

Career Focus I am passionate about customer advocacy with broad skills and experiences in help desk, software development, team management, network administration and hardware and software maintenance and support.

Accomplishments

- Reduced overall IT expenditures by \$170K per year for Arcadia Biosciences.
- Managed 4 employees in all aspects of computer and network-related hardware and software support for 70 users and 100+ computers across 4 geographically diverse locations for Arcadia Biosciences
- Realized an annual cost savings of \$1M+ for Calgene.
- Managed an annual operating budget in excess of \$1M for Calgene.

Experience

Manager – Information Technologies/Programmer-Analyst/Network Support

March 2007 – September 2011 Document Fulfillment Services - West Sacramento, CA

- Responsible for requirements planning, justification, creation of RFPs and negotiations for IT hardware/software purchases and IT services.
- Managed audit conducted by Sonoma County. Worked closely with the audit staff to create policies and procedures resulting from the audit process.
- Worked closely with customers to analyze requirements, develop, test and produce printed output for statements, invoices and other financial documents. Successfully resolved customer 'data issues' by developing new or modifying existing programs to achieve desired results under extremely critical time frames.

Manager – Information Technologies

March 2005 – November 2006 Arcadia Biosciences, LLC - Davis, CA

- Managed 4 employees in all aspects of computer and network-related hardware and software support for 70+ users and 100+ computers across 4 geographically diverse locations.
- Reduced overall IT expenditures by \$170K/year by designing and implementing a proprietary network infrastructure. Managed migration from parent company's network.
- Responsible for annual operating and capital budgeting.

Independent Consultant/Contractor

2003 – 2005 Self employed - Davis, CA

- Website development – Get Tutors, Inc. – Falmouth, MA – pro bono
- Educational program development – KLEIN Educational Systems – Davis, CA.
- Help desk technician – UC Davis – Dept of Architects & Engineers – Davis, CA.

Manager – Information Technologies

1994 – 2002 Calgene, LLC – a Monsanto Company, Davis, CA

- Managed 7 employees in all aspects of computer and network-related hardware and software support for 400+ users across 5 geographically diverse locations.
- Realized an annual cost savings to company of \$1M+ by successfully leading an effort to obtain company-wide adoption of a Research and Greenhouse Inventory Management System developed in Davis
- Responsible for annual operating budget in excess of \$1M as well as a \$200K capital budget.

Software Release Analyst/Programmer

1988 – 1993 Ross Systems, LLC – Redwood City, CA

- Documented new functionality as well as modifications to existing functionality.
- Worked with senior management, developers, development managers and product managers across all departments and levels of the company to coordinate and communicate all aspects of the software release function.
- Member on several large matrixed-managed software development teams.
- Participated on the development team responsible for successfully writing a General Ledger Cost Allocation module funded by Microsoft Corporation.

Education Alfred University, Alfred, New York

- BS – Business Administration
- American River College – Spring 2012
 - A+ Certification training - Anticipated completion – Spring 2012