

FORM NO. 16

[See rule 31(1)(a)]

PART A

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. FOCLQML	Last updated on 23-May-2018
Name and address of the Employer	Name and address of the Employee
DELOITTE SUPPORT SERVICES INDIA PRIVATE LIMITED PLOT # 14 & 15, 4TH FLOOR, BLOCK B, RMZ FUTURA, MADHAPUR, HYDERABAD - 500081 Telangana +(91)40-67474000 PVASHIST@DELOITTE.COM	SUSHMITA BISWAL B 5 BISWAL HOUE, ALI GOAN, ALIEXTN, SARITA VIHAR, DELHI - 110076 Delhi

PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AABCD9761D	HYDD01619C	BBDPB2550D	

CIT (TDS)	Assessment Year	Period with the Employer	
The Commissioner of Income Tax (TDS) Room No. 411, Income Tax Towers, 10-2-3 A.C. Guard , Hyderabad - 500004	2018-19	From 01-Apr-2017	To 31-Mar-2018

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	QSMMQDDD	206541.00	7739.00	7739.00
Q2	QSPAVVNG	256840.00	18079.00	18079.00
Q3	QSSZYLTF	238515.00	17223.00	17223.00
Q4	QSZOPAPF	246487.00	22359.00	22359.00
Total (Rs.)		948383.00	65400.00	65400.00

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	2580.00	6910333	03-05-2017	10500	F
2	2580.00	6910333	02-06-2017	13227	F
3	2579.00	6910333	04-07-2017	10755	F
4	4266.00	6910333	04-08-2017	17094	F

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
5	9059.00	6910333	05-09-2017	15605	F
6	4754.00	6910333	05-10-2017	10867	F
7	5166.00	6910333	02-11-2017	10259	F
8	5166.00	6910333	05-12-2017	10752	F
9	6891.00	6910333	05-01-2018	11020	F
10	6891.00	6910333	05-02-2018	15685	F
11	8556.00	6910333	05-03-2018	16969	F
12	6912.00	6910333	20-04-2018	11852	F
Total (Rs.)	65400.00				

Verification

I, **PANKAJ VASHIST**, son / daughter of **RAMA SHANKAR SHARMA** working in the capacity of **AUTHORISED SIGNATORY** (designation) do hereby certify that a sum of Rs. **65400.00** [Rs. **Sixty Five Thousand Four Hundred Only** (in words)] has been deducted and a sum of Rs. **65400.00** [Rs. **Sixty Five Thousand Four Hundred Only**] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	HYDERABAD	
Date	29-May-2018	
Designation: AUTHORISED SIGNATORY		(Signature of person responsible for deduction of Tax)
		Full Name:PANKAJ VASHIST

Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

Legend used in Form 16

* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

Form No. 16												
[See Rule 31(1)(a)]												
PART B (Annexure)												
Certificate under section 203 of the Income-tax Act, 1961 for Tax deducted at source on Salary												
Name and address of the Employer Deloitte Support Services India Private Limited RMZ Futura, Block B, 2nd Floor, Plot # 14 & 15, Road # 2, HiTec City Layout, Madhapur, Hyderabad TELANGANA INDIA		Name and address of the Employee SUSHMITA BISWAL										
PAN of the Deductor AABCD9761D	TAN of the Deductor HYDD01619C	PAN of the Employee BBDBP2550D	Employee Reference No. provided by the Employer (if available) 458087									
CIT(TDS) Address : The Commissioner of Income Tax (TDS) Room No. 411, Income Tax Towers 10-2-3 A.C. Guard City : Hyderabad Pin code : 500004		Assessment Year 2018-2019	Period with the Employer <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">FROM</th> <th style="text-align: center;">TO</th> </tr> <tr> <td style="text-align: center;">01-Apr-2017</td> <td style="text-align: center;">31-Mar-2018</td> </tr> </table>	FROM	TO	01-Apr-2017	31-Mar-2018					
FROM	TO											
01-Apr-2017	31-Mar-2018											
Details of Salary Paid and any other income and tax deducted												
1. Gross Salary a) Salary as per provisions contained in sec.17(1) b) Value of perquisites u/s 17(2) (as per Form No.12BA, wherever applicable) c) Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable) d) Total 2. Less : Allowance to the extent exempt u/s 10 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">Allowance</th> <th style="text-align: left;">Rs.</th> </tr> <tr> <td>Conveyance Allowance</td> <td>19,200.00</td> </tr> <tr> <td>House Rent Allowance</td> <td>62,070.00</td> </tr> </table> 3. Balance(1-2) 4. Deductions : a) Entertainment allowance b) Tax on employment 5. Aggregate of 4(a) and 4(b) 6. Income chargeable under the head 'Salaries'(3-5) 7. Add: Any other income reported by the employee <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">Income</th> <th style="text-align: left;">Rs.</th> </tr> <tr> <td> </td> <td> </td> </tr> </table> 8. Gross Total Income(6+7) 9. Deductions under Chapter VIA (A) Sections 80C, 80CCC and 80CCD a) Section 80C Life Insurance Premium Provident Fund b) Section 80CCC c) Section 80CCD Note: 1. Aggregate amount deductible under sections 80C, 80CCC and 80CCD(1) shall not exceed one lakh fifty thousand rupees.		Allowance	Rs.	Conveyance Allowance	19,200.00	House Rent Allowance	62,070.00	Income	Rs.			Rs. 948,384.00 0.00 0.00 948,384.00 81,270.00 867,114.00 0.00 2,400.00 2,400.00 864,714.00 0.00 864,714.00 Gross Amount 63,573.00 40,716.00 0.00 0.00 Deductible Amount 63,573.00 40,716.00 0.00 0.00
Allowance	Rs.											
Conveyance Allowance	19,200.00											
House Rent Allowance	62,070.00											
Income	Rs.											

