

Storage Unit Inventory List

Last updated on 6/27/25



Santa Barbara
Newcomers Club

SBNC supplies are stored at Budget U-Stor, Unit #3

Location: 130 Garden Street

(at the corner of Garden St & Yanonali St; the building faces Yanonali St)

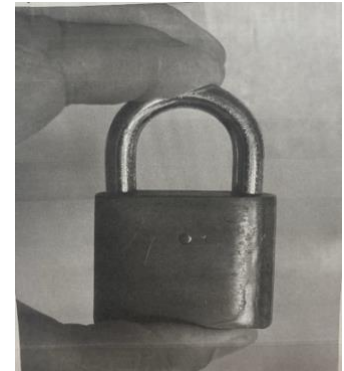
Hours: M-F, 8:30 AM - 5:30 PM Weekends: 9:00 AM - 5:00 PM

Navigating the Storage Unit:

- The unit is located on the first floor.
- You will need to sign in at the reception desk.
- After signing in, turn around walk down the hall, and then make a left.
- As you turn left, turn the light switch timer clockwise to turn on the hall light.
- Hand trucks are available and are parked near the office.
- Ask the office manager on duty if you need help.

Opening the Storage Unit:

- Enter the **code 1956** on the bottom of the lock.
- **To unlock:** Squeeze the top of the lock and the bottom together, and the lock will open.
- **To lock:** Scramble padlock numbers. Then squeeze top and bottom to engage the lock.



Using the Log Sheet System:

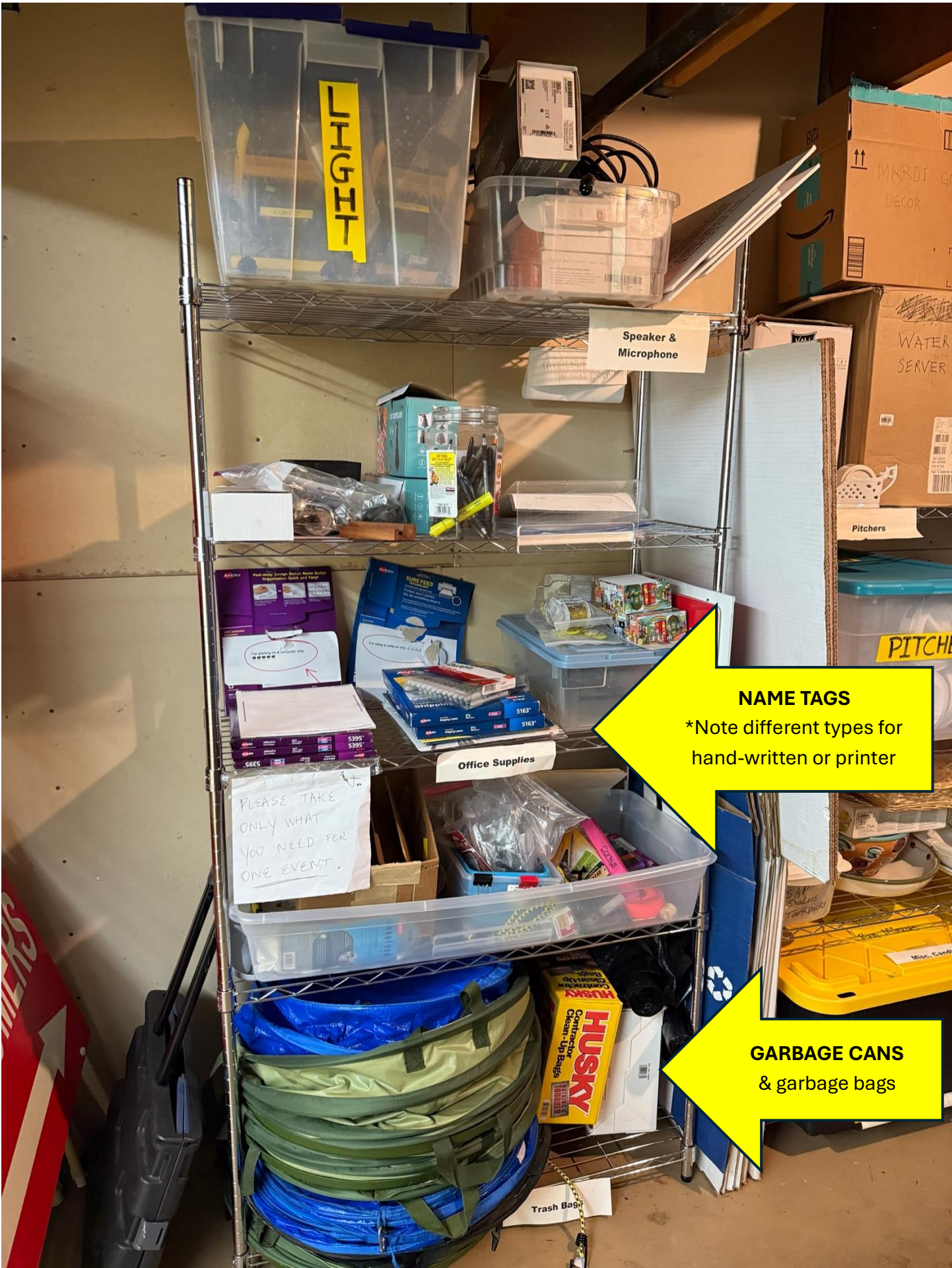
- Located in the center of the locker, write your committee name, your name & phone Number – so you can be contacted, if needed. List the items being borrowed and the quantities, and the date they are checked out.
- Please return items promptly after the event.
 - Glassware and other items used for food/drink should be returned clean and dry.
 - Linens should be returned laundered, if necessary.
 - Please return items to the storage bins or shelves where they were found.
- Find your check-out entry on the Log Sheet and enter the date the items were returned.
- Questions? Contact: memberatlarge@sbnewcomers.org

