

Department of Post-Secondary Education, Training and Labour  
**Training and Skills Development (TSD)**  
**Attendance and Progress Report**

**Important:** It is a TSD requirement that the **Attendance and Progress Report** be submitted by the due dates indicated below. Failure to provide the report on time will result in the review of the student's Employment Action Plan and could result in a reduction or cancelation of the TSD contract and funding.

Required report due dates				
Nov/15/2023	March/15/2024			
Additional reports - For Academic Upgrading interventions or as required by the Employment Counselor				

**Client information**

Last Name	First Name	Initials	Last three digits of Social Insurance Number
Leblanc	Chris		955

**Institution and Program/Course Information**

Name of Institution	NBCC Moncton
Name of Program/Course	Inf.Tech.Web.and Mobile Application Dev.

**Student Attendance and Progress Information**

Number of days or classes missed (if not full days, then indicate the number of classes)	# of Days	1	# of Classes	
Any difficulties/barriers in any subject that may affect the ability to pass and successfully complete the program/course on time? If yes, comment below.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Please include a transcript or unofficial record of marks to date. If not available, please indicate the date it will become available.	Included	<input type="checkbox"/>	Not Included	<input checked="" type="checkbox"/>

Date: (YYYY/MM/DD) ASK STUDENT

Are there any other issues/concerns that need to be addressed? If yes, comment below.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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Comments:

AP Rpt: \_\_\_\_\_

Address any question/concerns to:

Name of Employment Counselor

Martin Poirier

E-mail address

martin.poirier@gnb.ca

Telephone Number

(506) 869-6704

Fax Number

Please return completed report to the student.

STEPHEN CARTER  
Printed name of School Official

COORDINATING INSTRUCTOR  
Title

506-431-4521  
Telephone number

[Signature]  
Signature of School Official

Nov. 9, 2023  
Date

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