

Curriculum vitae Of Prottoy Biswas



Contact Number: 01904693309
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CAREER OBJECTIVE

Intend to work in a challenging and competitive environment, where a strong sense of responsibility and commitment requires. I strongly believe my skills will equip me to work in any place, where the dignity of work provides job satisfaction and place of work provides potential avenues to secure a position.

EDUCATIONAL QUALIFICATION

Exam	Board	Group/Technology	Result	Year	School/Institute
SSC	Jashore	Science	GPA 4.11 out of 5.00	2020	Jibannagar thana pilot secondary school

LANGUAGE PROFICIENCY

Language	Reading	Writing	Speaking	Listing
Bangla	Excellent	Excellent	Excellent	Excellent
English	Excellent	Excellent	Good	Good

COMPUTER SKILLS

- Good operating knowledge of Windows system.
- Good operating knowledge of MS Office (MS Word, MS Excel, MS PowerPoint).
- Internet Browsing and Mailing.
- English and Bangla Typing.

SKILLS

- Computer skills are given below.
- Willing to learn and a team player.
- Can work with minimum supervision.
- Good organizational and motivational skills.
- Possessing a high level of self-discipline and responsibility.
- Ability to handle multitasks while setting and achieving deadlines.
- Demonstrated initiative and decision-making skills.
- Able to communicate and interact with people at all levels and work independently with minimal supervision.

PERSONAL INFORMATION

Full Name : Prottoy Biswas
Father's Name : Sanjoy Biswas
Mother's Name : Putul Rani Biswas
Present Address : House-51/A/1 West Raza bazar road, Panthapath, Dhaka
Permanent Address : Vill: Bajarpara, P.O: Doulotgonj, Ps: Jibannagar, Dist: Chuadanga.
Date of Birth : 15/08/2003
Sex : Male
Nationality : Bangladeshi
Marital Status : Unmarried
Height : 5'5"
Blood Group : AB+
Religion : Hinduism

Signature of CANDIDATE