Item	Qty	Comment	
Table Linens – see photo 3			
WHITE - ROUND		BURGUNDY - ROUND	
90" (7.5 ft)	4	90" (7.5 ft)	19
96" (8 ft)	2	52" (4.5 ft)	1
108" (9 ft)	18	BURGUNDY - RECTANGLE	
120" (10 ft)	15	60" x 84" (5 X 7 ft)	1
122"	1	BURGUNDY - RUNNERS	2
126" (10.5 ft)	2		
WHITE - SQUARE		GREEN - RECTANGLE	1
48" (4 ft)	2	GREEN - SQUARE	1
120" (10 ft)	1	GREEN - RUNNERS	2
WHITE - RECTANGULAR		TABLE LINENS can be found in black plastic storage bins stored along the back wall.	
60" x 96" (5 X 8 ft)	14		
60" x 126" (5 X 10.5 ft)	11		
90" x 132" (7.5 X 11 ft)	19		
WHITE - NAPKINS	UNK		
Glassware – see photos 4 & 5 for locations			
Wine glasses, 12 oz.	212	Acopa Select Flora 12 oz. wine glass; bought at webrestaurantstore.com	
Wine glasses, over sized	23		
10-glass wine glass racks	20	Cambro 10HS800151 Soft Gray Camrack 8 1/2" Half Size with 4 extenders; bought at webrestaurantstore.com	
Champagne flutes	40		
Shot glasses	47		
Margarita glasses (plastic)	13		
Wine carafes	4		
Wine bottle openers (Wing type corkscrews)	2		
Foil cutters	4		
2 oz. pourers	12	Hand wash only!	

