



BCH
training



A User's Guide to the Central Portal of the Biosafety Clearing-House “Surfing the BCH Central Portal”

March 2012

Version: 5.0

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1 Introduction to the manual

What the user will learn in this manual:

1. To navigate the BCH Central Portal.
2. To understand the main functionalities of the Central Portal.
3. To know what information the user can find in the Central Portal.
4. To search the databases available on the Central Portal.

Context:

The UNEP-GEF Project for Capacity Building for Effective Participation in the Biosafety Clearing-House (BCH-I), in collaboration with the Secretariat of the Convention on Biological Diversity (SCBD), prepared a modular training package aimed at providing a practical “how-to” guide for countries to assist them in learning, understanding, using, and setting up national access to the BCH. The training package was later updated within the UNEP-GEF Project for Continued Enhancement of Capacity Building for Effective Participation in the BCH (BCH-II). It was designed to be flexible and is tailored to meet the diverse needs of different countries, allowing them to select those tools that are most useful to their situation, needs and priorities. The training package is divided into several manuals, each addressing one element of the BCH.

Audience:

This manual is designed to provide guidance to users of the BCH Central Portal. It is developed for a non-technical audience with little or no knowledge of the Protocol and the BCH, but with a need to understand the main functionalities of the BCH Central Portal.

Purpose:

This manual describes the main functions and information that can be found on the BCH Central Portal. Users will learn how to navigate the BCH Central Portal, including:

1. The different categories of information found on the BCH Central Portal;
2. The structure of information available on the BCH Central Portal.

Note that while users are connected to the BCH Central Portal (<http://bch.cbd.int/>) they can read the sections of this manual and surf its various components

(<http://bch.cbd.int/help/topics/en/webframe.html?BCH+Help+Complete+Manuals.html>).

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BCH Central Portal

This help topic aims at providing help and guidance on the usage of the Biosafety Clearing-House Central Portal. Online help for each of the BCH Central Portal sections can be found in the following topics.

2 Home Page

URL: <http://bch.cbd.int/>

The **Home** page of the BCH Central Portal is a **Welcome** page that provides a gateway to each element of the BCH and all data stored in the Central Portal as well as in the international, regional and national nodes linked to the BCH.

This **Welcome to the BCH Central Portal** page of the BCH Central Portal has a welcome area that briefly introduces the BCH, provides a quick link to the Management Centre and provides information about highlights, such as the latest news about the BCH and biosafety in general, the most recent additions to the databases, as well as the latest updates of the published records.

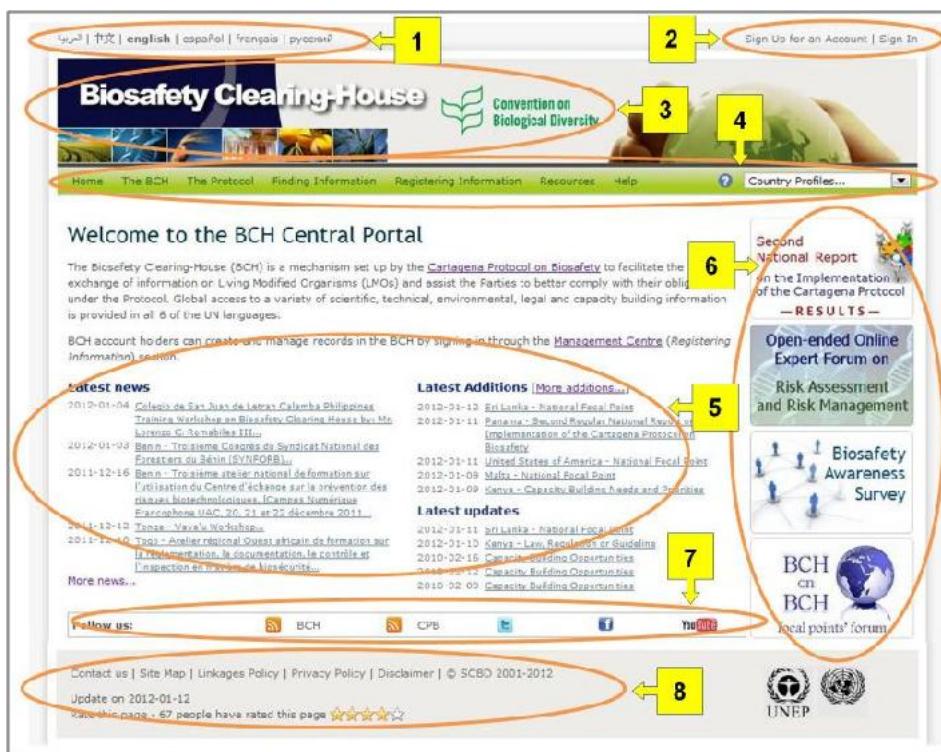


Figure 1

The components of the **Welcome to the BCH Central Portal** page are:

1. Links to the BCH in all six United Nations (UN) official languages are provided in the top left corner of the Home page.
2. A **Sign In** link for registered users (to access the management centre and other areas with limited access) and a link to **Sign up for an Account** (for new users to request a BCH account) are positioned in the top right corner.
3. Below these links you will find the title of the Biosafety Clearing-House and a link in the centre to the website of the **Convention on Biological Diversity**.
4. A **navigation bar** runs across the Home page below the title. It provides links to the main components of the Central Portal.
5. Below the navigation bar, there is a **welcome area** providing quick links to the **Cartagena Protocol on Biosafety** web-page and to the Management Center, and containing sections with Latest News, Latest Additions and Latest Updates;
6. To the right of the welcome area there are **shortcuts** to important or recently added sections.
7. Below the welcome area there is a **follow us bar** with the icons that allow users to follow BCH and CPB news on RSS, Facebook, Twitter and YouTube BCH Channel.
8. Below the follow us bar there are links for users to contact the CBD Secretariat, access the site map, review the linkages and privacy policies and review the disclaimer and copyright statements. Below these links, the user can find the date of the last update of the page and a link to rate the page.

2.1 The Management Centre

Immediately below the BCH introductory paragraph there is a link to the **Management Centre (Registering information)** section, an entry page for BCH account-holders to create and manage their records registered in the BCH.

Manual MO06 provides detailed guidance on how to register information in the BCH.

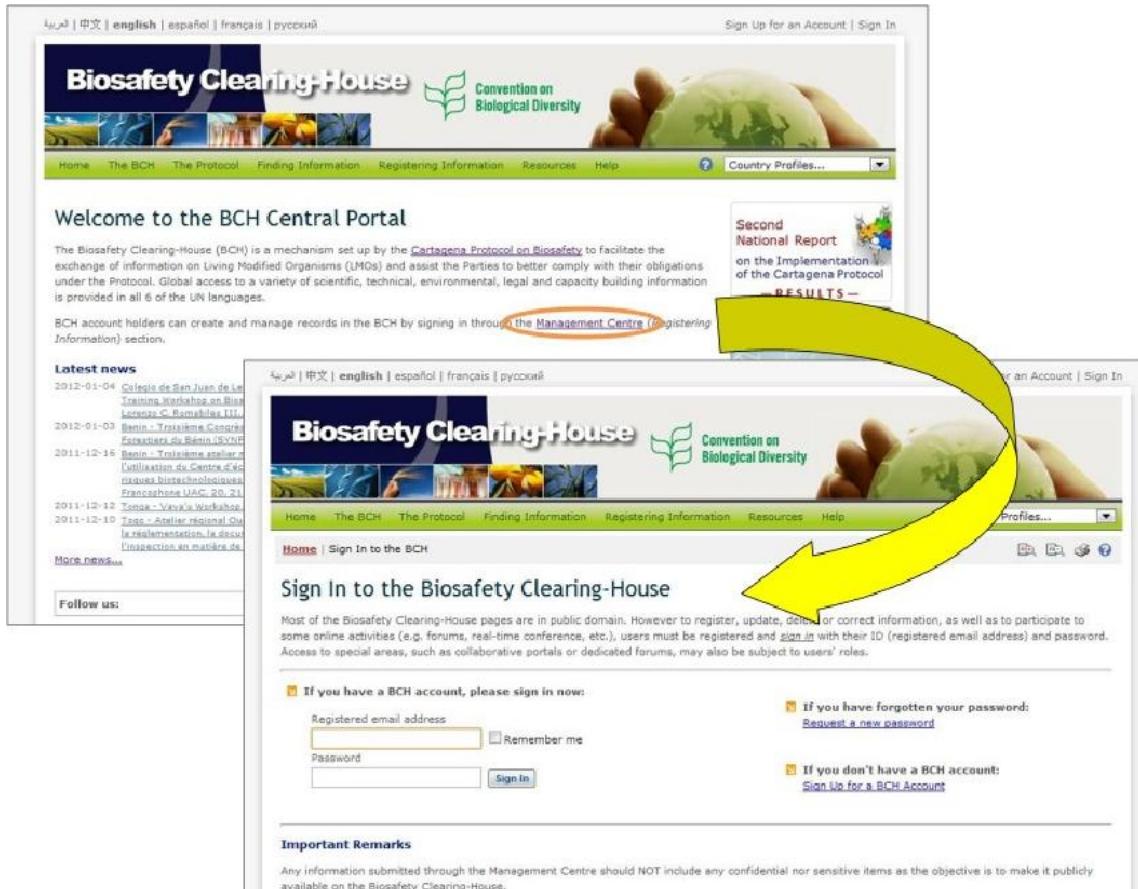


Figure 2

2.2 Latest News

The *news* links posted in this area provide details of new processes and facilities in the Central Portal, as well as details of events, reports and other information relevant to the BCH and CPB. A complete list of BCH news is available at <https://bch.cbd.int/about/news/> and can be reached by following the link to *More news*.

Latest news

2012-01-04 Colegio de San Juan de Letran Calamba Philippines
[Training Workshop on Biosafety Clearing House by Mr. Lorenzo C. Romabiles III...](#)

2012-01-03 Benin - Troisième Congrès du Syndicat National des Forestiers du Bénin [SYNFORB]...

2011-12-16 Benin - Troisième atelier national de formation sur l'utilisation du Centre d'échange sur la prévention des risques biotechnologiques, l'Campus Numérique Francophone UAC, 20, 21 et 22 décembre 2011...

2011-12-12 Tonga - Vava'u Workshop...

2011-12-10 Togo - Atelier régional Ouest africain de formation sur la réglementation, la documentation, le contrôle et l'inspection en matière de biosécurité...

[More news...](#)

Latest Additions [\[More additions...\]](#)

2012-01-12 Sri Lanka - National Focal Point

2012-01-11 Panama - Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety

2012-01-11 United States of America - National Focal Point

2012-01-09 Malta - National Focal Point

2012-01-09 Kenya - Capacity Building Needs and Priorities

Latest updates

2012-01-11 Sri Lanka - National Focal Point

2012-01-10 Kenya - Law, Regulation or Guideline

2010-02-16 Capacity Building Opportunities

2010-02-12 Capacity Building Opportunities

2010-02-09 Capacity Building Opportunities

Follow us:

Figure 3

العربية | 中文 | english | español | français | русский

[Sign Up for an Account](#) | [Sign In](#)

Biosafety Clearing-House

[Home](#) [The BCH](#) [The Protocol](#) [Finding Information](#) [Registering Information](#) [Resources](#) [Help](#) [Country Profiles...](#)

The Biosafety Clearing-House

[Home](#) | [The BCH](#) | [Biosafety Clearing-House News](#) | [News](#)

News

143 Parties (89%) have submitted their 2nd National Reports on the Implementation of the Cartagena Protocol

We are pleased to announce that, as of 13 January 2012, the Secretariat has received submissions of Second National Reports on the Implementation of the Cartagena Protocol on Biosafety from 143 countries (89% of Parties to the Protocol). The submissions received are regionally distributed as follows: Africa: 49 reports (100% of the Parties in the region), Asia-Pacific: 35 reports (85%), CEE: 19 reports (86%), GRULAC: 21 reports (75%) and WEOG: 19 reports (90%).

The reports are available through the 'Finding Information' section of the BCH under the 'National Reports' header ([at http://bch.cbd.int/database/reports/](http://bch.cbd.int/database/reports/)). This new page contains a function that allows for detailed analysis of the reports. Please visit this page to gain insight into the progress being made by Parties in the implementation of the Protocol. Parties who have not yet reported are strongly urged to do so. References to the relevant notifications as well as links to the offline and online formats of the report are available at http://bch.cbd.int/protocol/cpb_natreports.shtml

2nd National Reports

posted on 2012-01-16 by [giovanni.ferreiro@cbd.int](#)

Highlights

- [BCH News](#)
- [Latest Additions](#)
- [Notifications](#)
- [Meetings and Documents](#)

The IICII Internal Advisory Committee (BCH-IAC)

- [BCH-IAC mandate & meetings](#)
- [BCH-IAC forum participants](#)

Policies

- [Linking External Websites Policy](#)
- [Privacy Policy](#)
- [Disclaimer](#)
- [Copyright](#)

Figure 4

2.3 Latest Additions

The most recent additions to the BCH databases are displayed on this list. The list is updated every six hours and the five most recent entries are shown in the Home page. An extended list of BCH additions is available at <https://bch.cbd.int/about/latestadditions.shtml> and can be reached by following the link to More additions.

