



S. WILEY-RAK

TeacherMissScarlett@gmail.com

www.linkedin.com/in/missscarlett

+1-737-408-7003

WORK EXPERIENCE

Head of Middle School Social Sciences, Vanke (**IB** World School) Shanghai, Feb 2024-Current
IGCSE Sociology, Economics, English Literature. Support Counseling Dept as the only foreign counselor.

IGCSE/MYP Middle/High School, International School of Sanya (**IB** World School) China, Feb 2023-Jan 2024
Global Perspectives, Global English, Literature, History, Psychology, for local, blended and international classes.

Head of Counseling, MYP I&S, Canadian International School (**IB**) Jiangsu, China, August 2021 - Jan 2023
Structured first English-language counseling department, taught PYP and MYP Individuals and Societies at an IB EY-DP school ranked 26th in China by KingLead's top 100 international schools in China in 2022.

Head of Middle School English, Sunshine International Fuzhou, China, September 2018-February 2021
Trained foreign and Chinese English teachers, facilitated healthy relations between international and local staff.

JOY Education (International Business, Curriculum Development) Xiamen, China, 2017- 2019
Foreign teacher recruitment, adjustment and retention. Developed, proofread and voice and video- acted in international curriculum. Taught Spanish and Business for Professional Development at international corporations.

Education Manager, MBA Center Brussels, **Belgium** 2016-2017
IELTS/TOEFL for non-native MBA applicants. Recruited, trained and managed teaching staff and led marketing.

Community Counselor (Bilingual) NGOs (Maywood Park, Sandy, Troutdale, Cherry Park), **USA** 1997-2015
Teen pregnancy, self-harm, suicidal and homicidal ideation, abuse, addictions, etc. Trained new volunteers.

Program Manager, Gresham **School District** (Children And Family Enrichment Project) **USA** 2003-2004
Coordinated federally funded program for primary kids failing benchmarks in reading, writing and math.

Senior Manager, Medallion School Partnerships **USA** 1998-2004
Managed day-care programs with hundreds of enrollments and 30 staff, oversaw five junior Site Directors.

Bilingual Federal Preschool Teacher, Migrant Head Start **USA** 1997-2003
Developed curriculum, taught lessons, managed staff, wrote developmental reports, made "home visits".

UNIVERSITY

University of Science Arts and Technology, B.A. Education, Major Human Services (3.91/4.0gpa) Canada