Item	Qty	Comment
Serving Items – located in photo 2, unless otherwise noted		
Large metal chafing dishes w/ Sterno holders & foil pans	4	Located on left – photo 2
Disposable foil chafing dishes w/ metal stands & foil pans	3	Located on left – photo 2
Chafing dishes – 8 quart capacity	2	Located on left – photo 2
Warming tray – 24"x16"	1	Located back left – photo 2
Coffee Urn – 45 cup capacity	1	Located back left – photo 2
Chocolate fountain	1	Located back left – photo 2
Water servers (fruit / veggie flavor able)	4	Located left in photo 2
Plastic pitchers for water / soda / beer	24	Located left in photo 2
Various small & medium bowls	20	Located left in photo 2
Giant salad bowls (can also use as ice buckets)	2	
Serving trays (round, oval, and rectangular)	12	
Tubs (large, black)	2	Located in center – photo 3
Ice bucket (clear plastic)	2	Located in center – photo 3
Galvanized metal drink tubs, large, round	2	Located in center -- use 33 gal liner
Oval ice tub, 18 liter (translucent plastic)	4	Manufacturer: Zilpoo on Amazon
Wine glass appetizer/cocktail plates (acrylic, square)	90	
Wine glass appetizer/cocktail plates	29	Located in photo 5
Plastic dinner plates	12	Located in photo 5
10" Pastel plastic dishwasher safe plates	150	Located in photo 5
Colored plastic dinner plates	42	Located in photo 5
"Corelle" type white plates	30	Located in photo 5
Metal butter knives	16	Located in photo 5
Metal forks	24	Located in photo 5
Various metal & plastic serving utensils (tongs, spatulas, spoons, etc.)	lots	Located in photo 5
Lobster cracker & fork sets	18	Located in photo 5
Assorted paper products (plates, napkins, cups) & plastic utensils	lots	Located in photo 5

Item	Qty	Comment
Electronics (photo 4 along right back wall, unless otherwise noted)		
Epson PowerLite model 1286 projector, 1920 x 1280 resolution	1	S/N X4JK8100193
Epson model VS220 projector 800 x 600 resolution	1	
Projection screen	1	
Microphone/speaker	1	Upper left shelf – see photo 1
Voice amplifier	1	Contact Local Heritage
Extension cord, 25'	1	
JBL speaker and microphone	1	Stored in center – see photo 3
Decorations / Games / Party Props (back wall and back right corner – photos 3 & 4)		
Glass cylinder vases, 12"	18	
Round flared vases, 8"	5	
Glass tea candle holders	12	
Sombrero	1	
Mexican blankets	14	
Poker sets (cards, chips in aluminum cases)	2	
Bedazzled western-style bandanas	12	
Place card holders	12	
Chinese related- lanterns, hats, monkeys		
1960 décor- album covers, ouija board, hula hoop, Indian print bedspread, etc.	All	
Roll of tickets		
Photobooth props	Bag	
Pinwheels	16	
Metal flowerpots	20	
Miscellaneous		
Newcomers A-frame signs	12+	Instant Sign Company, contact: lee@instantsignsb.com
Grey ice chest w/ wheels, XL	1	

