IT Quality Consultant, Senior-12002995

Department Overview

The IT Program Office is responsible for driving IT planning, project delivery methodology, project governance, performanc
the IT portion of the General Rate Case (GRC) in a coordinated and integrated fashion. Its goal is to enable the entire IT
deliver its commitments to the business on time, on budget, and with quality.

Position Summary

The Senior IT Quality Consultant is a key member of the IT Governance and Project Services within the IT Program Office
Governance and Project Services team implements, integrates and executes across the IT organization full lifecycle IT pro
project management methods and standards, project performance reporting and project management tools including the P
Portfolio Management Center (PPMc) software application. All services provided are in support of the company's major an
in IT of over 175 application projects in support of the lines of business and an additional over 300 in IT infrastructure proje

This position will be expected to play a critical role in assisting the lead of IT Governance and Project Services in the rollou
project methods operating model to the hundreds of users across IT. Training materials will be required to be developed ar
partnership with the IT organization. This position will conduct formal training in a class room setting and hold forums when
addition, this position will coordinate the cross IT team responsible for continuously improving the new project methods ope

Monthly, application project reviews for compliance to PG&E standards are performed and reported to IT Management, th
management community and internal/external/SOX auditors. Reporting of methods adherence as well as project status mu
and maintained.

Responsibilities

- **IT Compliance Reviews:** Provide IT management with an evaluation of the Application Development projects comp
Standards. Conduct Stage Transition reviews on projects and their associated deliverables. Produce a project comp
and trends on all IT Application projects. Meet established report deadlines established by management and IT Gov
- **Consulting Services:** Provide consulting services on process, procedures, compliance in the development of Applic
projects. Communicate and educate IT employees on the IT Methodology (including waterfall and Agile approaches
process and procedures.
- **Training:** IT Governance and Project Services provides formal training classes and forums on the IT Methodology p
templates and tools. Tasks include the creation and maintenance of the IT Methodology curriculum and provide instr
formal class setting.
- **Support for Audit, Compliance and SOX**: Coordinate and assist internal/external/SOX auditors in preparing and e
in the application development environment. Identify areas of risk that could result in audit issues and provide solutio
risk.
- **Process Improvement:** Coordinate the cross IT team responsible for continuously improving the IT Methodology. F
expertise on industry best practices in software development methodologies, processes and quality management. F
leadership in identifying, coordinating, and deploying of delivery methods improvement initiatives across IT. Ensure tl
environment continuously improves work processes and tools to reach its vision to be a utility-leading IT organization
initiate continuous improvement initiatives. Identify errors, conduct root cause analysis, define cost effective solution
ongoing compliance through quality assurance processes and participation in audits. Support PG&E's alignment witl
standards such as PMI and ITIL.

Minimum Qualifications Required

In order to operate effectively in this role, this individual will have to possess excellent partnership-building, communications
skills. Success in this role will require a strong control and risk awareness mentality coupled with the ability to build strong
intra- and inter-departmental relationships, excellent critical thinking and analytical skills, strong written and verbal communi
ability to exercise sound business judgment and experience managing complex operational processes.

- Education: BA/BS degree
- Minimum 3 years of job related experience in Information Technology, project management or governance
- Excellent communication and training skills
- Excellent Excel, Word, PowerPoint skills

Desired Qualifications

- Trained in a System Development Lifecycle (SDLC)
- PMP certification
- IT Infrastructure Library (ITIL

Pacific Gas and Electric Company is an AA/EEO employer that actively pursues and hires a diverse workforce.

Job Category Information Technology
Primary Location United States of America
Job Level Individual Contributor / Associate
Schedule Full-time
Travel Yes, 10% of the time