Latest Additions [[More additions...](#)]

2012-01-11 [Panama - Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety](#)

2012-01-11 [Sri Lanka - National Focal Point](#)

2012-01-11 [United States of America - National Focal Point](#)

2012-01-09 [Malta - National Focal Point](#)

2012-01-09 [Kenya - Capacity Building Needs and Priorities](#)

Latest updates

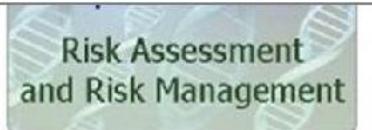
2012-01-11 [Sri Lanka - National Focal Point](#)

2012-01-10 [Kenya - Law, Regulation or Guideline](#)

2010-02-16 [Capacity Building Opportunities](#)

2010-02-12 [Capacity Building Opportunities](#)

2010-02-09 [Capacity Building Opportunities](#)







CPB
[!\[\]\(45958072ea60072ff818310d00e2564a_img.jpg\)](#)
[!\[\]\(727fadc1d91abccc0f1e60e396a0b862_img.jpg\)](#)
[!\[\]\(ddbf6bca31d96eceed5ce4dbf90deb77_img.jpg\)](#)

Figure 5

In many instances, after clicking on **More >>**, the **Search results** page displayed is longer than a standard computer screen and the user needs to scroll down the page to view all the items and links to additional search result pages if there are any.

[Home](#) | [The BCH](#) | [Latest Additions](#) [!\[\]\(299a3028b2be879f830a40143fea721d_img.jpg\)](#) [!\[\]\(a0ad59e373bf3d6531a15867b6302357_img.jpg\)](#) [!\[\]\(52a89075daecbf3c8b5aa9ca17731018_img.jpg\)](#) [!\[\]\(f9ac5f1de027b2bb83ae468d2166e557_img.jpg\)](#)

Latest Additions

Below you can find the newly added and updated records.

Newly added records

- updated each 5 hours

[Latest Additions](#) [Latest updates](#)

Latest Additions

2012-01-11 [Panama - Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety](#)

2012-01-11 [Sri Lanka - National Focal Point](#)

2012-01-11 [Sri Lanka - National Focal Point](#)

2012-01-11 [United States of America - National Focal Point](#)

2012-01-10 [Kenya - Law, Regulation or Guideline](#)

2012-01-09 [Malta - National Focal Point](#)

2012-01-09 [Kenya - Capacity Building Needs and Priorities](#)

2012-01-06 [Malta - National Focal Point](#)

2012-01-06 [Gambia - Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety](#)

2012-01-06 [Kenya - Competent National Authority](#)

2012-01-05 [Bosnia and Herzegovina - Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety](#)

Figure 6

2.4 Latest Updates

The most recent updates of the records registered in the BCH are displayed in this section. The list is updated every six hours and the five most recent updates are shown in the Home page. An extended list of BCH updates is available along with the most recent additions at <https://bch.cbd.int/about/latestadditions.shtml> and can be reached by following the link to **More additions**.

Latest Additions [[More additions...](#)]

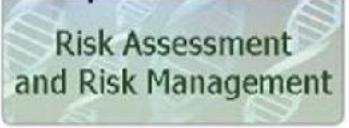
2012-01-11 [Panama - Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety](#)
2012-01-11 [Sri Lanka - National Focal Point](#)
2012-01-11 [United States of America - National Focal Point](#)
2012-01-09 [Malta - National Focal Point](#)
2012-01-09 [Kenya - Capacity Building Needs and Priorities](#)

Latest updates

2012-01-11 [Sri Lanka - National Focal Point](#)
2012-01-10 [Kenya - Law, Regulation or Guideline](#)
2010-02-16 [Capacity Building Opportunities](#)
2010-02-12 [Capacity Building Opportunities](#)
2010-02-09 [Capacity Building Opportunities](#)

CPB   

Risk Assessment and Risk Management



Biosafety Awareness Survey



BCH on BCH



Figure 7

3 The Navigation Bar

Above the welcome area of the Home page there is a **navigation bar** that provides links to the major components of the BCH.



Figure 8

The **BCH** section provides links to information about the BCH, its development and management, highlights and policies.

The **Protocol** section provides links to information about the Protocol, including text of the Protocol, key issues, lists of Parties to the Cartagena Protocol and Supplementary Protocol on Liability and Redress, COP-MOP Decisions, National reports, meetings, publications, and notifications.

The **Finding Information** section provides links to search pages for the different categories of information in the BCH databases and to compiled information (i.e. National Contacts, the LMOs Registry, the Organism Registry and the Gene Registry).

The **Registering Information** menu entry is a link to the Management Centre, through which BCH users can create and manage their information. The access to the Management Centre is limited to registered users who have to "Sign in" with their Registered email address and Password.

The **Resources** section provides access to other useful site resources such as (i) the Common Formats used in the BCH, (ii) a page describing the Solutions for National Participation (Hermes and the BCH Ajax Plug-In), (iii) Training Site of the BCH, (iv) the Glossary, (v) the Thesaurus; (vi) the Site map (vii) Offline copy of the BCH, (viii) LMO quick-links, (ix) Online forums and portals, (x) Interoperability services and (x) the available Mailing lists.

The **Help** section provides access to the BCH Online Help System main page and some specific sections within it, namely: (i) Help on help, (ii) BCH Central Portal, (iii) Complete BCH Help Manuals, (iv) Training materials, as well as additional training resources found directly in the BCH: (v) BCH tutorials, (vi) Frequently Asked Questions, and (vii) Training Site of the BCH.

On the right side of the navigation bar there is a search box for locating country profiles. This provides a quick search function to locate all records for each country listed.

The menus on the BCH Central Portal use **icons** to illustrate aspects of the associated links. The commonly found menu icons include:

-  link to a website page  link to a PDF document
-  link to a MS Word document
-  link to a page in another section of the BCH
-  link to a page in another website (e.g. CBD website)

Details of more icons used on the BCH Central Portal are provided in the Ready Reference 04 guide available in the following URL:

[http://bch.cbd.int/help/trainingmaterials/En/06\)%20Ready%20Reference%20Guides/RR04En.pdf](http://bch.cbd.int/help/trainingmaterials/En/06)%20Ready%20Reference%20Guides/RR04En.pdf)

3.1 The "Country Profiles"

URL: <http://bch.cbd.int/>

All pages of the BCH provide a quick search facility to obtain **country profiles**. The link is provided on the right hand side of the navigation bar. The drop down menu allows the user to select a country and display a summary of all the records entered in the BCH by that country.

The screenshot shows the BCH Central Portal homepage. At the top, there is a navigation bar with links for Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, Sign Up for an Account, and Sign In. A dropdown menu labeled 'Country Profiles...' is open, showing a list of countries: Afghanistan, Algeria, Albania, Andorra, Angola, Antigua and Barbuda, Argentina, and others. A yellow arrow points from the text 'The link is provided on the right hand side of the navigation bar.' to this dropdown menu. Below the navigation bar, there is a section titled 'Welcome to the BCH Central Portal' with a brief introduction about the BCH and its purpose. On the left, there is a 'Latest news' section with three items. On the right, there is a 'Country Profile' page for Andorra. This page includes sections for 'Profile information and status' (with fields for Country, Date of signature, Date of ratification, Date of entry into force, Profile revision, Profile status - set to 'Published', and Profile last updated on), and a table titled 'Type of document' showing records for various document types. The table has columns for Type of document, Number of records, and Date of last update. The table lists items such as Biosafety Expert, Capacity Building Needs and Priorities, Competent National Authority, Country's Decision or any other Communication, Law, Regulation or Guideline, National Database or Website, National Focal Point (which is highlighted in blue), News, and Report on Assignment.

Figure 9

The country profiles contain information about each country, including: Date of signature; Date of ratification; Date of entry into force; Profile revision; Profile status and the last date in which the profile was updated. It lists the types of documents registered (e.g. National Focal Point, Law, regulation or guideline, Risk assessment, etc.) and the amount of records registered of each type, with links to access those records. The number of records for each type of documents, as well as the date of the last update, are indicated.

3.2 The BCH

URL: <http://bch.cbd.int/about/>

The introductory page for the “The BCH” section explains the Mandate of the BCH, provides some background information about the development of the site and about Strategic Plan for the Cartagena Protocol. The information about the BCH is divided into the following sections:

1. **The Biosafety Clearing-House**, setting out its Modalities of Operation, Multi-year Program of Work, Decisions on the BCH, Reports and Reviews, and Development of the BCH;
2. The BCH Collaborative Portal, hosting discussions of several groups that are directly involved in the implementation of the BCH mechanism, including the BCH Informal Advisory Committee (BCH-IAC), Forum of National Focal Points (BCH on BCH) and UNEP-GEF BCH Projects.
3. **Highlights**, providing BCH News, Latest Additions, Notifications, and Meetings and Documents;
4. **Policies**, providing information about Linking External Websites Policy, Privacy Policy, Disclaimer, and Copyright.

The content of the BCH section is accessed from the menu on the left side of **The Biosafety Clearing-House** page, or from **The BCH** drop down menu on the navigation bar.

Figure 10

3.2.1 Biosafety Clearing-House

This section of the BCH Central Portal provides links to information about development and operation of the BCH.

3.2.1.1 Modalities of Operation

The link for **Modalities of Operation** takes the user to a page which provides information about the BCH functions and the roles of the institutions that participate in its establishment, maintenance and use. Notably in this page there are sections about “The role of the National Focal Points for the BCH” and the category of information that, at a minimum, the Biosafety Clearing-House has a role in providing access to.

Figure 11

3.2.1.2 Multi-year Program of Work

The link for the **Multi-year Program of Work** takes the user to a page which outlines the establishment and maintenance of the major components of the BCH.

Figure 12

The **Multi-year Program of Work** page provides information about the objectives and possible activities for each program element as decided by the COP-MOP.

3.2.1.3 Decisions on the BCH

The link for **Decisions on the BCH** takes the user to a page which provides links to all BCH decisions taken by COP-MOP as well as at ICCP meetings that were held before the entry into force of the Cartagena Protocol.

Quick links to particular COP-MOP or ICCP meetings are located at the top of the page allowing easier navigation.

Figure 13

3.2.1.4 Reports and Reviews

This link takes the user to a page in which reports on the activity of the BCH are published. These reports comprise **BCH Log Reports** (number of records and visits per year), **BCH Annual Reports**, and **User surveys, feedback and other publications on the BCH**.



Figure 14

3.2.1.5 Development of the BCH

The link for Development of the BCH takes the user to a page which provides information about stages of development of the BCH from 2003 to the present. For example, the 2009 release of new versions of the BCH Management Centre, Common Formats, and FAQs, as shown in the picture below. Quick links to particular year are displayed at the top of the page allowing easier navigation.

The screenshot shows the main navigation bar at the top with links for Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles. Below this is a sidebar with sections for 'The Biosafety Clearing-House' (Mediations of Operation, Multi-year Program of Work, Decisions on the BCH, Reports & Reviews, Development of the BCH), 'The BCH Collaborative Portal' (About this Portal, BCH Informal Advisory Committee (BCH-IAC), BCH National Focal Points (BCH on BCH), UNEP-GEF BCH Projects), 'Highlights' (BCH News, Latest Additions, Notifications), 'Meetings and Documents', 'Policies' (Linking External Websites Policy, Privacy Policy, Disclaimer, Copyright), and '2009' (with news items about new versions of the Management Centre, a Real-time Online Conference tool, and updated help systems). The main content area displays the title 'Development of the Biosafety Clearing-House' and a link to the 'Development of the Biosafety Clearing-House' section of the site.

Figure 15

3.2.2 The BCH Collaborative Portal

This section of the BCH hosts discussions of several groups that are directly involved in the implementation of the BCH mechanism as established under Article 20 of the Cartagena Protocol. Online discussions of the following groups are currently available at the BCH Collaborative:

- The BCH Informal Advisory Committee (BCH-IAC)
- The Forum of the BCH National Focal Points (BCH on BCH)
- The UNEP-GEF BCH Projects and Regional Advisors (RAs) Forum

These on-line forums can also be found in the Resources section of the BCH. Some of the forums are visible by the general public (the BCH on BCH Forum), while others are restricted to specific BCH registered users. In all cases users have to sign in to be able to fully participate.

3.2.2.1 About this Portal

The introductory page for the BCH Collaborative Portal provides brief information about the portal and lists the groups currently engaged in online discussions. The user can access the web-pages of the listed discussion groups using the left-hand menu or links in the text of the Introduction page.

Figure 16

3.2.2.2 The BCH Informal Advisory Committee (BCH-IAC)

In this sub-section the user will find information on the BCH Informal Advisory Committee (BCH-IAC). This committee provides guidance to the Executive Secretary with respect to resolution of technical issues associated with the ongoing development of the Biosafety Clearing-House.

The [About the BCH-IAC](#) link in the left-hand menu of the BCH Collaborative Portal takes the user to the **BCH Informal Advisory Committee (BCH-IAC)** page. This page provides information about the IAC, the mandate of the IAC, the meeting documents and summaries of the outcomes of each meeting. It also provides links to the BCH-IAC Forum. Note that access to the forum is limited to IAC members only.

Biosafety Clearing-House

Convention on Biological Diversity

Home The BCH The Protocol Finding Information Registering Information Resources Help Country Profiles...

The BCH Collaborative Portal

- Introduction
- Informal Advisory Committee (BCH-IAC)** (highlighted with a red circle)
 - About the BCH-IAC
 - List of Participants
- Forum of National Focal Points (BCH on BCH)**
 - About the BCH on BCH Forum
 - List of Participants
- UNEP-GEF BCH Projects**
 - About UNEP-GEF BCH projects
 - List of Participants

Sections

- [Mandate of the BCH-IAC](#)
- [Meetings of the BCH Informal Advisory Committee \(IAC\)](#)
- [Documents about the preparatory work on the functioning of the Biosafety Clearing-House \(2000-2003\)](#)

Mandate of the BCH-IAC

In its [Decision BS-1/3](#), the Meeting of the Parties to the Cartagena Protocol adopted the [Modalities of Operation](#) of the Biosafety Clearing-House (BCH). Section 5 of the modalities of operation states: "The Secretariat may seek assistance from an informal advisory committee, constituted and coordinated by the Executive Secretary in a transparent manner, with a particular focus on providing guidance with respect to resolution of technical issues associated with the ongoing development of the Biosafety Clearing-House."