(B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A.	Gross amount	Qualifying amount	Deductible amount
Section 80D - Medical Insurance - Self / Spouse / Children	5,484.00	5,484.00	5,484.00
10. Aggregate of deductible amount under Chapter VI-A			109,773.00
11. Total Income(8-10)			754,940.00
12. Tax on total income			63,490.00
13. Surcharge (on tax computed at S.No.12)			0.00
14. Education cess @ 3% (on tax computed at S.No.12 + on surcharge computed at S.No.13)			1,905.00
15. Tax Payable(12+13+14)			65,400.00
16. Less: Relief under Section 89 (attach details)			0.00
17. Tax Payable(15-16)			65,400.00
Verification			
I, PANKAJ VASHIST, son / daughter of RAMA SHANKAR SHARMA working in the capacity of AUTHORISED SIGNATORY do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.			
Place	HYDERABAD	(Signature of person responsible for deduction of tax)	
Date	29-May-2018		
Designation : AUTHORISED SIGNATORY		Full Name : PANKAJ VASHIST	

Form No.12BA
{See Rule 26A(2)(b)}

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

- 1. Name and address of the employer:** Deloitte Support Services India Private Limited
 RMZ Futura, Block B, 2nd Floor,
 Plot # 14 & 15, Road # 2,
 HiTec City Layout, Madhapur, Hyderabad
 TELANGANA
 INDIA
- 2. TAN** HYDD01619C
- 3. TDS Assessment Range of the employer:**
- 4. Name, designation and PAN of the employee:** SUSHMITA BISWAL
 Senior Analyst
 BBDBP2550D
- 5. Is the employee a director or a person with substantial interest in the company (where the employer is a company):** No
- 6. Income under the head 'Salaries' of the employee (other than from perquisites):** 864,714.00
- 7. Financial Year:** 2017-2018
- 8. Valuation of Perquisites:**

SL. No.	Nature of perquisites(see rule 3)	Value of perquisite as per rules (Rs.)	Amount, if any recovered from employee (Rs.)	Amount of perquisite chargeable to tax Col(3)-Col(4) (Rs.)
(1)	(2)	(3)	(4)	(5)
1	Accommodation	0.00	0.00	0.00
2	Cars/Other automotive	0.00	0.00	0.00
3	Sweeper, gardener, watchman or personal Attendant	0.00	0.00	0.00
4	Gas, electricity, water	0.00	0.00	0.00
5	Interest free or concessional loans	0.00	0.00	0.00
6	Holiday Expenses	0.00	0.00	0.00
7	Free or Concessional Travel	0.00	0.00	0.00
8	Free Meals	0.00	0.00	0.00
9	Free Education	0.00	0.00	0.00
10	Gifts, vouchers, etc.	0.00	0.00	0.00
11	Credit card expenses	0.00	0.00	0.00
12	Club expenses	0.00	0.00	0.00
13	Use of movable assets by employees	0.00	0.00	0.00
14	Transfer of assets to Employees	0.00	0.00	0.00
15	Value of any other benefit/amenity/service/privilege	0.00	0.00	0.00
16	Stock options (non-qualified options)	0.00	0.00	0.00
17	Other benefits or amenities	0.00	0.00	0.00
18	Total value of perquisites	0.00	0.00	0.00
19	Total value of Profits in lieu of salary as per section 17(3)	0.00	0.00	0.00

