#### **Aviation**

Available: June 1, 20\_\_\_

# **JAMES LONG**

5132 Freedom Drive McLean, VA 22312 (703) 555-7722 / LongJ@hotmail.com

**OBJECTIVE:** A challenging, senior-level Project Manager position for a Government contractor that provides support to the Department of Defense.

**CAREER HISTORY:** Twenty years of Air Force leadership and supervisory experience as a Fighter/Instructor Pilot, Department Chief of Safety, and acquisition Program Manager. Focused on mission accomplishment while maintaining high morale. Experienced in managing cost, schedule, and performance of multi-million dollar acquisition programs.

#### **SUMMARY OF SKILLS:**

## Leadership/Management

- Team Lead of F-15 aircraft Integrated Product Team with 35 functional experts and \$200 million multi-year budget. Results: All 20 ongoing programs are on schedule and under budget.
- Directly responsible for cost, schedule, and performance of \$25M program. Results: \$3.5M under budget combined and streamlined testing program saving \$1.2M.
- As Department Head for a Safety Division, managed 12 safety experts who developed and implemented flight, ground, and explosive safety program for 900 personnel.
  Results: Reduced accident rate by 74% over 24 months.
- Introduced the concept of Six-Sigma to squadron flight procedures, resulting in safer, more streamlined operations without training defects.

#### Communication

- Conducted clear and concise program status briefings for senior Air Force executives. Results: Complex issues were identified and resolved at the appropriate levels of management.
- Authored comprehensive papers concerning the use and storage of hazardous materials. Developed an emergency response plan. Results: Ensured that the organization was prepared to properly respond in the case of a chemical or biological disaster.
- Despite language and cultural differences, coordinated with foreign governments to conduct airfield assessments briefed coalition aircrews on procedures
- Planned, organized, and conducted thorough safety briefings for 900 personnel audience. Results safety awareness heightened 25% reduction in mishaps.

JAMES LONG Page 2 of 2

### Team Building

 Led safety team of nine nation coalition deployed to construct an air base in a former Soviet Union Republic. Results: Despite hazards and hardships, the unit experienced no major mishaps.

- Developed a safety program involving security experts from several nations. *Results*: Headquarters lauded program as benchmark for coalition integration.
- Crucial member of team investigating ammunition malfunction. Results Rapid and accurate assessment of malfunction averted disaster and saved lives. Handpicked to develop Secretary of Defense directed Air Force/Navy pilot training team. Results: Joint training deemed a complete success.

#### **AWARDS:**

- Distinguished Graduate F4E Replacement Training
- Outstanding T-37 Instructor Pilot three times
- F-15 Team of the Quarter
- Fighter Command "Safety Pilot Award of Distinction"

#### **EDUCATION and TRAINING:**

- M.S. Management Troy State University 1995
- B.S. Engineering Mechanics, U.S. Air Force Academy 1983
- Senior Executive School Naval War College 1997
- Program Management Level II A.F. Institute of Technology 1997
- Test Management Level I A.F. Institute of Technology 1997

#### **SECURITY CLEARANCE:**

**Current** - SECRET

Previous - TOP SECRET/SCI - Expired 2002