The BCH-IAC adopted at its first meeting its [Operational Procedures](#).

The participants to the 4th IAC meeting, held in Montreal on 17-18 November 2008, recommended to the Secretariat to establish a BCH-IAC discussion forum to maintain an open line of communication among the committee's members.

- [Go to the BCH-IAC forum](#) (limited to IAC Participants)
- [Go to the list of the BCH-IAC forum participants](#)

Note: Links to the documents about the [preparatory work](#) on the functioning of the Biosafety Clearing-House (2000-2003) are also available at the bottom of this page.

Figure 17

The List of Participants link in the left-hand menu takes the user to the page that displays the current list of participants of the BCH-IAC forum.

3.2.2.3 Forum of National Focal Point (BCH on BCH)

The BCH on BCH Forum is dedicated to all National Focal Points (CPB-NFPs and BCH-NFPs) and National Authorized Users (NAUs) and aims to promote better exchange of information and sharing of views and experiences on the current status on the BCH through online discussions. The forum is visible by the general public, but posting is limited to NFPs and NAUs. The discussion is organized in sub-regional groups.

The **About the BCH on BCH Forum** link in the left-hand menu of the BCH Collaborative Portal takes the user to the **BCH on BCH Forum** page that provides brief information about the forum and link to the online discussions. The **List of Participants** link in the left-hand menu takes the user to the page that displays the current list of participants of the BCH on BCH forum.

The screenshot shows the Biosafety Clearing-House website. At the top, there are language links (arabic, 中文, english, español, français, русский) and a sign-in link. Below the header, there's a banner for the Convention on Biological Diversity. The main navigation menu includes Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles... A secondary navigation bar shows links for Home, The BCH, Portal, BCH on BCH, and About. The main content area is titled "The BCH on BCH forum". It features a sub-section for "Forum for National Focal Points and National Authorized Users", which contains a detailed description of the forum's purpose and participation rules. A red oval highlights the "Forum for National Focal Points (BCH on BCH)" link in the left sidebar. The sidebar also lists other sections: The BCH Collaborative Portal (Introduction, Informal Advisory Committee (BCH-IAC), UNEP-GEF BCH Projects), and UNEP-GEF BCH Projects (About UNEP-GEF BCH projects, List of Participants). At the bottom, there are links for Contact us, Site Map, Linkages Policy, Privacy Policy, Disclaimer, and a copyright notice (© SCBD 2001-2012). There are also logos for UNEP and the Convention on Biological Diversity. A small box on the right says "Go to the BCH on BCH forum" and "Posting limited to BCH-NFPs / NAUs / NCA / Hermes Admin only".

Figure 18

3.2.2.4 UNEP-GEF BCH Projects

The UNEP-GEF BCH Forum is designed to assist the UNEP-GEF Regional Advisors of the BCH Project in their tasks. The forum is restricted to UNEP-GEF project and Regional Advisors.

The **About UNEP-GEF BCH Projects** link in the left-hand menu of the BCH Collaborative Portal takes the user to the **UNEP-GEF BCH Projects page** that provides brief information about the forum and link to the online discussions. The **List of Participants** link in the left-hand menu takes the user

to the page that displays the current list of participants of the UNEP-GEF BCH forum.

The screenshot shows the Biosafety Clearing-House Central Portal. At the top, there are language links (arabic, 中文, english, español, français, русский) and account options (Sign Up for an Account, Sign In). The header features the 'Biosafety Clearing-House' logo, the Convention on Biological Diversity logo, and a background image of a globe. Below the header is a navigation bar with links: Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles... A dropdown menu is open over the 'Country Profiles...' link. On the left, a sidebar menu includes: The BCH Collaborative Portal (Introduction), Informal Advisory Committee (BCH-IAC) (About the BCH-IAC, List of Participants), Forum of National Focal Points (BCH on BCH) (About the BCH on BCH Forum, List of Participants), and UNEP-GEF BCH Projects (About UNEP-GEF BCH projects, List of Participants). The 'List of Participants' under 'UNEP-GEF BCH Projects' is highlighted with a red oval. The main content area is titled 'The UNEP-GEF BCH projects'. It contains text about the section being open to Regional Advisors (RAs) of the UNEP-GEF BCH Project, replacing the old UNEP-GEF BCH Moodle website, and assisting RAs in their tasks. It also provides contact information for the Secretariat at bch@cbd.int. A right-hand sidebar contains a link to 'Go to the UNEP-GEF BCH forum' and a note: 'UNEP-GEF BCH project & Regional Advisors only'. At the bottom, there are links for Contact us, Site Map, Linkages Policy, Privacy Policy, Disclaimer, and © SCBD 2001-2012. There are also logos for UNEP and the United Nations.

Figure 19

3.2.3 Highlights

This section of the BCH Central Portal provides links to information about the activities of the BCH and the Cartagena Protocol.

3.2.3.1 BCH News

The BCH News link takes the user to the **Biosafety Clearing-House News** page. It provides updates on changes to the BCH Central Portal, as well as news on the BCH and the Cartagena Protocol. Registered users can register BCH news using the BCH Management Centre mechanisms for registering information, either through the online registration form for BCH News or through the offline Common Format for BCH News.

Below the **Biosafety Clearing-House News** page title, there are four buttons: the orange **RSS - Subscribe to the BCH and Cartagena Protocol News** buttons, the light blue **Follow Us on Twitter** button, and the blue **Follow Us on Facebook** button. The RSS buttons provide a news feed URL that can be used to subscribe to the BCH and Cartagena Protocol News using an RSS reading tool. The Twitter button takes the user to the Cartagena Protocol page on Twitter, and the Facebook button to the page on Facebook where the user can also stay up-to-date with latest news on the BCH, the Cartagena Protocol and the Nagoya - Kuala Lumpur Supplementary Protocol on Liability and Redress.

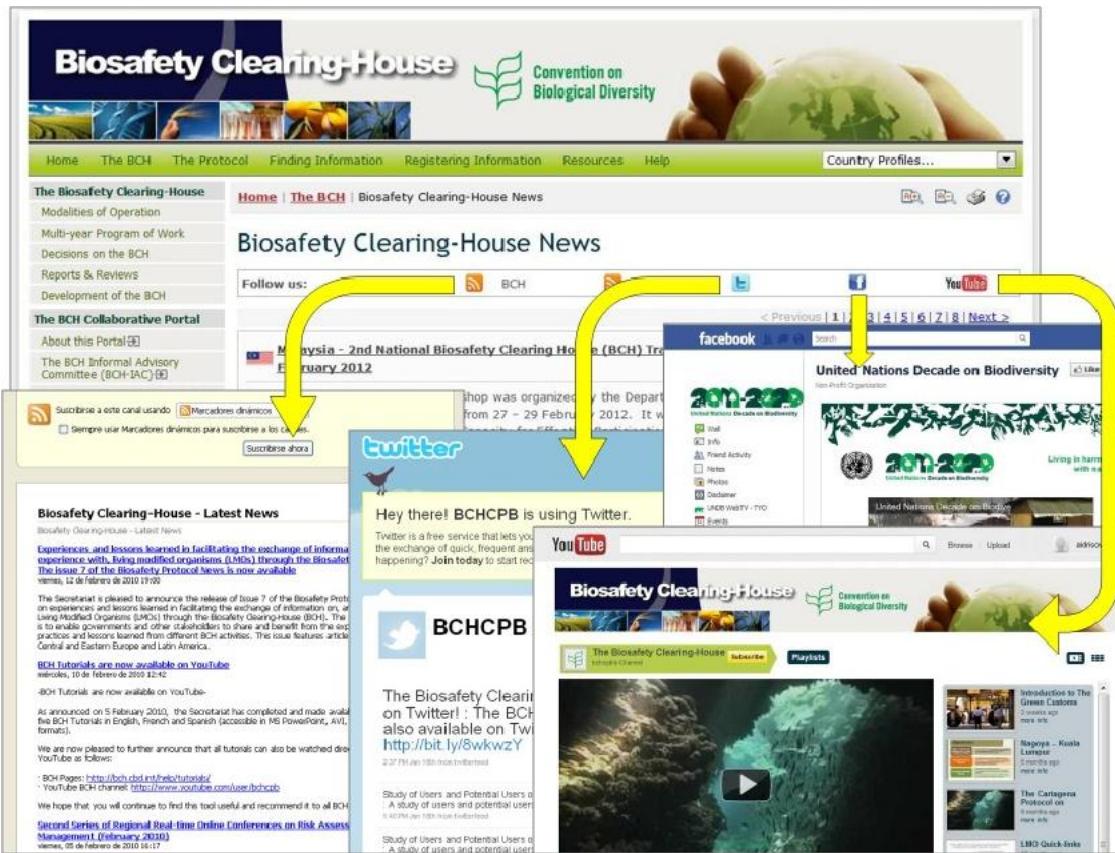


Figure 20

3.2.3.2 Latest Additions

The **Latest Additions** link takes the user to a page that displays the most recent additions to the databases. The information is updated every six hours.

Selecting a Record ID takes the user to the record page.

The screenshot shows the Biosafety Clearing-House homepage with a green navigation bar at the top. The main content area displays a large yellow arrow pointing downwards, indicating the flow of newly added records. Below the arrow, a specific record for 'Lesotho - National Database or Website' is shown in a detailed view. The record includes fields for Record ID (103175), Status (Published), Date of creation (2012-03-06 18:15 UTC), and Date of last update (2012-03-06 18:15 UTC). The record also lists the country as Lesotho and the organization as the National Biosafety Clearing House.

Figure 21

3.2.3.3 Notifications

This link takes the user to the **Cartagena Protocol Notifications** page, which is under the “The Protocol” section of the BCH. See “The Protocol” “Notifications”.

3.2.3.4 Meetings and Documents

This link takes the user to the **Cartagena Protocol Meetings** page, which is under the “The Protocol” section of the BCH. See “The Protocol” “Meetings and Documents”.

3.2.4 Policies

The section on **Policies** provides links to information about the linking of external websites policy, the privacy policy for the BCH, a disclaimer, and the copyright statement of the BCH.

The screenshot shows the main navigation bar of the Biosafety Clearing-House website. The top bar includes language links (Arabic, Chinese, English, Spanish, French, Russian) and account options (Sign Up for an Account, Sign In). The main header features the 'Biosafety Clearing-House' logo and the Convention on Biological Diversity logo. Below the header is a green navigation bar with links: Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles... A sidebar on the left contains links for 'The Biosafety Clearing-House' (Modality of Operation, Multi-year Program of Work, Decisions on the BCH, Reports & Reviews, Development of the BCH), 'The BCH Collaborative Portal' (About this Portal, BCH Informal Advisory Committee (BCH-IAC), BCH National Focal Points (BCH on BCH)), 'Highlights' (BCH News, Latest Additions, Notifications), 'Meetings and Documents' (Meeting and Document links), and 'Policies' (Linking External Websites Policy, Privacy Policy, Disclaimer, Copyright). The 'Policies' menu item is highlighted with a yellow circle. The main content area displays the 'The Biosafety Clearing-House' page, which includes sections for 'Sections' (Mandate, Modality of Operation, Multi-year Program of Work, Strategic Plan for the Cartagena Protocol on Biosafety for the Period 2011-2020) and 'Mandate' (description of the clearing-house mechanism and its objectives).

Figure 22

3.2.4.1 Linking External Websites Policy

The link for **Linking External Websites Policy** takes the user to a page which details how the Secretariat considers and selects sites for inclusion in the BCH Central Portal.

Figure 23

3.2.4.2 Privacy Policy

The link to **Privacy Policy** takes the user to a page which details how information submitted to the BCH is handled and how the BCH manages information about visitors to the BCH Central Portal.

The screenshot shows the Biosafety Clearing-House website. At the top, there are language links (Arabic, Chinese, English, Spanish, French, Russian) and account options (Sign Up for an Account, Sign In). The header features the BCH logo and the Convention on Biological Diversity logo. A green navigation bar at the top has links for Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles. On the left is a sidebar with sections like The BCH Clearing-House, The BCH Collaborative Portal, Highlights, and Policies. The main content area is titled 'Privacy Policy for the Biosafety Clearing-House' and contains sections for 'Information provided to the BCH', 'Official Information of National Focal Points', and 'Visitor identification'.

Figure 24

3.2.4.3 Disclaimer

The link to **Disclaimer** takes the user to a page which notes that while every effort is made to provide accurate information, the accuracy of the information provided through the BCH is not guaranteed. Parties to the Convention, Governments and any other users of the database are encouraged to bring errors, inaccuracies and omissions to the attention of the Secretariat.

The Biosafety Clearing-House

Convention on Biological Diversity

Home | The BCH | The Protocol | Finding Information | Registering Information | Resources | Help | Country Profiles...

Disclaimer

Accuracy of the information

1. While Parties to the Convention, Governments and partner institutions have made every effort to provide accurate information, the Secretariat of the Convention on Biological Diversity does not guarantee the accuracy of the information provided, and disclaims any responsibility for any inaccuracies of information or for any claim that may arise from the use of the information in the database.
2. The Secretariat of the Convention on Biological Diversity would like to encourage Parties to the Convention, Governments and any other user of this database to bring, any errors, inaccuracies and omissions detected, to its attention. Any comments regarding the form, content and utility of this database should also be submitted to the Executive Secretary of the Convention on Biological Diversity.

