

Seward County Community College is a two-year institution offering 45 programs of study, including Adult Basic Education, certificate programs and Associate of Arts, Science, General Studies and Applied Sciences degrees. Ranked in the top 5% of more than 1,100 accredited community colleges in the U.S. by the Aspen Institute, SCCC serves a student body of 2,500+ students ranging in age from 15 to 85, in a county with the highest foreign-born percentage population in the U.S., and a rural service area of about 50,997 in seven Southwest Kansas counties as well as neighboring counties in southeastern Colorado, the Oklahoma and Texas Panhandles.

### **Responsibilities**

The Director of MLT and Faculty will actively engage a culturally diverse student body in the learning process through the use of effective teaching strategies to ensure quality instruction. The faculty will collect, document, and analyze assessment results in order to achieve course, program, and institutional learning outcomes. The faculty willingly participates in non-instructional activities such as quality academic advising, student recruitment, campus committee participation and professional and community service.

- Provides quality instruction through effective teaching strategies. Instructs 19-credit hours per academic year.
- Provides MLT program leadership in meeting and maintaining accrediting and governing body criteria.
- Provides oversight for selective admission, advising, enrollment, retention, graduation, and placement processes for MLT students.
- Demonstrates a commitment to the SCCC expectations of the Role of a College Student at SCCC.
- Participates in institutional advising, assessment, and accreditation activities.
- Represents the college within the community through participation in various organizations and civic groups.
- Develops and maintains program budget, expenditures and travel requests, maintains and monitors approved grant requirements.

### **Qualifications**

An earned master or doctoral degree. Must hold ASCP-BOC or ASCP BOC generalist certification as a medical laboratory scientist/medical technologist (bachelor's level).

A minimum of three years of community college instruction in Medical Laboratory Science, curriculum development and assessment. Must possess a knowledge of educational methods and administration as well as current NAACLS accreditation procedures and certification procedures. Knowledge of MLT Program Accreditation, Assessment, and Credentialing required.

### **Salary/Benefits**

Competitive salary. Participation in college Flexible Benefits program which includes options for single and family health and dental coverage, optional insurances, and reimbursement accounts. Other benefits include: income protection insurance; matching annuity; SCCC tuition reimbursement for employee and dependents; annual and sick leave allowances and participation in social security (FICA) and state retirement programs (KPERs).

**Salary Range:** Salary commensurate with education and experience.

**Position Status:** Full-time, 11-month position

**Application Deadline:** Open until filled

**Start Date:** ASAP

- Successful applicants will be required to pass a criminal background check prior to employment.
- Separate application required for additional or future openings.

Applications may be emailed to [jobs@sccc.edu](mailto:jobs@sccc.edu), faxed to 620-417-1124 or mailed. Direct inquiries to Human Resources at 620-417-1123.

**How to Apply**

To be considered, all of the following materials must be submitted to the address below:

1. Completed and signed Seward County Community College application. [Seward County Community College application.](#)
2. Cover letter, which states how the candidate specifically meets the qualifications.
3. Job-related resume including contact information for three professional references.
4. Transcripts from all post-secondary institutions (copies are acceptable) and copies of any relevant certifications, if applicable. If employed, it is the responsibility of the candidate to provide official transcripts within 30 days. (Foreign transcripts must be translated and evaluated to determine equivalency to U.S. standards. Any fee for such services is paid by the applicant.)

***If any of the required materials are not submitted with your application packet, your application will be deemed incomplete and will not be forwarded to the committee for screening. Please notify Human Resources if you require any special accommodation(s) in meeting these requirements.***

**Mailing Address:**

Human Resources Office  
Director of Medical Laboratory Technology/Faculty  
Seward County Community College  
PO Box 1137  
Liberal KS 67901-1137

More information about Seward County Community College can be found at [www.sccc.edu](http://www.sccc.edu)

**Selection Process**

The search committee will conduct all minimum qualification appraisals as set forth on the position announcement and job description and reserve the right to limit the number of interviews granted. Meeting the minimum qualifications for a position does not assure the applicant an interview. Applicants selected for an interview will be notified of the time and place of the interview. Interviews are usually conducted on campus by the search committee. Additional interviews and/or teaching demonstrations may be required.

**All qualified applicants are encouraged to apply.**

EOE/Drug Free Campus

**Other information**

- [Clery Act Campus Safety and Security Report](#)
- [FMLA English](#)
- [FMLA Spanish](#)