

STEPHEN B. KENT

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October 27, 2011

Department of General Services

ATTN: Yvette Saldivar

Re: Sr. Electronic Data Processing Acquisition Specialist (Supervisory)
RPA #: 2945

Dear Ms Saldivar,

As an addendum to my resume, I am providing you with this cover letter so that I may convey my interest in working for the Department of General Services.

I have over 20 years of experience working in IT in the private sector. Much of my experience throughout these years has been in the area of the procurement of computer hardware and software as well as IT trends analysis, the requirements planning, justification, creation of RFPs and final negotiation for IT Services of all kinds.

I believe that my leadership, problem solving and decision making skills, process and procedures development skills and 'can do' attitude would be a good fit for your organization.

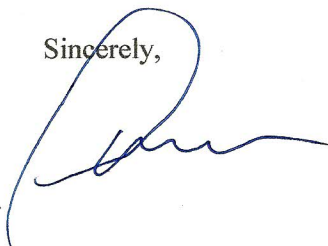
I possess a highly developed team orientation, exceptional interpersonal skills and am a very hard worker known for giving my 'all' to my employer. My interactions as an IT Manager have involved every level of the organization.

I have a Bachelor of Science degree in Business Administration.

My resume contains additional information on my experience and skills. I would appreciate the opportunity to discuss available positions with you and to provide further information about resume. I can be reached at (530) 848-9220 or (530) 668-8663.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Stephen B. Kent', with a large, stylized initial 'S'.