Figure 25

3.2.4.4 Copyright

This link takes the user to the **Copyright** page, which contains the copyright statement for the BCH website.

The Biosafety Clearing-House

Convention on Biological Diversity

Home | The BCH | The Protocol | Finding Information | Registering Information | Resources | Help | Country Profiles...

Copyright

This website is the property of the Secretariat of the Convention on Biological Diversity (SCBD). The CBD logo and other graphics may be downloaded to view the website and print out information. However, if you should require them for other purposes, you will require the written authorization of the Secretariat.

Figure 26

3.3 The Protocol

URL: <http://bch.cbd.int/protocol/>

The **Protocol** link on the navigation bar takes the user to the **Cartagena Protocol on Biosafety** page that provides access to information about the Cartagena Protocol on Biosafety.

The screenshot shows the homepage of the Biosafety Clearing-House (BCH) website. At the top, there is a navigation bar with links for Home, The BCH, The Protocol (which is circled in red), Finding Information, Registering Information, Resources, Help, and Country Profiles... A sign-up link for an account is also present. The main content area features a banner for the Convention on Biological Diversity and a large image of a hand holding a globe. On the left, there's a sidebar with sections for Welcome, Latest news, and Key Protocol Issues. The central column contains detailed information about the Cartagena Protocol, including its governing body (COP-MOP), meetings, documentation, and resources like the Nagoya-Kuala Lumpur Supplementary Protocol on Liability and Redress. To the right, there are several promotional boxes for the Second National Report, an Online Forum on Capacity-Building, an Open-ended Online Expert Forum on Risk Assessment and Risk Management, and a Detection & Identification Laboratory Network. Social media links for RSS, CPB, Twitter, Facebook, and YouTube are at the bottom of the main content area.

Figure 27

The **Cartagena Protocol on Biosafety** page is divided into sections that provide:

1. A brief introduction to the Protocol;
2. News about the Protocol and possibility to follow them via RSS service, as well as on Twitter, Facebook and YouTube Channel;
3. List of the latest Press releases, notifications and upcoming meetings;
4. Current number of Parties and the latest ratifications of the Protocol;
5. Reports on SCBD activities, including quarterly reports, bi-annual newsletter, and monthly bulletin;
6. News and updates on biodiversity and biosafety;
7. Access to information about the United Nations Decade on Biodiversity, including Factsheets on the Cartagena Protocol and Nagoya-Kuala Lumpur Supplementary Protocol on Liability and Redress.

Figure 28

On the right side of the **The Cartagena Protocol on Biosafety** page the user can find shortcuts to important and/or recently added sections. The left hand menu on the page provides information in several areas:

1. The Cartagena Protocol;
2. Key Protocol Issues
3. Parties;
4. COP-MOP (Governing Body);
5. Activities and Documentation;
6. Resources;
7. Publications
8. Nagoya-Kuala Lumpur Supplementary Protocol on Liability and Redress.

3.3.1 The Cartagena Protocol

This part of the “The Protocol” section provides links to information about the Cartagena Protocol, its key issues and Strategic Plan.

3.3.1.1 What's new

The link to **What's new** takes the user to a page that provides list of news on the Cartagena Protocol on Biosafety ordered by date. By clicking on the news title, the user enters a corresponding page or document. The user can also subscribe/follow the CPB and BCH news on Twitter, Facebook or through RSS by clicking on the icons displayed at the top of the page.

What's new - Cartagena Protocol on Biosafety

- 5 March 2012: Japan signed the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress on 2 March 2012. This brings the total number of signatories to 47.
- 24 February 2012: United Kingdom of Great Britain and Northern Ireland signed the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress on 22 February 2012. This brings the total number of signatories to 46.
- 14 February 2012: Czech Republic ratified the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress on 13 February 2012.
- 9 February 2012: Online Forum on Strategic Approaches to Capacity-building in Biosafety and the Comprehensive Review of the Capacity-building Action Plan (20 February – 4 May 2012)
- 2 February 2012: Guinea-Bissau and Nigeria signed the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress on 1 February 2012. This brings the total number of signatories to 45.
- 1 February 2012: Chad signed the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress on 30 January and Ukraine signed on 31 January. This brings the total number of signatories to 43.
- 27 January 2012: Senegal and Mongolia signed the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress on 26 January 2012. This brings the total number of signatories to 41.
- 26 January 2012: Republic of Moldova signed the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress on 25 January 2012. This

Figure 29

3.3.1.2 About the Protocol

This section provides a brief introduction to the Protocol and a short history of its development. It also explains the ICCP process and provides a timeline of the Cartagena Protocol.

About the Protocol

The Cartagena Protocol to the Convention on Biological Diversity is an international treaty governing the movements of living modified organisms (LMOs) resulting from modern biotechnology from one country to another. It was adopted on 29 January 2000 as a supplementary agreement to the Convention on Biological Diversity and entered into force on 11 September 2003.

Sections

- Introduction
- History
- The ICCP Process
- Entry into force
- Cartagena Protocol Timeline

Introduction

On 29 January 2000, the Conference of the Parties to the Convention on Biological Diversity adopted a supplementary agreement to the Convention known as the *Cartagena Protocol on Biosafety*. The Protocol seeks to protect biological diversity from the potential risks posed by *living modified organisms* resulting from modern biotechnology. It establishes an *advance informed agreement (AIA)* procedure for ensuring that countries are provided with the information necessary to make informed decisions before agreeing to the import of such organisms into their territory. The Protocol contains reference to a *precautionary approach* and reaffirms the precaution language in Principle 15 of the Rio Declaration on Environment and Development. The Protocol also establishes a *Biosafety Clearing-House* to facilitate the exchange of information on living modified organisms and to assist countries in the implementation of the Protocol.

Figure 30

3.3.1.3 Text of the Protocol

The **Text of the Protocol** link takes the user to a page which provides a link to the **Downloadable files** page where you will find the complete text of the Cartagena Protocol on Biosafety in the six official United Nations languages and in PDF format. Links are also provided to web pages reporting the text of each article of the Protocol.



Figure 31

3.3.1.4 Strategic Plan

The link to **Strategic Plan** takes the user to a page that provides introduction to the Strategic Plan for the Cartagena Protocol for the period 2011-2020, its vision and mission. The link **Go to the Strategic Plan** can be found below the introduction and takes the user to a page with the full text of the Plan. The text of the Plan can also be accessed by selecting the link **Adopted Text** from the left hand menu. The left hand menu for the **Strategic Plan** section also provides the links to the **What has been done**, **Decisions** and **Relevant Documents** sections.

The screenshot shows the official website of the Cartagena Protocol on Biosafety. At the top, there is a navigation bar with links to 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', and 'Secretariat'. A dropdown menu for 'Country Profiles...' is also present. Below the navigation is a banner featuring a blue gradient background with a stylized white 'C' logo on the left, followed by four smaller images: a field of crops, a DNA helix, a hand holding a plant, and a glass of orange juice. To the right of the banner is a search bar and a user icon.

The main content area has a left sidebar with a navigation tree. The 'Strategic Plan' node under 'The Cartagena Protocol' is highlighted with a red box. Other nodes include 'What's new', 'About the Protocol', 'Text of the Cartagena Protocol', 'Adopted Text', 'What has been done', 'Decisions', and 'Relevant documents'. Below this is a section titled 'Key Protocol Issues' with links to 'Assessment and Review', 'Capacity Building', 'Compliance', 'Financial Mechanism', 'Handling, Transport, Packaging and Identification', 'Information sharing', 'Liability and Redress', 'Monitoring and Reporting', 'Public Awareness and Participation', 'Risk Assessment', 'Risk Management', 'Roster of Experts', and 'Socio-economic Considerations'. Under 'Parties', there are links for 'List of Parties' and 'Becoming a Party'.

The central content area displays the title 'Strategic plan for the Cartagena Protocol on Biosafety for the period 2011-2020'. It includes a brief summary of the adopted Strategic Plan at the fifth meeting, mentioning operational objectives like facilitating implementation systems and capacity-building. It also notes the COP-MOP urged governments to align actions with the Strategic Plan and conduct a mid-term evaluation after five years. A link to 'Go to the Strategic Plan' is provided. On the right side, there is a graphic for the '2011-2020 Strategic Plan for the Cartagena Protocol on Biosafety' featuring a colorful globe icon.

Figure 32

3.3.2 Key Protocol Issues

The **Key Protocol Issues** section provides links to information on the key issues that are being addressed by the Conference of the Parties serving as the meeting of the Parties to the Protocol (COP-MOP).

The key issues under the Cartagena Protocol on Biosafety include:

- Assessment and Review
- Capacity Building
- Compliance
- Financial Mechanism
- Handling, Transport, packaging and Identification
- Information-Sharing
- Liability and Redress
- Monitoring and Reporting
- Public Awareness and Participation
- Risk Assessment
- Risk Management
- Roster of Experts
- Socio-economic Considerations

Figure 33

More information on the key protocol issues can be found by selecting a key issue from the left-hand menu or drop-down menu of the **Cartagena Protocol on Biosafety** page.

3.3.3 Parties

This section provides information about Parties to the Cartagena Protocol and signatories to its Supplementary Protocol, procedures for becoming a Party, as well as compiled data on National Contacts and Competent Authorities, National Reports, and status of contributions to the Trust Funds.

3.3.3.1 List of Parties

The link for **List of Parties** takes the user to the **Parties to the Protocol and signatories to the Supplementary Protocol** pages which provide summaries of the *status of ratification* and *entry into force* for each Party to the Protocol. There are two tabs on the top of the page: **Cartagena Protocol on Biosafety** and **Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress** that allows the user switching to the corresponding page. The introductory paragraph on each page is followed by the table that lists countries that have signed, ratified, accepted, approved or acceded to the Protocol and the date at which the Protocol entered into force in each country. Each country name provides a link to the **Country Profile**, which provides summary information about all records registered in the BCH by that country.

The screenshot shows two main parts of the Cartagena Protocol website:

- Left Sidebar (Navigation):**
 - The Cartagena Protocol** (selected)
 - What's new
 - About the Protocol
 - Text of the Cartagena Protocol
 - Strategic Plan
 - Key Protocol Issues** (selected)
 - Assessment and Review
 - Capacity Building
 - Compliance
 - Financial Mechanism
 - Handling, Transport, Packaging and Identification
 - Information sharing
 - Liability and Redress
 - Monitoring and Reporting
 - Public Awareness and Participation
 - Risk Assessment
 - Risk Management
 - Roster of Experts
 - Socio-economic Considerations
 - Parties** (selected)
 - List of Parties
 - Becoming a Party
 - National Contacts
 - National Reports
 - Status of Contributions
 - COP-MOP (Governing Body)**
 - COP-MOP Bureau
 - COP-MOP Meetings
 - COP-MOP Decisions
 - Activities and Documentation**
 - Meetings and Documents
 - Notifications
- Main Content Area:**

Parties to the Protocol and signature and ratification of the Supplementary Protocol

Cartagena Protocol on Biosafety Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress

Status of Ratification and Entry Into Force

The Cartagena Protocol on Biosafety to the Convention on Biological Diversity was adopted by the Conference of the Parties to the Convention on 29 January 2000. In accordance with its Article 36, the Protocol was opened for signature at the United Nations Office at Nairobi by States and regional economic integration organizations from 15 to 26 May 2000, and remained open for signature at United Nations Headquarters in New York from 5 June 2000 to 4 June 2001. By that date the Protocol had received 103 signatures. The Protocol entered into force on 11 September 2003, ninety days after receipt of the 50th instrument of ratification (Article 37).

The list below contains information on date of signature and the latest communication on ratification, and entry into force from the Depositary of the Protocol - the Secretary-General of the United Nations. The column entitled 'Date of instrument of ratification' indicates the dates when the instrument of ratification was deposited with the Depositary. The column entitled 'Date of entry into force' indicates the date when the instrument of ratification, approval, acceptance or accession was deposited with the Depositary.

[Download the List of Parties to the C](#)

#	Country
1	Albania
2	Algeria
3	Angola
4	Antigua and Barbuda
5	Armenia
6	Austria
7	Azerbaijan
8	Bahamas
9	Bahrain
- Right Sidebar (Country Profile for Algeria):**

Country Profile

Profile information and status

Country	Algeria
Date of signature	2000-05-25
Date of ratification	2004-08-05
Date of entry into force	2004-11-03
Profile revision	-
Profile status	Published
Profile last updated on	-

Type of document

Type of document	Number of records	Date of last update
Biosafety Expert	0	-
Capacity Building Needs and Priorities	0	-
Competent National Authority	0	-
Country's Decision or any other Communication	0	-
Law, Regulation or Guideline	2	2011-10-13 22:16 UTC
National Database or Website	0	-
National Focal Point	2	2011-12-02 18:00 UTC

Figure 34

3.3.3.2 Becoming a Party

This section provides information on procedures for deposit of the instrument or ratification, acceptance, approval or accession with the Depositary along with the model instruments of ratification, acceptance, approval or accession. Treaty Handbook prepared by the Treaty section of the Office of Legal Affairs and Model instruments of ratification, acceptance, approval or accession can be downloaded in six official UN languages and in PDF format by following the links displayed in the right section of the page.

