Q1. How many types of conditions are available in conditional formatting on Excel?
Ans. There are 11 types of conditions available in conditional formatting on Excel

Q2. How to insert border in Excel with Format Cells dialog?
Ans. Here are the steps on how to insert a border in Excel with the Format Cells dialog box:
1. Select the cell or range of cells that you want to add a border to.
2. On the Home tab, in the Font group, click the Format Cells button.
3. In the Format Cells dialog box, click the Border tab.
4. Select the border style, color, and width that you want to use.
5. Click OK.

Q3. How to Format Numbers as Currency in Excel?

Ans. . Using the Currency button:

1. Select the cell or range of cells that you want to format as currency.
2. On the Home tab, in the Number group, click the Currency button.

Q4. What are the steps to format numbers in Excel with the Percent style?

1. Select the cell or range of cells that you want to format as a percent.
2. On the Home tab, in the Number group, click the Format Cells button.
3. In the Format Cells dialog box, click the Number tab.
4. In the Category list, select Percentage.
5. In the Decimal places box, enter the number of decimal places that you want to display.
6. Click OK.

Q5. What is a shortcut to merge two or more cells in excel?

- Alt + H + M: This shortcut will merge the selected cells.
- Ctrl + Shift + M: This shortcut will merge the selected cells and center the contents.

Q6. How do you use text commands in Excel?

Ans. In Excel, you can use text commands to manipulate and perform various operations on text within cells. These text commands are typically used within formulas and functions to modify, extract, concatenate, or format text data.