



# FIRE DOORS AND FIRE/SMOKE DAMPERS

## HORIZONTAL AND VERTICAL SLIDING AND ROLLING FIRE DOORS

### Annual Inspections

Year: \_\_\_\_\_ System: \_\_\_\_\_

Location: \_\_\_\_\_ Date: \_\_\_\_\_ Inspector: \_\_\_\_\_

1. Check door for physical damage and confirm there are no holes or cracks in the door or frame
2. Salts, endlocks, bottom bar, guide assemblies, curtain entry hood, and flame baffles are installed and intact
3. Glazing and vision panels (if provided) are intact, glazing beads are intact, and glazing is secure
4. Curtain, barrel, and guides are aligned, level, plumb, and true
5. Expansion clearance is maintained per manufacturer's instructions
6. Drop release arms and weights are not blocked or wedged
7. Mounting and assembly bolts are intact and secure
8. Attachments to jambs are with bolts, expansion anchors, or as required by listing
9. Smoke detectors (if required for automatic closing) are installed and operational
10. No parts are missing or broken
11. Fusible links are properly located, not painted or covered with dirt/grease, and cables are not pinched, kinked, or otherwise not functional
12. No other items are attached to door that may interfere with its operation
13. No field modifications have been made that may void label
14. Paint has not built up on closers, frames, door edges, or other parts, inhibiting proper operation
15. Tin-clad and kalamein doors inspected for dry rot
16. Chains and cables inspected for excessive wear and stretching
17. Door not blocked or wedged open
18. Door opening and surrounding area free of items that could interfere with door closing
19. Rolling steel door to be operated twice. Second test to confirm resetting of automatic-closing device
20. Guides and bearings have been lubricated as needed
21. Note deficiencies and how they were corrected. After any repairs, the door should be retested for proper operation

Y = Satisfactory

N = Unsatisfactory (explain below)

N/A = Not applicable

Fire Door Number or Location	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21

Comments: \_\_\_\_\_

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Ref No: FDFSD/HVSRFD-AI/17/SSCL/01



# FIRE DOORS AND FIRE/SMOKE DAMPERS

## FIRE WINDOW

### Annual Inspection, Tests, and Maintenance

(There are no specific requirements for the inspection, testing, and maintenance of fire windows in NFA standards. The general requirement for maintaining fire protection features is expanded in this form)

Year: \_\_\_\_\_ System: \_\_\_\_\_

Location: \_\_\_\_\_ Date: \_\_\_\_\_ Inspector: \_\_\_\_\_

1. Check window for physical damage and confirm there are no holes or cracks in the door or frame
2. Glazing and vision panels are intact, glazing beads are intact, and glazing is secure
3. Drop release arms and weights not blocked or wedged
4. Mounting and assembly bolts are intact and secure
5. No parts are missing or broken
6. Fusible links properly located, not painted or covered with dirt/grease, and cables not pinched, kinked, or otherwise not functional
7. No other items are attached to the window that may interfere with its operation
8. No field modifications have been made that may void label
9. Paint has not built up on closers, frames, window edges, or other parts, inhibiting proper operation
10. Chains and cables inspected for excessive wear and stretching
11. Window not blocked or wedged open
12. Window opening and surrounding area free of items that could interfere with window closing
13. Guides and bearings lubricated as needed
14. Note deficiencies and how they were corrected. After any repairs, the window should be retested for proper operation

Y = Satisfactory

N = Unsatisfactory (explain below)

N/A = Not applicable

Fire Door Number or Location	1	2	3	4	5	6	7	8	9	10	11	12	13	14

Comments: \_\_\_\_\_

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