



# SEWARD COUNTY COMMUNITY COLLEGE

## Major & Summary: Certificate in Computer Support Specialist

Careers in Computer Information Systems exist wherever an organization relies on computer technology. Students who wish to begin their careers in this broadly defined information systems field should pursue a certificate as a Computer Support Specialist at Seward County Community College.

**Career Opportunities** The following are some of the possible careers:

Support Desk  
IT Support  
Network Support  
Security Support

**Degree Options** Students may obtain a Certificate of Completion in the Computer Support Specialist area of study.

**Certification Opportunities** The following are some of the possible certifications you may earn:

Microsoft Word Specialist/Expert	Microsoft Security	CompTIA A+
Microsoft Excel Specialist/Expert	Fundamentals	CompTIA Security +
Microsoft PowerPoint Specialist	Microsoft Network	CompTIA Network +
Microsoft Access Specialist	Fundamentals	CompTIA Server +

**Advising** After contacting the Admissions Office to set up your initial campus visit, you will have the opportunity to meet with a Computer Information Systems advisor. Your advisor will assist you with identifying career opportunities, selecting an individualized course of study, and outlining the specific requirements for successful completion of your educational goals.

**Facilities** At Seward County Community College, you will have access to computer labs with state-of-the-art hardware and software. Students are encouraged both in class and out of class to make use of these computer labs.

**Clubs/Organizations** The Computer Information Systems student organization invites students to join and participate in events such as attendance at various conferences/workshops, competitive events, fundraisers which incorporate the skills of the students such as building computer systems, field trips to various businesses, trips to area universities for transfer options, and the opportunity to network with other Computer Information Systems students.

**Program Contact**

**Ed Hall**  
Instructor & Advisor  
620-417-1356  
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**Deedee Flax**  
Instructor & Advisor  
620-417-1364  
deedee.flax@sccc.edu

# Degree Requirements: Certificate

Academic year 2020-21

**Degree Planning Guide** - Some courses are only available one time per year - indicated below

Semester Plan		Credit Hours			Credit Hours
Fall Semester			Spring Semester		
CS1713	CompTIA A+ Essentials <sup>1</sup>	3	CS1723	CompTIA A+ Practical Applications <sup>2</sup>	3
CS2253	Computer Network I <sup>1</sup>	3	CS2263	Computer Networking II <sup>2</sup>	3
CS1413	Windows Server I <sup>1</sup>	3	CS1423	Windows Server II <sup>2</sup>	3
CS1203	Intro to Concepts and Applications	3	CS1903	Information Security <sup>2</sup>	3
CS1002	Help Desk Fundamentals <sup>1</sup>	2	CS1303	Programming Logic and Design	3

29 Total Credit Hours

Certifications Available	
Fall Semester	Spring Semester
Word Specialist/Expert	Security Fundamentals
Excel Specialist/Expert	Network Fundamentals
PowerPoint Specialist	*A+
Access Specialist	*Security +
Security Fundamentals	*Network +
Network Fundamentals	*Server +
*A+	

Offered at SCCC for free

\*Have additional costs and can be taken at OPSU or GCCC

<sup>1</sup> Only offered in Fall

<sup>2</sup> Only offered in Spring



# Computer Information Systems

SEWARD COUNTY COMMUNITY COLLEGE

Careers in Computer Information Systems exist wherever an organization relies on computer technology to keep their business effective and efficient in reaching goals. Students who wish to begin their careers in this broadly defined information systems field should pursue a degree in Computer Information Systems at Seward County Community College. There are two main areas of emphasis that a student can choose: general computer information or computer support specialist. Each of these areas of study is tailored to meet the needs of the student.

## Career Opportunities

The Computer Information Systems program at Seward County Community College is aware of the latest trends and growth in the computer industry and maintains curriculum offerings that offer students the best technology training possible.

## Degree Options

Students may obtain an Associate of Science degree in Computer Information Systems, or a Certificate of Completion in Computer Support Specialist. You should visit with your advisor to see which degree option best meets your needs.

