

THANK YOU LETTER

Post-Job Interview

2962 Forrest Drive
Denver, Colorado 82171
May 28, 20_____

Thomas F. Harris
Director, Personnel Department
Coastal Products Incorporated
7229 Lakewood Drive
Denver, Colorado 82170

Dear Mr. Harris:

Thank you again for the opportunity to interview for the marketing position. I appreciated your hospitality and enjoyed meeting you and members of your staff.

The interview convinced me of how compatible my background, interest, and skills are with the goals of Coastal Products Incorporated. As I mentioned during our conversation, my experience as an Army recruiter has prepared me well for direct sales opportunities both in the U.S. and Germany. I am confident my work for you will result in increased profits within the first two years.

For more information on my success as a recruiter, please call Lieutenant Colonel Dave Garrett at 202/726-0132. I talked to Dave this morning and mentioned your interest in this program.

I look forward to seeing you again.

Sincerely,

Thomas Potman

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