The screenshot shows the official website for the Cartagena Protocol on Biosafety. The top navigation bar includes links for 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', 'Secretariat', and 'Country Profiles...'. The main content area features a banner with images of a field, DNA helix, hand holding a plant, test tubes, and oranges. Below the banner, the page title 'Becoming a Party' is displayed, along with a sub-section titled 'Procedures for deposit of the instrument of ratification, acceptance, approval or accession with the Depositary'. A detailed procedure is outlined, followed by contact information for the Treaty Section of the United Nations. On the right side, there is a sidebar titled 'Further resources on this issue' featuring a thumbnail of the 'Treaty Handbook' and links to its English, French, and Spanish versions. There are also links to 'Model instruments of ratification, acceptance, approval or accession'.

Figure 35

3.3.3.3 National Contacts

This link takes the user to the **National Contacts & Competent Authorities** page, which is under the “Finding Information” section of the BCH (Compiled Information – National Contacts). The page provides access to contact lists in PDF format for the following types of contacts: i) list of Parties to the Cartagena Protocol on Biosafety, ii) all National Contacts under the Cartagena Protocol on Biosafety, iii) Cartagena Protocol National Focal Points, iv) Biosafety Clearing-House National Focal Points, v) Points of contact for unintentional transboundary movements and emergency measures, and vi) Competent National Authorities.

The screenshot shows the official website of the Cartagena Protocol on Biosafety. The main navigation bar includes links for 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', 'Secretariat', and 'Country Profiles...'. Below the navigation is a banner featuring a DNA helix and a hand holding a plant. On the left sidebar, under 'The Cartagena Protocol', there is a section titled 'Key Protocol Issues' which includes 'Assessment and Review', 'Capacity Building', 'Compliance', 'Financial Mechanism', 'Handling, Transport, Packaging and Identification', 'Information sharing', 'Liability and Redress', 'Monitoring and Reporting', 'Public Awareness and Participation', 'Risk Assessment', 'Risk Management', 'Roster of Experts', 'Socio-economic Considerations', and 'Parties'. The 'Parties' section contains links for 'List of Parties', 'Becoming a Party', 'National Contacts' (which is circled in red), and 'National Reports'. The main content area displays news items such as '8 March 2012 Report of the Workshop on the economic impacts of Living Modified Organisms', '7 March 2012 Brazil, Central African Republic and to 51.', and '6 March 2012 Mexico signed the Nagoya Protocol March 2012. This brings'. At the top of the content area, there is a 'Follow us:' section with links to social media and a 'What's New' button. Below the news items is a 'What's new' section with a list of recent events. To the right of the main content area, there is a 'Download PDF' button and links to 'All National Contacts under the Cartagena Protocol on Biosafety' and 'Cartagena Protocol National Focal Points (CPN-NFPs)'. A blue arrow points from the 'National Contacts' link in the sidebar to the 'All National Contacts...' link in the main content area.

Figure 36

3.3.3.4 National Reports

The **National Reports** link takes users to the **National Reports** page that provides access to National Reports on Implementation of the Cartagena Protocol on Biosafety: Interim National Report (2005), First National Report (2007), and Second National Report (2011). A summary of the submission of National Reports by regions is provided at the top of the page.

The screenshot shows the 'National Reports' page of the Cartagena Protocol on Biosafety website. The top navigation bar is identical to Figure 36. The main content area features a table summarizing national report submissions by region:

	Reporting date	No. of Parties	Africa	Asia - Pacific	CEE	GRULAC	WEAO	Total
Interim National Report	13 Sept. 2005	121	9 (22%)	7 (24%)	12 (71%)	9 (41%)	16 (90%)	55 (45%)
First National Report	11 Sept. 2007	141	21 (32%)	16 (90%)	12 (48%)	17 (81%)	85 (60%)	
Second National Report	30 Sept. 2011	161	49 (100%)	35 (85%)	19 (86%)	21 (75%)	19 (90%)	143 (80%)

Note: The numbers in parentheses reflect the percentage of reports (in total or by region) submitted by countries which were legally obligated to submit their national reports by the reporting dates. Last update: 13 Jan 2012

Below the table, there is a section for the 'Second National Reports (2011)'. It includes a dropdown menu for selecting a country and a note about the reporting deadline. To the right, there is a sidebar with a 'Second National Report' summary and a 'New! Expedited GEF Support for the Second National Report on Biosafety' link.

Figure 37

National reports on the implementation of the Protocol can be accessed by selecting a country from the drop-down menu in the text. The user can also download the reporting form for the Second National Report, which is available in Ms Word format in six official UN languages. Instructions on submission of Second National Reports as well as a link to the online form can be found under the subsection **Second National Reports (2011)**

The figure consists of three vertically stacked screenshots of the Cartagena Protocol website, each with a yellow box highlighting a specific section:

- First report:** Shows the main navigation bar and the "National Reports" section. A yellow box highlights the "First Regular National Report (2007)" link.
- Interim report:** Shows the "Report Selection" interface for the Interim National Report (2005). A yellow box highlights the "Report Selection" dropdown and the "Interim National Report (2005)" link.
- Second report:** Shows the "Report Selection" interface for the Second National Report (2011). A yellow box highlights the "Report Selection" dropdown and the "Second National Report (2011)" link.

Figure 38

The **National Reports** section also provides links to the **National Reports** pages with Analyzer. This is an electronic facility which is intended to assist users to aggregate and analyse data according to selected Parties, geographic areas, economic groups and other criteria.

On the Analyzer, the user can refine the search using known words in the questions or selecting the matrix languages used for the analyses (Interim and First National Reports Analyzer) or by selecting specific section(s) or question(s) from the report (Second National Report Analyzer). Selecting the **Go** (Interim and First National Reports Analyzer) or **Analyze** (Second National Report Analyzer) button calls up the search results..

3.3.3.5 Status of Contributions

The link for **Status of Contributions** takes the users to a page that provides information about status of contributions to the Trust Funds of the Cartagena

Protocol on Biosafety: i) the General Trust Fund (BG Trust Fund) for the Core Programme Budget for the Cartagena Protocol on Biosafety, ii) the Special Voluntary Trust (BH) Trust Fund for the Additional Voluntary Contributions in Support of Approved Activity, and iii) the Special Voluntary Trust Fund (BI Trust Fund) for Facilitating Participation of Developing Country Parties, in particular the Least Developed and the Small Island Developing States amongst them, and Parties with Economies in Transition.

The screenshot shows the official website for the Cartagena Protocol on Biosafety. The top navigation bar includes links for 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', 'Secretariat', and 'Country Profiles...'. The main content area features a banner with a DNA helix and a hand reaching towards it, set against a background of a field and a city skyline. Below the banner, the page title 'Status of Contributions' is displayed, followed by a sub-section titled 'Trust Funds of the Cartagena Protocol on Biosafety'. A note states that three Trust Funds were established at the First Meeting of the Parties in decision BS-1/10. A bulleted list details the three funds: BG Trust Fund for the Core Programme Budget, BH Trust Fund for Additional Voluntary Contributions, and BI Trust Fund for Facilitating Participation of Developing Country Parties. Below this, there are two tables: one for the 'General Trust Fund for the Core Programme Budget for the Cartagena Protocol on Biosafety (BG)' and another for 'Additional contributions to the General Trust Fund for the Core Programme Budget for the Cartagena Protocol on Biosafety (BG+)'. Both tables show financial data for 2011, including Arrears, Collections in 2011, Unpaid, Pledges, Collections, Unpaid, and Total Unpaid.

Donor	Years prior to 2011			2011		
	Arrears	Collections in 2011	Unpaid	Pledges	Collections	Unpaid
Parties	133,628	43,790	89,838	1,968,325	1,774,087	194,237
Total BG	133,628	43,790	89,838	1,968,325	1,774,087	284,075

Donor	Years prior to 2011			2011		
	Arrears	Collections in 2011	Unpaid	Pledges	Collections	Unpaid
Non-Parties	-	-	-	163,625	163,625	-
Total BG (Additional)	-	-	-	163,625	163,625	-

Figure 40

3.3.4 COP-MOP (Governing Body)

This part of the “The Protocol” section of the BCH provides information about COP-MOP Bureau, meetings and decisions.

3.3.4.1 COP-MOP Bureau

The COP-MOP Bureau link takes the user to a page with the contact information of current (COP-MOP 5) Bureau Members. This section also provides links to the Bureau Online Collaborative Portal and Minutes of past COP-MOP Bureau Meetings, available in PDF format.

The Cartagena Protocol

[Home](#) | [The Cartagena Protocol](#) | [COP-MOP](#) | [COP-MOP Bureau](#)

COP-MOP 5 Bureau

Members

President

H.E. Mr. Michihiko Kano
Minister
Ministry of Agriculture, Forestry and Fisheries
1-2-1, Kasumigaseki, Chiyoda-ku
Tokyo 100 – 8950
Japan



Mr. Michihiko Kano
COP-MOP 5 President

Represented by

Mr. Masamichi Saigo
Deputy Director General
Agriculture, Forestry and Fisheries Research Council Secretariat
Ministry of Agriculture, Forestry and Fisheries
1-2-1, Kasumigaseki, Chiyoda-ku
Tokyo

Asia and the Pacific

Mr. Yeon-chul Yoo
Director General
International Cooperation Office
Ministry of Environment
Government Complex ~ Gwacheon, 1 Jungang-dong
Seoul
Republic of Korea

Dr. Akram Eissa Darwich
Director of Biodiversity and Protected Areas
Ministry of State for Environment Affairs

COP-MOP (Governing Body)

- [COP-MOP Bureau](#)
- [Previous COP-MOP Bureaux](#)
- [Bureau Online Portal](#)
- [COP-MOP Meetings](#)

Access the Bureau
[Online Collaborative Portal](#)

Minutes of Past COP-MOP Bureau Meetings

* [COP-MOP Bureau](#)

Figure 41

3.3.4.2 COP-MOP Meetings

The link for COP-MOP Meetings takes the user to a page that provides information about meetings of the Conference of the Parties serving as the meeting of the Parties to the Protocol (COP-MOP). The COP-MOP currently meets every two years in conjunction with the regular meetings of the Conference of the Parties (COP) to the Convention on Biological Diversity.

To date, the COP-MOP has held five meetings that are listed at the top of the page along with the ICCP Process. Clicking on the title of the meeting will take the user to the section of the page devoted to the corresponding COP-MOP meeting. This section provides links to related documents, including final report and meetings documents, COP-MOP decisions available in several official UN languages, and other related links, such as Press releases, Webcasting and Speeches.

The Convention Cartagena Protocol Supplementary Protocol BCH Secretariat Country Profiles...

The Cartagena Protocol

- What's new
- About the Protocol
- Text of the Cartagena Protocol
- Strategic Plan

Key Protocol Issues

- Assessment and Review
- Capacity Building
- Compliance
- Financial Mechanism
- Handling, Transport, Packaging and Identification
- Information sharing
- Liability and Redress
- Monitoring and Reporting
- Public Awareness and Participation
- Risk Assessment
- Risk Management
- Roster of Experts
- Socio-economic Considerations

Parties

- List of Parties
- Becoming a Party
- National Contacts
- National Reports
- Status of Contributions

COP-MOP (Governing Body)

- COP-MOP Bureau
- COP-MOP Meetings
- COP-MOP Decisions

Activities and Documentation

- Meetings and Documents
- Notifications
- Statements and press releases
- Reports of the Executive Secretary

Resources

[Home](#) | [The Cartagena Protocol](#) | [COP-MOP](#) | [Meetings of the COP-MOP](#)

Meetings of the COP-MOP

The Conference of the Parties serving as the meeting of the Parties to the Protocol (COP-MOP) currently meets every two years in conjunction with the regular meetings of the Conference of the Parties (COP) to the Convention on Biological Diversity. To date, the COP-MOP has held four meetings.

- [ICCP Process](#) - 2000 - 2003
- [COP-MOP 1](#) - 23-27 February 2004, Kuala Lumpur, Malaysia
- [COP-MOP 2](#) - 30 May-3 June 2005, Montreal, Canada
- [COP-MOP 3](#) - 13-17 March 2006, Curitiba, Brazil
- [COP-MOP 4](#) - 12 - 16 May 2008, Bonn, Germany
- [COP-MOP 5](#) - 11 - 15 October 2010, Nagoya, Japan
- [COP-MOP 6](#) - The Sixth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety (COP MOP 6) is scheduled for 1 - 5 October 2012 in Hyderabad, India

The Fifth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety (COP-MOP 5)

11-15 October 2010, Nagoya, Aichi Prefecture, Japan

The meeting adopted 17 decisions and a supplementary Protocol.

[Website](#) - [Final Report and meeting documents](#) - [Decisions](#)
[The Nagoya-Kuala Lumpur Supplementary Protocol on Liability and Redress](#) - [Bureau](#)

COP-MOP 5 decisions booklet: [Ar](#) | [En](#) | [Es](#) | [Fr](#) | [Ru](#) | [Zh](#) High-resolution PDF formats suitable for professional printing are available from the [Publication page](#)

Related links:

- Media and Outreach: [Press releases](#), [Webcasting](#)
- Earth Negotiation Bulletin: [Daily Coverage](#) and [Summary report](#)

ONE NATURE • ONE WORLD • OUR FUTURE
COP 9/MOP 4 Bonn Germany 2008

Figure 42

3.3.4.3 COP-MOP Decisions

The link for COP-MOP Decisions takes the user to a search page for finding any decision taken at any COP-MOP meeting as well as the entire list of decisions divided into sections that correspond to the different COP-MOP meetings. The user can also download a COP-MOP decisions booklet, which is available in PDF format for all COP-MOP meetings and in several official UN languages. Links for the booklets are provided in the right section of the page. High-resolution PDF format files suitable for professional printing are also available from the Publication page.

