

Telecommunications Manager

Available: June 1, 20__

LISA JONES

4321 Sheppard's Landing
Fort Lewis, WA 99999
H: (404) 111-2222 / W: (404) 333-4444
JonesL@aol.com

PROFILE

Intelligent, technology-savvy professional with strong technical background. Experienced in leading classified technical projects of significant importance. Top Secret clearance.

EDUCATION & TRAINING

U.S. Military Academy, West Point, New York	B.S. Computer Science, 1994
<ul style="list-style-type: none">• Ohmstead Scholar• 3.6 GPA; Dean's List all 4 years• Varsity Basketball; Captain in Senior Year	
Signal Officers Advanced Course	Fort Gordon, GA, 1997
Signal Officers Basic Course	Fort Gordon, GA, 1994

MILITARY EXPERIENCE

Captain, Signal Corps, U.S. Army
Communications Staff Officer , 12th Signal Brigade, Fort Lewis, WA, 2000-Present
Design, develop, and recommend plans to ensure continuous, secure communications between ground and sea-based units. Key responsibilities include: <ul style="list-style-type: none">• Design and engineer voice and data communication circuits• Provide expert advice to senior management regarding the most cost-effective manner to deploy secure mobile communications systems.
Communications Company Commander , C Company, 50th Signal Battalion, Fort Bragg, NC, 1997-1999.
Led 110 telecommunications specialists in successfully performing a variety of communications-related missions under challenging and stressful conditions. Organized and planned all activities associated with the installation, operation, and maintenance of voice and messaging systems in support of Army units distributed throughout central Germany. Accomplishments included: <ul style="list-style-type: none">• Consistently attained 100% communications within 24 hours of arrival at field site.• Rated best Company Commander of 12 in the brigade.
Platoon Leader, B Company, 50th Signal Battalion, Fort Bragg, NC, 1994-1996.
Skillfully planned and supervised installation of cable and radio communications systems. Accomplishments included: <ul style="list-style-type: none">• Safeguarded communications equipment valued at approximately \$1.5 million from loss or inadvertent destruction.• Trained 23 telecommunication specialists in all facets of day-to-day operations.• Received Army award for achieving readiness rate of 98%.