expected Outputs</b></p> <ul style="list-style-type: none"> <li>● Functional Civil Marriage Appointment App for LGU use.</li> <li>● Online scheduling system for wedding appointments with the mayor.</li> <li>● Digital document submission and verification feature for marriage requirements.</li> <li>● Automated notification system for reminders and updates.</li> <li>● Administrative dashboard for LGU officials to monitor and manage appointments.</li> </ul> <p><b>Economic and Social Impact</b></p> <ul style="list-style-type: none"> <li>● Improves government efficiency by reducing manual paperwork and processing time.</li> <li>● Enhances citizen satisfaction through a convenient, transparent, and accessible marriage application process.</li> <li>● Promotes e-Governance and strengthens LGU capability in digital service delivery.</li> </ul>   |

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|  | <ul style="list-style-type: none"><li>• Reduces travel and processing costs for citizens applying for civil marriages.</li><li>• Encourages inclusivity by allowing easy access for couples in remote or busy areas to schedule civil weddings online.</li></ul> |
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