## Advising

After contacting the Admissions Office to set up your initial campus visit, you will have the opportunity to meet with a Computer Information Systems advisor. Your advisor will assist you with identifying career opportunities, selecting an individualized course of study, and outlining the specific requirements for successful completion of your educational goals.

## Facilities

At Seward County Community College, you will have access to computer labs with state-of-the-art hardware and software. Students are encouraged both in class and out of class to make use of these computer labs.

## Clubs/Organizations

The Computer Information Systems student organization invites students to join and participate in events such as attendance at various conferences/workshops, competitive events, fundraisers which incorporate the skills of the students such as building computer systems, field trips to various businesses, trips to area universities for transfer options, and the opportunity to network with other Computer Information Systems students.

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# Degree Requirements

SEWARD COUNTY COMMUNITY COLLEGE

## Type of Award: Associate in Science

Semester Plan			Credit Hours 60
<u>First Semester (15 hours)</u>			
English Comp I	3	_____	
CIS Core Course	3	_____	
.....	3	_____	
.....	3	_____	
.....	1	_____	
1 <sup>st</sup> Year Seminar	1	_____	
Concepts of Health/Wellness	1	_____	
<u>Second Semester (15 hours)</u>			
English Comp II	3	_____	
College Algebra	3	_____	
Humanities Elective*	3	_____	
CIS Core Course	3	_____	
.....	3	_____	
<u>Third Semester (15 hours)</u>			
Science Course w/ Lab	5	_____	
Public Speaking	3	_____	
Soc/Beh Science Elective	3	_____	
(rec. Macroeconomics)			
CIS Core Course	3	_____	
.....	3	_____	
<u>Fourth Semester (15 hours)</u>			
Humanities Elective*	3	_____	
Soc/Beh Science Elective	3	_____	
CIS Core Course	3	_____	
.....	3	_____	
.....	3	_____	
* Studio/performances courses are excluded.			
<b>Total Degree Requirements</b>			<b>60</b>

## Type of Award: Certificate of Completion

Semester Plan			Credit Hours 29
<u>First Semester (14 hours)</u>			
CompTIA A+ Essentials	3	_____	
Networking I	3	_____	
Windows Server I	3	_____	
Intro to Computer Concepts/Apps	3	_____	
Computer Help Desk	2	_____	
<u>Second Semester (15 hours)</u>			
CompTIA A+ Practical	3	_____	
Networking II	3	_____	
Windows Server II	3	_____	
Introduction to Security	3	_____	
Programming Logic and Design	3	_____	
<b>Total Degree Requirements</b>			<b>29</b>

### CIS Core Courses

Digital Image Editing	Advertising	Internship
Advanced Digital Image Editing	Introduction to Marketing	CompTIA A+ Essentials
Digital Photography for Graphic	Personal Finance	CompTIA A+ Practical
Web Page Design I/II	Business Math	CompTIA Network+ I/II
Digital Video Edit I/II	Python I	CompTIA Security+
Computer Help Desk	Programming Logic/Des.	Programming Fundamentals

#### POLICY OF NODISCRIMINATION

Applicants for admission and employment, students, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with Seward County Community College/Area Technical School are hereby notified that this institution does not discriminate on the basis of race, religion, color, national origin, gender age, or disability in admission or access to, or treatment or employment in, its programs and activities. Any person having inquiries concerning Seward County Community College/Area Technical School's compliance with the regulations implementing Title VI, Title IX, or Section 504 is directed to contact Mr. Dennis M. Sander, PO Box 1137, 1801 N Kansas, Liberal, Kansas, 620.624.1951

Mr. Sander has been designated by Seward County Community College/Area Technical School to coordinate the institution's effort to comply with the regulations implementing Title VI, Title IX, and Section 504. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the institution's compliance with the regulations implements Title VI, Title IX, or Section 504.