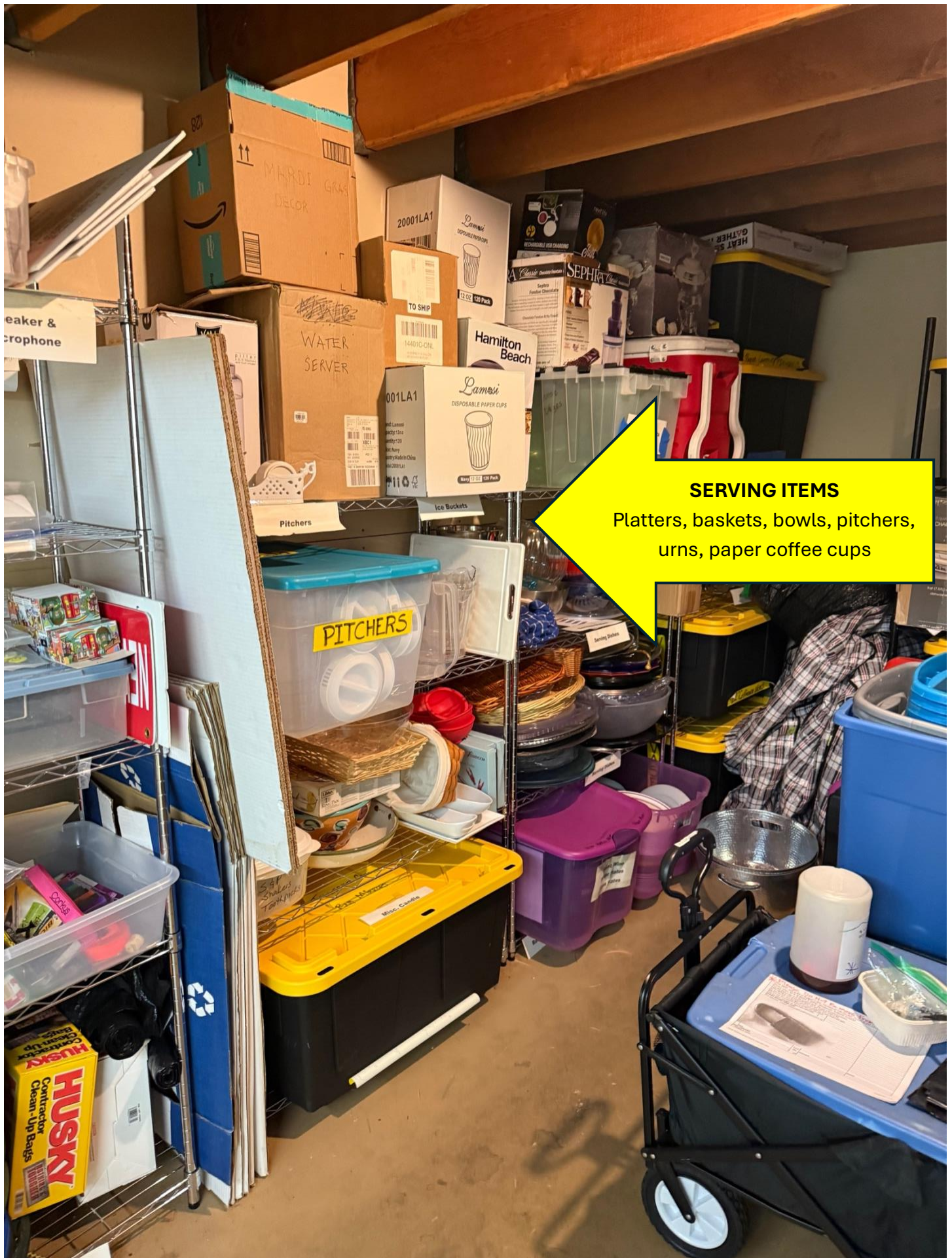
Item	Qty	Comment
Red ice chest, XL	1	
Ice chests, Med	1	
Plastic tubs, large yellow	2	
Tables that fold in half, 6'L x 30"W	3	
Folding chairs	9	
Marborg cardboard trash boxes	6	Use Marborg liners
Round collapsible trash bins	7	Use 33 gal liner
Office supplies (12 small clipboards, pencils, pens, Sharpies, scissors, etc.)	Lots	
Avery 5395 name badges		Printable labels to be used for registered events (ie sponsored home events and Heritage committee)
Avery 5163 name badges		Sharpie write capable labels to be used for less formal events, such as TGIF
White E-Z Up pop-up tent 10'x10' with weights	1	Far back right corner of locker – note that weights are 10 lbs each
2'x4' Easel pad with Post it working flip charts for committee brainstorming as well as event queue facilitation	1	Center of room
Folding utility wagon (center of locker)	1	Mfgr: Mac Sports. Inside dimensions: 32.5"L x 17.5"W x 10.5"H