The screenshot shows the 'COP-MOP Decisions' section of the Cartagena Protocol website. On the left, there's a sidebar with 'Key Protocol Issues' like Assessment and Review, Capacity Building, Compliance, and Financial Mechanism. The main content area shows a search form with dropdowns for 'Subject' (set to '<All>'), 'Meeting' (set to '<All>'), and 'Keywords'. Below the search is a list of decisions from 'Decision 1 to 20 of 82', with 'BS-V/1 Report of the Compliance Committee' highlighted. To the right, there's a sidebar titled 'Download COP-MOP decisions booklets' featuring PDFs for COP-MOP 5, 4, and 3. The COP-MOP 5 PDF is circled in orange, and a yellow arrow points from it to the BS-V/1 decision.

Figure 43

The search criteria include biosafety-related subjects, a choice of COP-MOP meeting, and keywords or words in the title.

This screenshot shows the 'COP-MOP Decisions' search interface. It features two dropdown menus: 'Subject' (set to '<All>') and 'Meeting' (set to '<All>'). The 'Subject' dropdown is open, displaying a long list of biosafety-related terms and articles from the protocol. The 'Meeting' dropdown is also open, showing the meetings from COP-MOP 1 to COP-MOP 5.

Figure 44

3.3.5 Activities and Documentation

This part of the “The Protocol” section provides information about Cartagena Protocol Meetings and related documents, Cartagena Protocol Notifications, Messages, Statements and Press Releases, as well as Reports of the Executive Secretary.

3.3.5.1 Meetings and Documents

The link to Meetings and Documents takes the user to a page that provides a search facility to locate meetings related to specific aspects of the CBD.

Below this search facility you will find the entire list of COP-MOP meetings divided into two sections: Upcoming meetings, where the user can find the details of upcoming meetings such as date, place, etc, and Previous meetings, in which the list of all past meetings can be found.

The screenshot shows the 'Meetings' section of the Cartagena Protocol website. The top navigation bar includes links for 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', 'Secretariat', and 'Country Profiles...'. The main content area features a banner with images of a field, DNA helix, hand, test tubes, and an orange. On the left, a sidebar lists 'The Cartagena Protocol' (What's new, About the Protocol, Text of the Cartagena Protocol, Strategic Plan), 'Key Protocol Issues' (Assessment and Review, Capacity Building, Compliance, Financial Mechanism, Handling, Transport, Packaging and Identification, Information sharing, Liability and Redress, Monitoring and Reporting, Public Awareness and Participation, Risk Assessment, Risk Management, Roster of Experts, Socio-economic Considerations), and 'Parties' (List of Parties, Becoming a Party). The central area displays a search form for 'Search meetings' with fields for 'Country' (dropdown menu) and 'Year' (dropdown menu), and a 'Keywords' input box with a 'Search' button. Below the search form, a message says 'Meetings 1 to 20 of 152' with a 'Previous' and 'Next' link. A red circle highlights the 'Documents (6)' link under the 'March 2012' heading. The table below lists meetings by date, venue, and status (Confirmed or Not Confirmed).

Dates and Venue	Meeting
12 - 14 March 2012 Prague, Czech Republic Confirmed	Eighth Coordination Meeting for Governments and Organizations Implementing and/or Funding Biosafety Capacity-building Activities (BSCMCB-08) » Documents (6)
15 - 16 March 2012 Prague, Czech Republic Confirmed	Ninth meeting of the Liaison Group on Capacity-building for Biosafety (BSLGCB-09) » Documents (5)
28 - 30 March 2012 Montreal, Canada Confirmed	Seventh meeting of the Informal Advisory Committee of the Biosafety Clearing-House (BCHIAC-07) » Documents (1)

Figure 45

By clicking on the **Documents** link, the user enters a page that displays all available documents related to that meeting.

3.3.5.2 Notifications

The **Notifications** link takes the user to a search page that can be used to find notifications issued by the CBD Secretariat. To search for Notifications filed under the Protocol, insert a keyword in the **Keyword Box** and / or use **Year** dropdown list. Click on the **Search** button to obtain the search results.

Below the search facility you will find a list containing all Notifications ordered by date.

The screenshot shows the Cartagena Protocol on Biosafety website. The left sidebar contains links for 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', 'Secretariat', and 'Country Profiles...'. The main content area is titled 'Cartagena Protocol Notifications' and includes a search bar for 'Keywords' and a dropdown for 'Year' (set to 'All'). Below this is a table of notifications for 2012:

Date	Subject	Action required by
2012-02-29	SCBD/BS/ET/CG/ REMINDER: Online Review of the Cap Action required by 2	
2012-02-23	SCBD/BS/ET/CG/ Submission of info and using the Rost Action required by 2	
2012-02-21	SCBD/SEL/OJ/LB/ Twelfth meeting of and Action required by 2	
2012-	SCBD/BS/CG/ET/ Online Forum on S Review of the Cap Action required by 2	

A large yellow arrow points from the bottom of the notifications table towards the right side of the page, where a detailed view of a specific notification is shown. This view includes the UN logo, the '2011-2020 United Nations Decade on Biodiversity' logo, the date '21 February 2012', and the subject of the notification: 'Twelfth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP-12) and seventh meeting of the Conference of the Parties serving as the Meeting of the Parties to the Cartagena Protocol on Biosafety (COP/MOP-7)'. It also includes a message to 'Dear Madam/Sir', the decision of the Government of the Republic of Korea to host the meetings, and the signature of Bráulio Ferreira de Souza Dias, Executive Secretary.

Figure 46

3.3.5.3 Statements and Press Releases

The **Statements and Press Releases** link takes the user to a page that displays a list of messages, statements and press releases ordered by date. By clicking on the press releases title, the user enters a page that displays corresponding document. By following the link to **More Press Releases**, the user enters a search page that can be used to find press releases issued by the CBD Secretariat. To search for press releases under the Cartagena Protocol, select “Cartagena Protocol on Biosafety” as a subject, insert a keyword in the Title Contains box and / or use Year dropdown list and / or Reference box. Click on the **Go** button to obtain the search results.

The screenshot shows the official website for the Cartagena Protocol on Biosafety. The top navigation bar includes links for 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', 'Secretariat', and 'Country Profiles...'. The main content area is titled 'Messages, Statements and Press Releases' under the heading 'Press Releases'. A yellow arrow highlights the press release dated 15 February 2012, which states: 'Braulio Ferreira de Souza Dias assumes helm at Secretariat of the Convention on Biological Diversity'. To the right of this release is the logo for the 'United Nations Decade on Biodiversity 2011-2020'.

Figure 47

3.3.5.4 Reports of the Executive Secretary

The link to **Reports of the Executive Secretary** takes users to a page where they can find the Reports of the Activities of the Secretariat on the Implementation of the Work Programme of the Convention and its Protocol. These reports are prepared by the Executive Secretary of the Convention on the execution of its functions and cover the activities carried out by the SCBD for the implementation of the work Programme of the Convention and its Protocol. The Reports are provided by the Secretariat at the end of each calendar year and can be accessed by selecting the year of interest in the search box. Selecting a year from the dropdown list allows the user to download the full Report in PDF format. Annual reports (starting from 2006) can also be downloaded by clicking the corresponding shortcuts at the page.

The screenshot shows the official website of the Cartagena Protocol on Biosafety. At the top, there are links for 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', 'Secretariat', and 'Country Profiles...'. Below this is a banner featuring images of a field, DNA helixes, a hand holding a test tube, and fruit. On the left, a sidebar contains links for 'The Cartagena Protocol' (What's new, About the Protocol, Text of the Cartagena Protocol, Strategic Plan), 'Key Protocol Issues' (Assessment and Review, Capacity Building, Compliance, Financial Mechanism, Handling, Transport, Packaging and Identification, Information sharing, Liability and Redress, Monitoring and Reporting, Public Awareness and Participation, Risk Assessment, Risk Management, Roster of Experts, Socio-economic Considerations), and 'Parties' (List of Parties, Becoming a Party, National Contacts, National Reports, Status of Contributions). The main content area features a heading 'Reports of the Executive Secretary' and a sub-section titled 'Reports on Activities of the Secretariat on the Implementation of the Work Programme of the Convention and its Protocol'. It includes a paragraph about periodic reports, a search bar for CBD activities (which is circled in red), and three thumbnail images for 'The Year in Review' reports from 2011, 2010, and 2009.

Figure 48

3.3.6 Resources

This part of “The Protocol” section provides links to the Biosafety Clearing-House section, the Frequently Asked Questions page, the Media and Outreach section, a video on the Cartagena Protocol, and a search page for the Biosafety Information Resource Centre (BIRC).

- **The Biosafety Clearing-House:** this link takes the user to the BCH section that is under “The BCH” section of the BCH. See the **Biosafety Clearing-House** section of this Manual.
- **Frequently Asked Questions:** this link takes the user to the **Frequently Asked Questions (FAQs) on the Cartagena Protocol** page that is under the “Resources” section of the BCH. See the **Frequently Asked Questions** section of this Manual.
- **Media and Outreach:** this link takes the user to a page that provides links to various resources for media and public that aim to increase visibility of the Protocol and to inform and engage different target audiences. The page also displays **What’s New** and **Notifications** sections that are under the “The Cartagena Protocol” section of the BCH.
- **A video on the Cartagena Protocol:** this link takes the user to a page that displays video on the Cartagena Protocol. The video is also available for download in MP4 (80 Mb) and WMV (40 Mb) formats or from the YouTube BCH Channel. Links for download can be found at the bottom of the page.
- **Search the BIRC:** this link takes the user to a search page of the Biosafety Information Resource Center (BIRC) that is under the “Finding

Information” section of the BCH. On this page the user can search for electronic catalogues of biosafety-related publications and information resources. For further information see Manual 04.

The screenshot shows the official website of the Cartagena Protocol on Biosafety. The top navigation bar includes links for 'The Convention', 'Cartagena Protocol', 'Supplementary Protocol', 'BCH', 'Secretariat', and 'Country Profiles...'. The main content area features a banner with images of a DNA helix, a hand holding a plant, and various fruits. Below the banner, the 'Media and Outreach' section is displayed. This section includes a brief description of the importance of communication and outreach, links to 'Briefings, Q&As and Articles', 'Fact sheets for the UN Decade on Biodiversity', and 'Biosafety Clearing-House'. It also contains a sidebar with contact information (Tel: 1-514-289-2220, Email: media@cbd.int or secretariat@cbd.int) and a link to the 'Biosafety Clearing-House' website. The left sidebar has a red oval highlighting the 'Resources' section, which lists links to the Biosafety Clearing-House, Frequently Asked Questions, Media and Outreach, Press Briefings and FAQ Sessions, Photo Gallery, and a video on the Cartagena Protocol. The 'What's new' section at the bottom right lists recent press releases and notifications.

Figure 49

3.3.7 Publications

This part of “The Protocol” section provides links to various publications, including Protocols, Decisions booklets, Fact Sheets and Banners, Biosafety Protocol Newsletter, and other publications.

- Protocols and Decisions:** this link takes users to a page where they can download the Cartagena Protocol on Biosafety and the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress booklets, as well as COP-MOP decisions booklets. Protocols and COP-MOP 1 booklets are available in all six official UN languages in PDF format. Other COP-MOP decisions booklets are available in several or one UN language(s). All files are also available in high-resolution PDF format suitable for professional printing and can be downloaded by selecting the file from the drop-up menu at the bottom of the page.

- **Fact Sheets and Banners:** this link takes users to a page where they can download fact sheets and banners on various issues, including the Cartagena Protocol on Biosafety, Information Sharing and the Biosafety Clearing-House, Risk Assessment and Management, Public Awareness and Public Participation, Socio-Economic Considerations, and others. Size of the files can be found under the shortcuts for publications. Some publications are available both in high- and low-resolution PDF formats.
- **Newsletter:** this link takes users to a page where they can download issues of the **Biosafety Protocol Newsletter**. The page lists issues of the Newsletter along with their titles. For some issues a high-resolution version in PDF format is available for download. The user can subscribe to the Newsletter by following the **Subscription to Newsletter** link that takes the user to the “Sign In to the Biosafety Clearing-House” page and then to “My subscriptions” page that is under the “Management Centre” section of the BCH (see Manual 06).
- **Other Publications:** this link takes users to a page where they can download a number of publications, including “The Cartagena Protocol on Biosafety: A record of the negotiations”, “An Explanatory Guide to the Cartagena Protocol on Biosafety (by IUCN)”, “Biosafety and the Environment”, and others. Most of the publications are available in several UN languages. The page also provides links to videos: “The Cartagena Protocol on Biosafety”, “BCH Tutorials”, and “LMO quick-links”.

