



Date: January 6, 2021

Faculty name: Stephen Carter
Employee number: 506881
Program: Information Technology: Web and Mobile Application Development

RE: Coordinating Instructor Allowance

Dear Stephen

This letter is to offer you the role of Coordinating Instructor for the:

Program(s) Information Technology: Web and Mobile Application Development

School of Information Technology and Natural Resources

Collective Agreement Article – Article 22.01(b)

Amount payable – \$80.00 bi-weekly

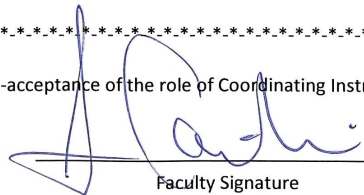
Timeframe – Start Date: January 4, 2021 End Date: July 2, 2021

Please indicate below your acceptance/non-acceptance of the Coordinating Instructor role.
Once again, thank you for agreeing to take on this additional responsibility.

Sincerely,

Jeff Dempsey
Dean • Information Technology and Natural Resources

I wish to advise of my ☒ acceptance, ☐ non-acceptance of the role of Coordinating Instructor as per above.



Faculty Signature

Copies: Academic Chair
Payroll Representative
Faculty member