

Department of Post-Secondary Education, Training and Labour  
**Training and Skills Development (TSD)**  
**Attendance and Progress Report**

**Important:** It is a TSD requirement that the Attendance and Progress Report be submitted by the due dates indicated below. Failure to provide the report on time will result in the review of the student's Employment Action Plan and could result in a reduction or cancelation of the TSD contract and funding.

Required report due dates				
October 15, 2022	December 15, 2022	February 15, 2023	April 15, 2023	June 1, 2023
Additional reports - For Academic Upgrading interventions or as required by the Employment Counselor				

Client information				
Last Name	First Name	Initials	Last three digits of Social Insurance Number	
Whynot	Peter		836	

Institution and Program/Course Information	
Name of Institution	NBCC-Moncton
Name of Program/Course	IT: Web and Mobile Application Development

Student Attendance and Progress Information				
Number of days or classes missed (if not full days, then indicate the number of classes)	# of Days	0	# of Classes	0
Any difficulties/barriers in any subject that may affect the ability to pass and successfully complete the program/course on time? If yes, comment below.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Please include a transcript or unofficial record of marks to date. If not available, please indicate the date it will become available.	Included	<input type="checkbox"/>	Not Included	<input checked="" type="checkbox"/>
		Date: (YYYY/MM/DD)	ask student	
Are there any other issues/concerns that need to be addressed? If yes, comment below.	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Comments:

AP Rpt: \_\_\_\_\_

Address any question/concerns to:

Name of Employment Counselor

E-mail address

**Estelle Cormier**

**estelle.cormier@gnb.ca**

Telephone Number

Fax Number

**(506) 523-7649**

Please return completed report to the student.

Stephen Carter

Coordinating Instructor

**Printed name of School Official**

**Title**

**Telephone number**

2022-12-07

**Signature of School Official**

**Date**

**CONFIDENTIALITY CLAUSE**

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