The Convention Cartagena Protocol Supplementary Protocol BCH Secretariat Country Profiles... ▾




[The Cartagena Protocol](#)

What's new
About the Protocol
Text of the Cartagena Protocol
Strategic Plan

Key Protocol Issues
Assessment and Review
Capacity Building
Compliance
Financial Mechanism
Handling, Transport, Packaging and Identification
Information sharing
Liability and Redress
Monitoring and Reporting
Public Awareness and Participation
Risk Assessment
Risk Management
Roster of Experts
Socio-economic Considerations

Parties
List of Parties
Becoming a Party
National Contacts
National Reports
Status of Contributions

COP-MOP (Governing Body)
COP-MOP Bureau
COP-MOP Meetings
COP-MOP Decisions

Activities and Documentation
Meetings and Documents
Notifications
Statements and press releases
Reports of the Executive Secretary

Resources
The Biosafety Clearing-House
Frequently Asked Questions
Media and Outreach
A video on the Cartagena Protocol
Search the BIRC

Publications
Protocols and decisions
Fact Sheets and Banners
Newsletter
Biosafety Technical Series
Other Publications

[Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress](#)

[Home](#) | [The Cartagena Protocol](#) | [Publications](#) | [Protocols and decisions](#)

Publications: Protocols and decisions booklets

Cartagena Protocol on Biosafety to the Convention on Biological Diversity **Nagoya – Kuala Lumpur Supplementary Protocol On Liability And Redress To The Cartagena Protocol On Biosafety**




[Ar](#) | [En](#) | [Es](#) | [Fr](#) | [Ru](#) | [Zh](#)

[Ar](#) | [En](#) | [Es](#) | [Fr](#) | [Ru](#) | [Zh](#)

See also:

- [Fact Sheets and Banners](#)
- [Newsletter](#)
- [Biosafety Technical Series](#)
- [Other publications on the Cartagena Protocol on Biosafety](#)
- [Other publications on the Convention on Biological Diversity](#)

COP-MOP decisions booklets:







COP-MOP 1 [Ar](#) | [En](#) | [Es](#)
[Fr](#) | [Ru](#) | [Zh](#)

COP-MOP 2 [Ar](#) | [En](#) | [Es](#)
[Fr](#) | [Ru](#) | [Zh](#)

COP-MOP 3 [Ar](#) | [En](#) | [Es](#)
[Fr](#) | [Ru](#) | [Zh](#)

COP-MOP 4 [Ar](#) | [En](#) | [Es](#)
[Fr](#) | [Ru](#) | [Zh](#)

COP-MOP 5 [Ar](#) | [En](#) | [Es](#)
[Fr](#) | [Ru](#) | [Zh](#)

The above files are also available in high-resolution PDF format suitable for professional printing:

<Please select the high-resolution file to download>

Figure 50

3.3.8 Nagoya - Kuala Lumpur Supplementary Protocol on Liability and Redress

By clicking the link to Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress, the user enters a page that provides access to information about the Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress to the Cartagena Protocol on Biosafety. The page provides introductory information which is followed by the section What's new containing the latest news on the Supplementary Protocol and the Notifications section containing the latest notifications.

The left hand menu provides links to the following sections:

- Press Release

- Text of the Nagoya – Kuala Lumpur Supplementary Protocol
- Regional Workshops
- Relevant Decisions
- Relevant Documents
- List of Signatories
- Becoming Party

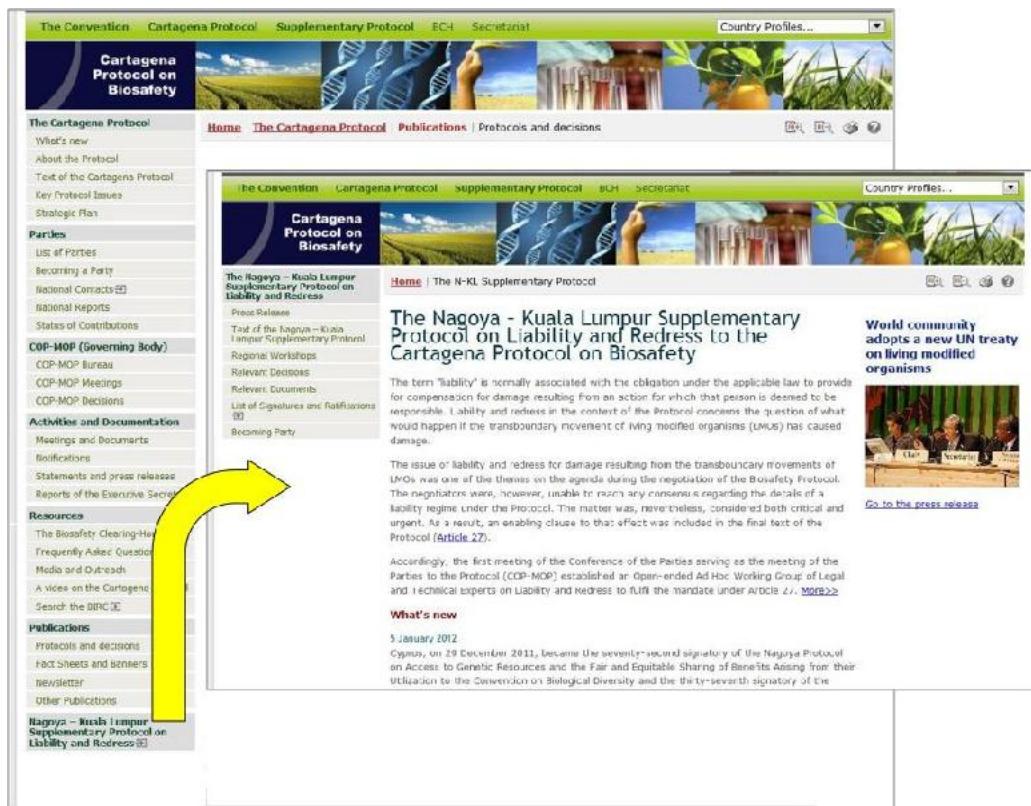


Figure 51

3.4 Finding Information

URL: <http://bch.cbd.int/database/>

The links to categories of information in the databases of the BCH Central Portal are provided in the **Finding Information** drop down menu on the navigation bar.

Figure 52

Each category listed on this page links to a search page that is designed to easily find specific information. From each search page it is also possible to browse all records in any of the categories by using a **Browse all records** button.

Figure 53

The types of data stored in the BCH databases and the instructions for finding information in the BCH are explained in Manual 04.

3.5 Registering Information

URL: <https://bch.cbd.int/member/signin.shtml>

The BCH Management Center provides a web-based mechanism to register, update, delete or correct information in the BCH databases. Information related to national implementation of the Protocol, which is stored in national records, can only be registered by BCH National Focal Points. The following categories of national records can be registered:

- Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety
- National Biosafety Website or Database
- Competent National Authority (Article 19.2)
- Biosafety Law, Regulation, Guidelines & Regional and International Agreements
- Country's Decision or any other Communication
- Risk Assessment Generated by a Regulatory Process
- Biosafety Expert (Decisions BS-I/4 and BS-IV/4)
- Report on the assignment undertaken by the Biosafety Expert

Information for reference records can be submitted by any BCH registered user. These records must be validated by the SCBD before they can become public.

- Contact Details
- Capacity Building Activities, Projects and Opportunities
- Capacity Building Needs Assessment
- Biosafety Organization including Laboratory for detection and identification of LMOs
- Biosafety Information Resource Centre (BIRC)
- BCH News
- Risk assessment generated by an independent or non-regulatory process
- Living Modified Organism (LMO)
- Genetic element
- Organism

The Secretariat reserves the right to review and verify, prior to publication, all reference records submitted by BCH registered users
Detailed instructions on using the Management Centre are provided in Manual 06.

Figure 54

3.6 Resources

URL: <http://bch.cbd.int/resources/>

The **BCH Resources** page of the BCH Central Portal contains sections which are meant either to help the user to interact with the Central Portal or to provide more general biosafety-related information. They are as follows:

1. Common formats;
2. Solutions for National Participation (Hermes and the BCH Ajax Plug-In);
3. BCH Training Site
4. Glossary;
5. Thesaurus;
6. Site Map;
7. Offline copy of the BCH;
8. LMO Quick-links
9. Online Forums and Portals
10. Interoperability Services Documentation; and
11. Mailing List

Figure 55

Figure 56

3.6.1 Resources

3.6.1.1 Common Formats

Common formats are provided to standardize the structure and organization of the information in the BCH databases. Use of these formats improves the efficiency of the BCH Central Portal and ensures easy access to information.

The common formats are the basis of the online entry forms in the Management Centre.

The screenshot displays the 'Common formats' section of the BCH Central Portal. At the top, there's a navigation bar with links to Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles... A sidebar on the left lists resources like Common Formats, Solutions for National Participation, Glossary, Thesaurus, Site Map, Offline copy of the BCH, LMO quick-links, Online forums and portals, Interoperability Services, and Mailing Lists. Below this is a banner for 'Offline Common Formats' available in all 6 official UN languages. The main content area is titled 'Common formats' and contains text about standard forms being made available in MS Word format for download. It provides contact information for submission: E-mail (recommended), Fax, and Postal mail to the Secretariat in Montreal. A link to 'FAQs' is also present. The page is divided into sections: 'Index', 'National records', and 'Reference records'. Under 'Index', there are two bullet points: 'National records common formats' (restricted to BCH-NFP or NAUs) and 'Reference Records common formats' (open to all registered users). Under 'National records', there's a link to the 'Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety'. Under 'Reference records', there are links to 'Contact Details', 'Capacity Building Activities, Projects and Opportunities', 'Capacity-Building Needs Assessment', and 'Biosafety Organization including Laboratory for detection and identification of LMOs'. Each link has a file icon and a language selection dropdown (Ar | En | Es | Fr | Ru | Zh).

Figure 57

The **Common formats** page provides links to MS Word files of the common formats in all six official UN languages for the following categories of information:

1. National records

- Second Regular National Report on the Implementation of the Cartagena Protocol on Biosafety
- National Focal Points
- National Website or Database
- Competent National Authority (Article 19.2)
- Biosafety Law, Regulation, Guidelines, and Regional and International Agreements
- Country's Decision or any other Communication
- Risk Assessment generated by a regulatory process
- Biosafety Expert (Decisions BS-I/4 and BS-IV/4)
- Report on the Assignment undertaken by the Biosafety Expert

2. Reference records

- Contact Details
- Capacity-Building Activities, Projects and Opportunities
- Capacity-Building Needs Assessment
- Biosafety Organization including Laboratory for detection and identification of LMOs
- Biosafety Information Resource Centre (BIRC)
- BCH News
- Risk Assessment generated by Independent or non-regulatory process
- Living Modified Organism (LMO)
- Genetic element
- Organism

3.6.1.2 Solutions for National Participation

The **Solutions for National Participation** links take the user to a page which provides technical information (and links to the manuals) on Hermes and the BCH Ajax Plug-In.

The screenshot shows the Biosafety Clearing-House website interface. At the top, there's a banner with the text 'Biosafety Clearing-House' and 'Convention on Biological Diversity'. Below the banner, there's a navigation bar with links for Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles. On the left, there's a sidebar titled 'Resources' with links to Common Formats, Solutions for National Participation, Glossary, Thesaurus, Site Map, Offline copy of the BCH, LMO quick links, Online forums and portals, Interoperability Services, and Mailing Lists. The main content area is titled 'Solutions for National Participation' and contains sections for 'Sections' (with links to Hermes and BCH Ajax Plug-In), 'Hermes' (describing it as a Content Management System), and a download link for the manual ('English (2.5 MB) | Spanish (3.7 MB)'). It also lists countries using Hermes and provides a link to the top of the page.

Figure 58

Both of these solutions are aimed toward improving the ease of accessing information in the BCH in response to identified needs of users. These solutions were created to assist countries developing their BCH national nodes to be interlinked and interoperable with the Central Portal.

3.6.1.3 Glossary



Figure 59

The **Glossary** links take the user to a page which provides a list of definitions of common terms, acronyms and expressions used throughout the BCH Central Portal.

An alphabetical bar linking to sections in the Glossary is provided at the top of the **Glossary** page. Descriptions of all of the Glossary terms and their use are listed in alphabetical order.

3.6.1.4 Thesaurus

THIS BCH SECTION IS CURRENTLY UNDER COMPLETE REVIEW BY THE SCBD

3.6.1.5 Site Map

A detailed **Site Map** is provided to show how the BCH Central Portal is organized. A bar with the links to the BCH sections is placed at the top of the **Site Map** page. It takes the user to the corresponding section on the page. In these sections the user will find links to each page of the BCH, including the pages of the Management Centre, which are limited to registered users only.

Figure 64

3.6.1.6 Offline copy of the BCH

This page provides access to the latest version of an offline copy of the BCH. The Secretariat prepares the offline copy of the BCH on a quarterly basis on DVD-ROM and ships it to the BCH National Focal Points of countries that have limited internet access. The list of countries receiving offline copies of the BCH is provided at the bottom of the page. The user can download the latest version of the DVD-ROM by following the link to the image file that can either be written to a blank DVD-ROM or virtually mounted and accessed by using a 3rd party application.

Figure 65

3.6.1.7 LMO quick-links

This section of the BCH resources provides access to the LMO quick-links. Through these links, which are small image files that identify an LMO through its unique identifier, trade name and a link to the BCH where information on the LMO is available, users can easily access the BCH page by either scanning the barcode or by typing the URL in a web browser.

From the **LMO quick links** page the user can download the full set of LMO quick-links in Zip and/or PDF format, as well as download a single LMO quick-link image file by using a feature **OR Select one LMO Quick-link for downloading** and selecting unique identifier from the drop-down menu. The user can also watch a short video on the LMO Quick-links, which is also available through the YouTube BCH Channel.

Figure 66

3.6.1.8 Online Forums and Portals

The **Online Forums and Portals** page provides numerous links to forums and portals that can help the BCH user to find further information. This page is organized into several sections:

- The **Ongoing Forums** section provides a list of links to currently active forums. Ongoing Forums can also be accessed through the shortcuts displayed on the right side of the page.
- **Portals** section provides links to several collaborative portals related to biosafety, in which the user can find further information and assistance.
- The **Archived Forums** section provides a list of links to closed forums.
- The **Archived Surveys** section provides access to a list of surveys previously conducted.

Figure 67

3.6.1.9 Interoperability Services

The BCH ***Interoperability Services*** documentation provides technical information about interoperability with the BCH including information about the BCH Web Service. It also provides XML Schemas, documentation about the Web Service Methods, and Quick Starts in VBA, C4, VB.NET, JAVA, PYTHON and PERL.