NAME TAGS

*Note different types for
hand-written or printer

GARBAGE CANS & garbage bags



SERVING ITEMS

Platters, baskets, bowls, pitchers,
urns, paper coffee cups

PARTY SUPPLIES

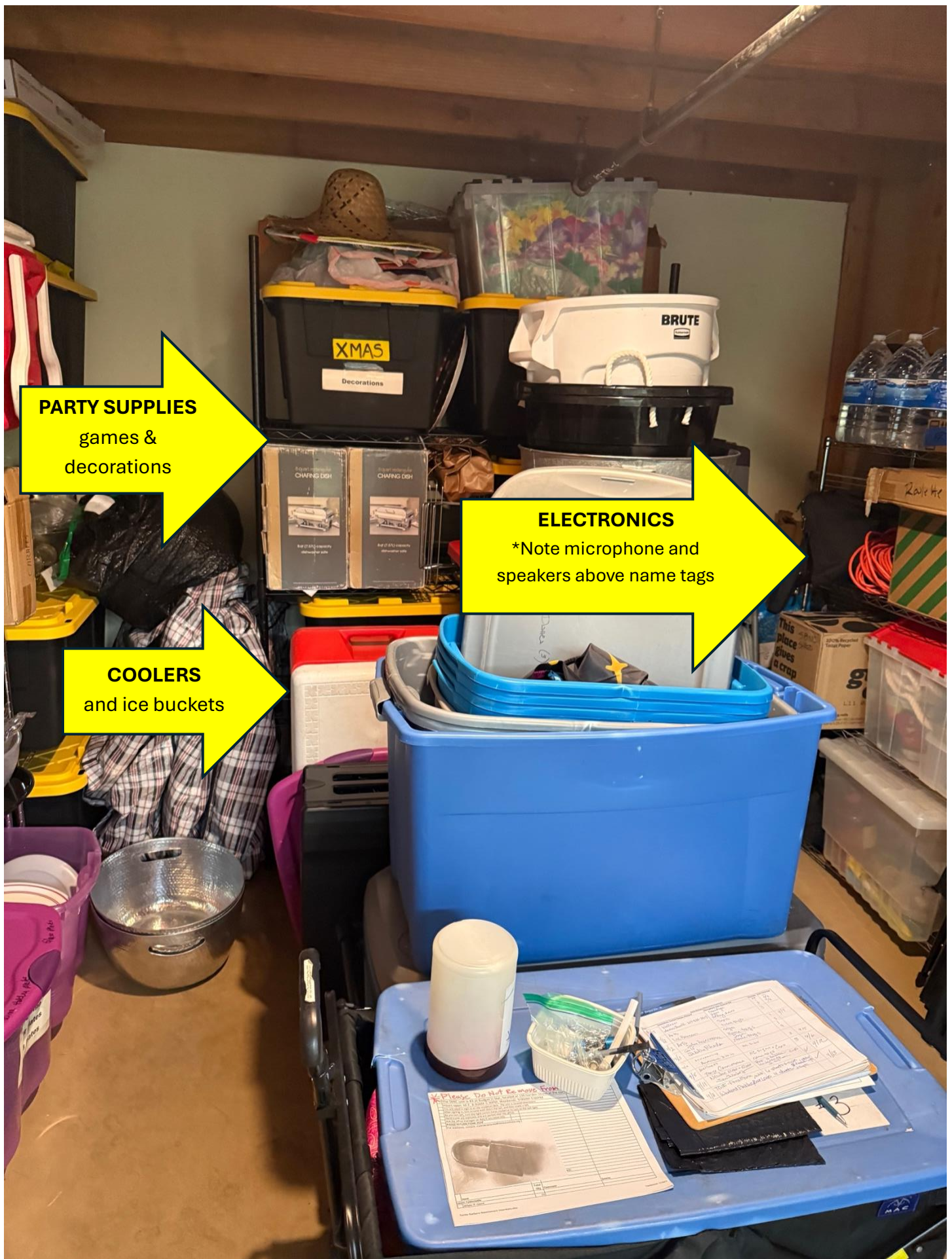
games &
decorations

COOLERS

and ice buckets

ELECTRONICS

*Note microphone and
speakers above name tags





Folding
chairs

Wine glasses

White board
and easel



DISHES & UTENSILS
& cups, napkins, etc

**Folding
tables**