9. Details of Tax.

- a) Tax deducted from salary of the employee u/s 192(1)** 65,400.00
- b) Tax paid by employer on behalf of the employee u/s 192(1A)** 0.00
- c) Total Tax Paid** 65,400.00
- d) Date of payment into Government treasury** Various dates as mentioned on Part A of the Form 16

DECLARATION BY THE EMPLOYER

I, PANKAJ VASHIST, son / daughter of RAMA SHANKAR SHARMA working as AUTHORISED SIGNATORY do hereby declare on behalf of Deloitte Support Services India Private Limited that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed thereunder and that such information is true and correct.

Place	HYDERABAD	(Signature of person responsible for deduction of tax)
Date	29-May-2018	
Designation : AUTHORISED SIGNATORY		Full Name : PANKAJ VASHIST

FORM NO. 12BB**(See rule 26C)****Statement showing particulars of claims by an employee for deduction of tax under section 192**

1. Name and address of the employee : SUSHMITA BISWAL
 2. Permanent Account Number of the employee : BBDBPB2550D
 3. Financial year : 2017-2018

Details of claims and evidence thereof			
Sl. No.	Nature of claim	Amount(Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1.	House Rent Allowance: (i) Rent paid to the landlord : Rs.96000 (ii) Name of the landlord K Venkatesh (iii) Address of the landlord Hafeezpet , Allwyn colony, Hyderabad 500050 (iv) Permanent Account Number of the landlord	Rs.96000	House Rent Receipts
2.	Leave travel concessions or assistance	Rs.0	Travel Receipts/Tickets
3.	Deduction of interest on borrowing: (i) Interest payable/paid to the lender Self Occupied Interest : Let-Out Interest : (ii) Name of the lender Self Occupied : Let-Out : (iii) Address of the lender Self Occupied : Let-Out : (iv) Permanent Account Number of the lender Self Occupied : Let-Out : (a) Financial Institutions (b) Employer (c) Others	Rs.0.0	Provisional Certificate from Bank/Financial Institution/Lender

4.	Deduction under Chapter VI-A (A) Section 80C, 80CCC and 80CCD (i) Section 80C (a) Provident Fund : Rs.40716 (b) Life Insurance Premium : Rs.63573 (ii) Section 80CCC : (iii) Section 80CCD : (B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A. (a) Medical Insurance - Self / Spouse / Children : Rs.5484	Rs. 109773.0	Photocopy of the investment proofs
Verification			
I, SUSHMITA BISWAL son/daughter of Sarat kumar biswal . do hereby certify that the information given above is complete and correct.			
Place : HYDERABAD			
Date : 29-May-2018		(Signature of the employee)	
Designation : Senior Analyst		Full Name: SUSHMITA BISWAL	

Note: The information/details above, as required for deduction of tax u/s 192 of the Income Tax Act, has been entered by the employee through an authorized login on the portal.

Part B Annexure

PART B GROSS TOTAL INCOME			Whole- Rupee(Rs.) only			
B1	i	Salary (excluding all allowance,perquisites and profit in lieu of salary)	i	725,604.00		
	ii	Allowance not exempt	ii	141,510.00		
	iii	Value of perquisites	iii	0.00		
	iv	Profit in lieu of salary	iv	0.00		
	v	Deductions u/s 16	v	2,400.00		
	vi	Income chargeable under the head 'Salaries' (i+ii+iii+iv-v)			B1	864,714.00
B2	House Property applicable option: Self-Occupied/Let-Out		If letout,furnish details below-			
	i	Gross rent received/receivable/letable value	i			
	ii	Tax paid to local authorities	ii			
	iii	Annual Value(i-ii)	iii			
	iv	30% of Annual Value	iv			
	v	Interest payable on borrowed capital	v			
	vi	Income chargeable under the head 'House Property'			B2	0.00
B3	Income from Other Sources				B3	0.00
B4	Gross Total Income (B1+B2+B3)				B4	864,714.00