

Transportation Manager

Available: September 20\_\_

**David Jones**

121 Heroes Lane

(214) 222-3333 / JonesD@Hotmail.com

Dallas, TX 95220

**OBJECTIVE**

Transportation Manager for a company that provides contractual support to the Department of Defense and seeks to leverage the skills of a logistics professional.

**SUMMARY OF QUALIFICATIONS**

Over 20 years of hands-on and managerial experience in all aspects of logistical operations while serving in the U.S. Army. Seasoned, forward-thinking manager who takes pride in doing all assignments well. Core competencies include:

- Automotive Shop Supervision
- Quality Control/Assurance
- Contract Negotiations
- Facility Management
- Safety and Risk Management
- Planning and Budgeting

**SECURITY CLEARANCE**

Top Secret (TS/SCI)-June 2004

**EMPLOYMENT HISTORY**

*Transportation Fleet Manager, Qatar*

2001 - Present

Managed the installation transportation motor pool. Accomplishments include:

- Implemented accountability controls to protect over \$2 million in transportation motor pool assets.
- Initiated and supervised on-site contractor maintenance and quality control program. Established a drivers' training program, which resulted in 100% of assigned personnel obtaining host nation driver's license.
- Solicited and negotiated non-tactical vehicle contracts in a manner that saved the U.S. Government over \$25,000 a month.

*Automotive Repair Shop Supervisor, Fort Sill, OK*

1995 - 1997

Managed and supervised all direct support maintenance for the 3rd Corp Field Artillery Brigade, 214th Field Artillery and 19th Maintenance Battalion. Accomplishments included:

- Conducted inspections and provided technical guidance on storage procedures for sensitive repair items; resulted in 100% "pass" rate when inspected by higher headquarters.

**DAVID JONES**

**Page 2 of 2**

- Trained soldiers in the proper techniques used for troubleshooting, repairing, and testing fuel systems, electrical systems, diesel engines, turbine engines, cooling systems, and hydraulic systems; resulted in all soldiers knowing how to do their jobs in a safe and efficient manner.
- Evaluated all quality control functions for wheel and track automotive systems; suggested and implemented enhancements to these functions that reduced “down time” by over 45%.

***Logistics/Maintenance Control Supervisor, Korea***

1992 - 1994

Managed and supervised all logistical activities for a base shop with seven commodities and five maintenance support teams. Accomplishments included:

- Maintained 100% accountability for over \$200K of shop and bench stock.
- Provided technical support and logistical guidance to six battalions and three-company-sized elements; resulted in their being able to successfully perform their missions.
- Designed and implemented an environmental policy that reduced hazardous waste by over 60%.

**EDUCATION AND TRAINING**

***Cameron University, Lawton, OK, 1996; B.S., Transportation Management***

***Central Texas College, Killeen Texas, 1986; A.S., General Education***

***U.S. Army Logistical Management College, Fort Lee, Virginia***

Introduction to Logistics: 40 credit hours

Army Maintenance Management Course: 125 credit hours

Army Materiel Command Equipment Management Course: 50 credit hours

Introduction to Defense Financial Management: 40 credit hours