Figure 68

3.6.1.10 Mailing Lists

The **Mailing Lists** page provides access to the listservs that are available through the BCH Central Portal. Listservs are lists of e-mailing addresses for people who have signed up to receive regular information about a particular topic.

The **BCH Current Awareness Service** sends out regular updates summarizing new information that has been added to the BCH. While it is sent directly to users by e-mail, it is also possible to receive the updates by fax (please contact the Secretariat to enlist your fax number for this service).

The categories of information included in the current awareness summaries, as well as the frequency of their delivery, may be individually customized by each user.

The **BCH Information Technology Specialist Updates** sends out information that is intended to be of use to IT professionals who are involved in maintaining databases or websites that are interoperable with the BCH. It includes updates on changes to the BCH web service.

Biosafety Clearing-House

Convention on Biological Diversity

Home The BCH The Protocol Finding Information Registering Information Resources Help Country Profiles...

Mailing Lists

The following list servers are currently available:

BCH Current Awareness Service

This list serv will send out summaries of new and updated records in the BCH, in categories selected by the user. It is of particular interest to regulators and national focal points. The Secretariat may also send out periodic notifications of interest in each category.

BCH Information Technology Specialist Updates

This list serv will send out information that is intended to be of use to IT professionals who are involved in (or intend to be involved in) maintaining databases or websites that are interoperable with the Central Portal of the BCH. It will include periodic updates to changes in the BCH web service. (coming soon)

Please select one of the following options:

- [I already have a BCH account and want to subscribe to the BCH mailing lists \(or change my current subscription\).](#)
- [I do not yet have a BCH account and would like to sign-up for an account*.](#)

* You will be taken to the BCH mailing list subscription page after registering.

Figure 69

The **Mailing Lists** page also provides links to subscribe to the available services or to manage/update user's subscriptions.

The first link takes the user to the **Sign In to the Biosafety Clearing-House** page. Once signed in, the user may subscribe to a listserv.

The second link opens the **General User Account** page, where users can fill in and submit their request for the BCH account.

Home | Help | General User Account

General User Account

Your e-mail address is the primary manner by which BCH will contact you. It is used, for example, to reply to technical support requests, to send confirmation of an online requests, or to notify you of important updates.

If you wish to learn more about the Privacy Policy of the Biosafety-Clearing House then please [follow this link...](#)

Please provide the information below.

Name:	Title:	First name	Last name	*
Job Title:				
Department:				
Organization:				
Address:				
City:			State/Province:	
Country:	*		Zip/Postal code:	
Phone:	*		Fax:	
Email address:				*
Time Zone:	GMT - Greenwich Mean Time			
Language:	English			
Notes				

Submit request **Cancel request**

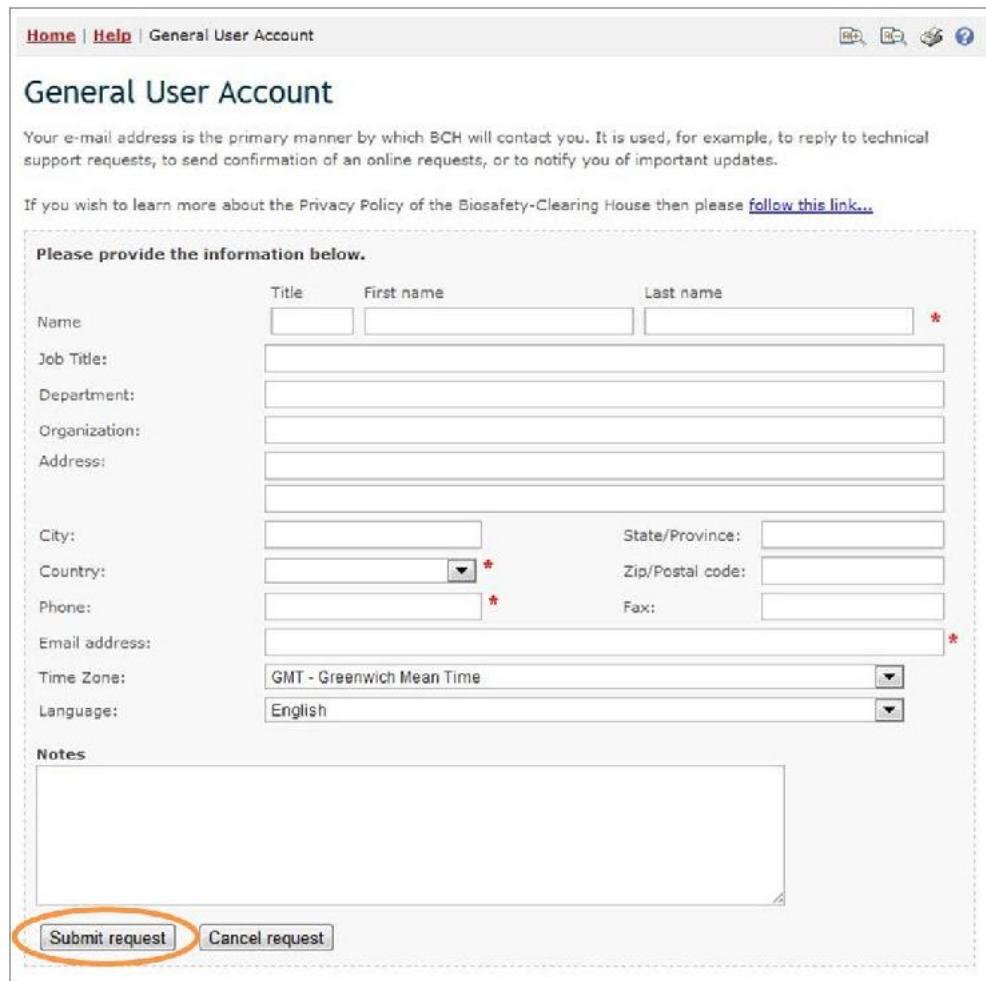


Figure 70

3.6.2 Training Site of the BCH

The **Training Site of the BCH** is designed to help BCH users familiarize themselves with the functioning of the Management Center without affecting the official BCH Central Portal. In order to access the Training Site, users should have a BCH account. Details on using the **Training Site of the BCH** are provided in Manual 06.

The screenshot shows the homepage of the Biosafety Clearing-House Training Site. At the top, there's a banner with the text "Biosafety Clearing-House" and "Convention on Biological Diversity". Below the banner is a navigation bar with links: Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles... A green bar below the navigation bar contains icons for search, refresh, and other functions. The main content area has a heading "Welcome to the Training Site of the Biosafety Clearing-House". It includes a note about the site being implemented to help users familiarize themselves with the BCH's Management Center. There's also a note for users accessing the site for training purposes. A dropdown menu for "Training Space" is open, showing a placeholder "Select a training space". A yellow box with a warning icon says "Please select a training space". Below this, there's a list of instructions for starting training, followed by a note about national records and reference records.

Figure 71

3.7 Help

URL: <http://bch.cbd.int/help/>

Clicking on the **Help** menu in the navigation bar takes the user to the Online Help System of the BCH Central Portal. This help system provides thorough information on the usage of the BCH and has been designed as a context-sensitive help system. This means that the system is able to provide help content related to the BCH pages that the user is currently using. To access context-sensitive help whenever using the BCH, simply click on the blue question mark icon to the top right of each page.



Figure 72

The help system has been developed in all six UN official languages, and the user can switch language as needed using the language bar of the Help System. This help system can also be used to read complete training manuals online.



Figure 73

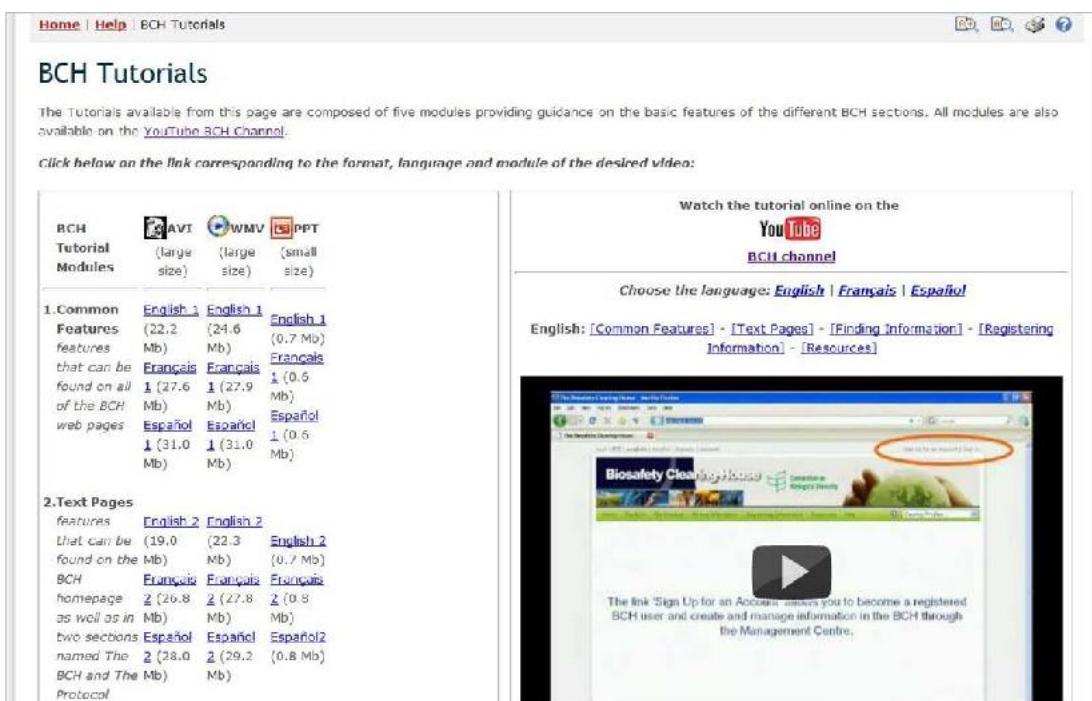
3.7.1 Help

The **Help** menu of the BCH Central Portal provides access to several help items.

- **Help:** this is a link to help contents main page in the **BCH Online Help System**
 - **Help on Help:** this is a link to a help page with information about how to use the BCH Online Help System and which explains its main features.
 - **BCH Central Portal:** this link takes the user to a section in the Help System with comprehensive content about the BCH Central Portal.
 - **Complete BCH Help Manuals:** this link takes the user to a section in the Help System in which all training manuals can be found for downloading and online reading, each of them organized into several web pages.
 - **Training Materials:** this link takes the user to a section in the Help System which provides access to all training materials available for download.
 - **Sign up for an Account:** this link takes the user to the General User Account page, where the user can submit a request for the BCH account.
 - **Forgot your Password** link takes users to a page where they can retrieve forgotten password through their registered e-mail.

3.7.2 BCH Tutorials

This link in the help menu takes the user to the **BCH Tutorials** page, in which several tutorials are available for download in various languages. These tutorials have been designed for providing guidance on the basic features of the different BCH Sections.



The screenshot shows the 'BCH Tutorials' page with the following content:

BCH Tutorial Modules:

	AVI (large size)	WMV (large size)	PPT (small size)
1. Common Features	English 1 (22.2 Mb)	English 1 (24.6 Mb)	English 1 (0.7 Mb)
features that can be found on all of the BCH web pages	Français 1 (27.6 Mb)	Français 1 (27.9 Mb)	Français 1 (0.5 Mb)
	Español 1 (31.0 Mb)	Español 1 (31.0 Mb)	Español 1 (0.6 Mb)

Text Pages:

	English 2	English 2
features that can be found on the BCH homepage as well as in the BCH and The Mb Protocol	English 2 (19.0 Mb)	English 2 (22.3 Mb)
	Français 2 (20.8 Mb)	Français 2 (27.8 Mb)
	Español 2 (28.0 Mb)	Español 2 (29.2 Mb)

Watch the tutorial online on the YouTube BCH channel:

Choose the language: [English](#) | [Français](#) | [Español](#)

English: [Common Features] - [Text Pages] - [Finding Information] - [Registering Information] - [Resources]

The link 'Sign Up for an Account' allows you to become a registered BCH user and create and manage information in the BCH through the Management Centre.

Figure 74

3.7.3 Frequently Asked Questions

Frequently Asked Questions link in the help menu takes the user to the **Frequently Asked Questions (FAQ) on the BCH** page, which displays a collection of commonly asked questions on the BCH along with their answers. The answers provide links to articles in the Protocol and to other information available through the BCH. Users also can download a PDF file with all FAQs by clicking a link in the top right corner of the page.

The screenshot shows the 'Frequently Asked Questions (FAQs) on the BCH' page. At the top, there's a banner for the 'Convention on Biological Diversity' featuring a globe. Below the banner is a navigation bar with links to Home, The BCH, The Protocol, Finding Information, Registering Information, Resources, Help, and Country Profiles. On the left, a sidebar has sections for Help (Help on Help, BCH Central Portal, Complete BCH Help Manuals, Training Materials), BCH Tutorials, Frequently Asked Questions (which is currently selected and highlighted in grey), and Training Site of the BCH. The main content area has a title 'Frequently Asked Questions (FAQs) on the BCH Index'. It contains two sections: 'A general overview of the BCH' with 7 numbered questions and 'Searching information' with 3 numbered questions. To the right, there's a box titled 'Download All FAQs' containing a note from the Secretariat about the purpose of the FAQs. The note states: 'The Secretariat has prepared these questions and answers to assist public understanding of the Biosafety Clearing-House of the Cartagena Protocol on Biosafety. It is not intended to provide legal interpretation of the Protocol. Please refer to the original text of the Protocol for any further information.'

Figure 75