

Getting Started

This booklet provides a brief introduction to the Innovasys Real World sample application.

RealWorld is a concept application built using Innovasys products and demonstrating the use of several Innovasys ActiveX controls and components.

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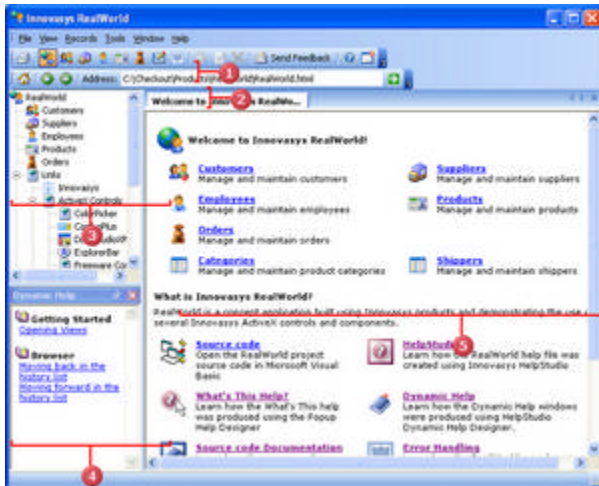
1 Welcome to Innovasys RealWorld

RealWorld is a concept application built using Innovasys products and demonstrating the use of several Innovasys ActiveX controls and components.



2 The RealWorld User Interface

The RealWorld user interface is fairly self explanatory, the basic sections are outlined below:



- 1 **Standard toolbar** Contains common action buttons and shortcuts to RealWorld views
- 2 **Browser toolbar** Contains commands for working with the RealWorld browser
- 3 **Shortcuts** Displays a list of views and Internet shortcuts
- 4 **Dynamic help** Displays context help on the current view
- 5 **Workspace** Displays the current view, it could be a browser page, or a data entry window

3 Opening Views

RealWorld has several core views and a basic browser interface. All core features can be accessed by the Shortcuts window displayed on the left hand side of the RealWorld user interface.

To open, simply click the corresponding node in the shortcuts treeview. If the window is not currently open, or has been closed, it will be opened. If it is already open, then it will be activated.

Clicking a internet shortcut will open/activate the browser window and display the specified page. Only one browser window can be open at any one time.

Displaying a list of open windows

- Open the **Window** menu. A list of the first 10 open windows will be listed.

- or -

1. Open the **Window** menu and click **More Windows**.
2. The dialog displayed will list all open windows, allowing you to easily view and switch between windows

4 Views

4.1 The customers view



The Customers view displays a list of all your customers, and provides access for adding, editing or removing them.

4.2 The employees view



The Employees view displays a list of all your employees, and provides access for adding, editing or removing them.

4.3 The products view



The Products view displays a list of all your products, and provides access for adding, editing or removing them.

4.4 The suppliers view



The Suppliers view displays a list of all your suppliers, and provides access for adding, editing or removing them.

4.5 The orders view



The Orders view displays a list of all your orders, and provides access for adding, editing or removing them.

4.6 Browser

The browser window allows you to view local or remote web pages


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5 Customers


5.1 Adding a customer

1. Display the **customers view** (Section 4.1) and click the **Add**  button.

5.2 Editing a customer

1. Display the **customers view** (Section 4.1) and select a customer from the list
2. Click the **Edit**  button.

5.3 Deleting a customer

1. Display the **customers view** (Section 4.1) and select a customer from the list
2. Click the **Delete**  button.
3. Answer **Yes** to the confirmation prompt to remove the record.




Please note that removing a customer will not remove any related orders or modify other records linked to that customer.

6 Employees


6.1 Adding an employee

1. Display the **employees view** (Section 4.2) and click the **Add**  button.

6.2 Editing an employee

1. Display the **employees view** (Section 4.2) and select an employee from the list
2. Click the **Edit**  button.

6.3 Deleting an employee

1. Display the **employees view** (Section 4.2) and select an employee from the list
2. Click the **Delete**  button.
3. Answer **Yes** to the confirmation prompt to remove the record.



Please note that removing an employee will not remove any related orders or modify other records linked to that employee.


