LIGHTROOM + EXCIRE SAFE DE-DUPE CHEAT SHEET
Single-Page Edition

BEFORE YOU START

• Left panel: **Excire Search** → **Search for Duplicates**
• Grid View (press G)
• Filmstrip ON
• Library Filter visible (press \)
• Right Panel: Excire Duplicate Tools (Find Best Image, Next Group)

MAIN LOOP — Repeat for Each Duplicate Group

1. Select Group – Click any image in the group in Grid View.
2. Filter to EDITED Photos – Library Filter → Attribute → Edited (slider icon). If no images appear, this group has no edits.
3. Flag Edited Keepers – Press **P**.
4. Clear Edited Filter – Toggle Edited icon OFF to show whole group again.
5. Use Excire to Pick Best Unedited Version – Click **Find Best Image** in Excire panel.
6. Flag the Selected Keeper – Press **P**.
7. Next Group – Click **Next Group** in Excire panel.

BATCH STRATEGY

• You can safely process MANY groups before deleting anything.
• Goal: exactly ONE flagged keeper per duplicate group.
• Tip: Excire often shows the total number of groups (e.g., "Group 12 of 250"). Later, you can check that the number of flagged images equals this total.

SAFE BULK DELETE (When All Groups Are Flagged)

8. Show Only Unflagged Photos – Library Filter → Attribute → Unflagged icon. Grid should now show only the duplicates you plan to remove.
9. Select All Duplicates – Cmd + A.
10. Delete Permanently – Press Delete → choose **Delete from Disk** (NEVER "Remove from Catalog").
11. Clear Filters & Verify – Turn off filters and confirm that one keeper remains per group.

SAFETY CHECKS

• Before deleting, optionally switch Attribute filter to show only **Flagged** images and confirm the count ≈ number of duplicate groups.
• Never delete while unsure which filter is active.
• Stop immediately if any group appears to have 0 flagged keepers.