

Grade Change Request Form

Student Information

Name:		Student ID#:	
Program:		Plan:	
E-Mail Address:			

Course Information

Completed by Instructor (please print)

Course Code (AAAA####)	Course Name	Class #	Term			Posted Mark	New Mark	First Day of Class	Last Day of Class
			Fall	Winter	Spring				

Please indicate if new mark is a Supplemental

Approval (signed original or email from DH required)

Instructor		Date:	
Academic Chair/ Coordinating Instructor		Date:	

"Important" - Submit by email to SSRAcademic@nbcc.ca