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7 Products


7.1 Adding a product

1. Display the **products view** (Section 4.3) and click the **Add**  button.

7.2 Editing an employee

1. Display the **employees view** (Section 4.2) and select an employee from the list
2. Click the **Edit**  button.

7.3 Deleting a product

1. Display the **products view** (Section 4.3) and select a product from the list
2. Click the **Delete**  button.
3. Answer **Yes** to the confirmation prompt to remove the record.




Please note that removing a product will not remove any related orders or modify other records linked to that customer.

8 Suppliers


8.1 Adding a supplier

1. Display the **suppliers view** (Section 4.4) and click the **Add**  button.

8.2 Editing a supplier

1. Display the **suppliers view** (Section 4.4) and select a supplier from the list
2. Click the **Edit**  button.

8.3 Deleting a supplier

1. Display the **suppliers view** (Section 4.4) and select a supplier from the list
2. Click the **Delete**  button.
3. Answer **Yes** to the confirmation prompt to remove the record.




Please note that removing a supplier will not remove any related orders or modify other records linked to that customer.


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9 Orders


9.1 Adding an order

1. Display the **orders view** (Section 4.5) and click the **Add**  button.

9.2 Editing an order












1. Display the **orders view** (Section 4.5) and select an order from the list
2. Click the **Edit**  button.

9.3 Deleting an order

1. Display the **orders view** (Section 4.5) and select an order from the list
2. Click the **Delete**  button.
3. Answer **Yes** to the confirmation prompt to remove the record.

10 Reference

10.1 CommandBar Reference


-  Displays a preview of the printed output
-  F1 Displays the help file for Innovasys RealWorld
-  Displays the RealWorld default page
-  Displays the previous page in the browser history
-  Displays the next page in the browser history
-  Ctrl+A Adds a new record
-  Ctrl+E Edits the selected record
-  Ctrl+D Removes the selected record
-  Send feedback on RealWorld to Innovasys
-  Ctrl+P Prints the contents of the current window
-  Alt+F4 Quit Innovasys RealWorld

10.2 HotKeys Reference

- F1 Displays the help file for Innovasys RealWorld
- Ctrl+A Adds a new record
- Ctrl+E Edits the selected record
- Ctrl+D Removes the selected record
- Ctrl+P Prints the contents of the current window
- Alt+F4 Quit Innovasys RealWorld

11 Categories


11.1 Adding a new category

1. From the **Tools** menu, click **Categories**
2. Click the **Add**  button to add a category
3. Click **OK** to save your changes

11.2 Editing a category

1. From the **Tools** menu, click **Categories**
2. Select the category you want to edit
3. *Optional.* To rename a category, press **F2** and enter the new name.
4. *Optional.* To change the description of the category, press **Enter** and enter the new value
5. *Optional.* To change the image associated with a category, click **Select Image** and choose a new graphic.
6. Press **OK** to save your changes.

11.3 Deleting a category


1. From the **Tools** menu, click **Categories**
2. Click the **Delete**  button.
3. Answer **Yes** to the confirmation prompt to remove the record.
4. Click **OK** to save your changes



Please note that removing a category will not update any products linked to this category.

12 Shipping


12.1 Adding a new shipper

1. From the **Tools** menu, click **Shipping**
2. Click the **Add**  button to add a shipper
3. Click **OK** to save your changes

12.2 Editing a shipper

1. From the **Tools** menu, click **Shipping**
2. Select the shipper you want to edit
3. *Optional.* To rename a shipper, press **F2** and enter the new name.
4. *Optional.* To change the phone number of the shipper, press **Enter** and enter the new value
5. *Optional.* To change the image associated with a shipper, click **Select Image** and choose a new graphic.
6. Press **OK** to save your changes.

12.3 Deleting a shipper

1. From the **Tools** menu, click **Shipping**
2. Click the **Delete**  button.
3. Answer **Yes** to the confirmation prompt to remove the record.
4. Click **OK** to save your changes



Please note that removing a shipper will not update any orders linked to this shipper.

13 Scribble Pad

13.1 Changing the line color


- Open the drop down color list and select a new color

13.2 Changing the line width

- Adjust the slider from left to right. The further to the right the slider is, the thicker the line will be

14 Browser

14.1 Moving back in the history list

- In the Browser toolbar, click **Back** 

14.2 Moving forward in the history list

- In the Browser toolbar, click **Forward** 