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|  | **Acta de Constitución del Proyecto** | | | | | | |
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|  |  | **1.** | **Historial de Revisiones** | |  |  |  |
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|  |  |  |  | **Version** | **Modificaciones** | **Modificado por** |  |
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|  |  | **2.** | **Informacion General del Proyecto** | | |  |  |
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|  |  |  |  | **Nombre :** |  | |  |
|  |  |  |  | **Preparado por :** |  | |  |
|  |  |  |  | **Fecha de Preparacion:** |  | |  |
|  |  |  |  | **Autorizado por:** |  | |  |
|  |  |  |  |  |  |  |  |
|  |  | **3.** | **Necesidad del Proyecto (Justificación y realidad problemática)** | | |  |  |
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|  |  | **4.** | **Objetivos del Proyecto** | |  |  |  |
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|  |  | **5.** | **Alcance del Proyecto** | |  |  |  |
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|  |  |  |  | **Dentro del Alcance** | | |  |
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|  |  |  |  | **Fuera del Alcance** |  |  |  |
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|  |  | **6.** | **Descripcion del Producto/Servicio (requerimientos del producto/servicio)** | | |  |  |
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|  |  | **7.** | **Participantes del Proyecto** | |  |  |  |
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|  |  |  |  | **Auspiciador** |  | |  |
|  |  |  |  | **Gerente o Jefe del Proyecto** |  | |  |
|  |  |  |  | **Miembros del Equipo del Proyecto** |  | |  |
|  |  |  |  | **Otros Involucrados** |  | |  |
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|  |  | **8.** | **Hitos Importantes del Proyecto** | |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  | **Hito** | **Responsable (s)** | **Fecha de Término** |  |
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|  |  | **9.** | **Presupuesto Estimado** | |  |  |  |
|  |  |  |  | **Recurso** | **Cantidad** | **Monto (S/.)** |  |
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|  |  |  |  | **MONTO TOTAL ESTIMADO** | |  |  |
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|  |  | **10.** | **Beneficios Esperados** | |  |  |  |
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|  |  | **11.** | **Restriccciones** |  |  |  |  |
|  |  |  |  | - **Tiempo:** | | |  |
|  |  |  |  | - **Seguridad:** | | |  |
|  |  |  |  | - **Alcance:** | | |  |
|  |  |  |  | - **Riesgo:** | | |  |
|  |  |  |  | - **Otras restricciones:** | | |  |
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|  |  | **12.** | **Supuestos** | |  |  |  |
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|  |  | **13.** | **Criterios de Aceptacion** | |  |  |  |
|  |  |  |  | El proyecto culminará cuando se hayan cumplido los criterios de aceptación. | |  |  |
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