

BIR Form No.
2316
September 2021 (ENCS)


**Certificate of Compensation
Payment/Tax Withheld**
For Compensation Payment With or Without Tax Withheld


2316 9/21ENCS

Fill in all applicable spaces. Mark all appropriate boxes with an "X".

1 For the Year (YYYY) <div>2025</div>		2 For the Period From (MM/DD) <div>0101</div> To (MM/DD) <div>0502</div>	
Part I - Employee Information		Part IV-B Details of Compensation Income & Tax Withheld from Present Employer	
3 TIN <div>329-063-768-0000</div>		A. NON-TAXABLE/EXEMPT COMPENSATION INCOME Amount	
4 Employee's Name (Last Name, First Name, Middle Name) <div>Ariola,Socrates,Cuaresma</div> 5 RDO Code <div></div>		29 Basic Salary (including the exempt P250,000 & below) or the Statutory Minimum Wage of the MWE <div>0.00</div>	
6 Registered Address <div></div> 6A ZIP Code <div></div>		30 Holiday Pay (MWE) <div>0.00</div>	
6B Local Home Address <div></div> 6C ZIP Code <div></div>		31 Overtime Pay (MWE) <div>0.00</div>	
6D Foreign Address <div></div>		32 Night Shift Differential (MWE) <div>0.00</div>	
7 Date of Birth (MM/DD/YYYY) <div>09151994</div> 8 Contact Number <div></div>		33 Hazard Pay (MWE) <div>0.00</div>	
9 Statutory Minimum Wage rate per day <div>0.0000</div>		34 13th Month Pay and Other Benefits (maximum of P90,000) <div>31,322.61</div>	
10 Statutory Minimum Wage rate per month <div>0.0000</div>		35 De Minimis Benefits <div>35,356.10</div>	
11 <input type="checkbox"/> Minimum Wage Earner (MWE) whose compensation is exempt from withholding tax and not subject to income tax		36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only) <div>19,258.91</div>	
Part II - Employer Information (Present)		37 Salaries and Other forms of Compensation <div>0.00</div>	
12 TIN <div>000-845-543-0000</div>		38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37) <div>85,937.62</div>	
13 Employer's Name <div>Accenture Inc.</div>		B.TAXABLE COMPENSATION INCOME REGULAR	
14 Registered Address <div>7F,ROBINSONS CYBERGATE 1 PIONEER ST,BARANGKA ILAYA MANDALUYONG CITY,METRO MANILA 1550</div> 14A ZIP Code <div>1550</div>		39 Basic Salary <div>360,786.54</div>	
15 Type of Employer <input checked="" type="checkbox"/> Main Employer <input type="checkbox"/> Secondary Employer		40 Representation <div>0.00</div>	
Part III - Employer Information (Previous)		41 Transportation <div>0.00</div>	
16 TIN <div></div>		42 Cost of Living Allowance (COLA) <div>0.00</div>	
17 Employer's Name <div></div>		43 Fixed Housing Allowance <div>0.00</div>	
18 Registered Address <div></div> 18A ZIP Code <div></div>		44 Others (specify) <div>44A <div></div> 44B <div></div></div>	
Part IVA - Summary		SUPPLEMENTARY	
19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52) <div>471,657.05</div>		45 Commission <div>0.00</div>	
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) <div>85,937.62</div>		46 Profit Sharing <div>0.00</div>	
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) <div>385,719.43</div>		47 Fees Including Director's fee <div>0.00</div>	
22 Add: Taxable Compensation Income from previous Employer, if applicable <div>0.00</div>		48 Taxable 13th Month Benefits <div>0.00</div>	
23 Gross Taxable Compensation Income (Sum of Items 21 and 22) <div>385,719.43</div>		49 Hazard Pay <div>0.00</div>	
24 Tax Due <div>20,357.91</div>		50 Overtime Pay <div>0.00</div>	
25 Amount of Taxes Withheld <div>25A Present Employer 20,357.91 25B Previous Employer, if applicable 0.00</div>		51 Others (specify) <div>51 A <div></div> 51 B <div></div></div>	
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) <div>20,357.91</div>		52 Total Taxable Compensation Income (Sum of Items 39 to 51B) <div>385,719.43</div>	
27 5% of Tax Credit (PERA Act of 2008) <div>0.00</div>			
28 Total Taxes Withheld (Sum of Items 26 and 27) <div>20,357.91</div>			

I/We declare, under the penalties of perjury that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.

53 <div> Sheryll T. Bautista</div> CONFORME: 54 <div>Ariola,Socrates,Cuaresma</div> Employee Signature over Printed Name	Date Signed <div>05302025</div>
CTC/Valid ID No. of Employee <div>0124834741</div> Place of Issue <div></div>	Date Issued <div></div> Amount Paid, if CTC <div></div>

To be accomplished under substituted filing

I declare, under the penalties of perjury that the information herein stated are reported under BIR Form No.1604-C which has been filed with the Bureau of Internal Revenue.	I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Return (BIR Form No.1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No.2316 shall serve the same purpose as if BIR Form No.1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.
55 <div>Present Employer / Authorized Agent Signature over Printed Name (Head of Accounting/Human Resource or Authorized Representative)</div>	56 <div>Employee Signature over Printed Name</div>

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)