

Seward County Community College is a two-year institution offering 45 programs of study, including Adult Basic Education, certificate programs and Associate of Arts, Science, General Studies and Applied Sciences degrees. Ranked in the top 5% of more than 1,100 accredited community colleges in the U.S. by the Aspen Institute, SCCC serves a student body of 2,500+ students ranging in age from 15 to 85, in a county with the highest foreign-born percentage population in the U.S., and a rural service area of about 50,997 in seven Southwest Kansas counties as well as neighboring counties in southeastern Colorado, the Oklahoma and Texas Panhandles.

## **Responsibilities**

The Faculty member will actively engage a culturally diverse student body in the learning process through the use of effective teachings strategies to ensure quality instruction. The faculty will collect, document and analyze assessment techniques in order to achieve course, program and institutional learning outcomes. The faculty willingly participates in a non-instructional activities to include but not limited to quality academic advising, student recruitment, campus committee participation and professional and community service.

- Provide quality instruction through effective teaching strategies.
- Participate in institutional assessment and accreditation activities.
- Demonstrate a commitment to the college expectations of the role of a college student at Seward County Community College.

## **Qualifications**

A Master's degree in the discipline or Master's Degree in another field but with a minimum of 18 completed graduate credits hours on specific teaching discipline. Two years to five years of similar or related experience. Both online instruction and in person adjuncts needed.

**Salary Range:** Salary commensurate with education and experience.

**Position Status:** Adjunct faculty

**Application Deadline:** Open Until Filled

**Start Date:** 05/30/2023

- *We regret that the College is unable to sponsor employment Visas or consider individuals on time-limited Visa status.*
- Successful applicant will be required to pass a criminal background check prior to employment.
- Separate application required for additional or future openings.

Applications may be emailed to [jobs@sccc.edu](mailto:jobs@sccc.edu), faxed to 620-417-1124 or mailed. Direct inquiries to Human Resources at 620-417-1121.

## **How to Apply**

To be considered, all of the following materials must be submitted to the address below:

1. Completed and signed [Seward County Community College application](#).
2. Cover letter
3. Job-related resume including contact information for three professional references.
4. Transcripts from post-secondary education (copies are acceptable)

**\*\*If employed, official transcripts will be required within 30 days. (Foreign transcripts must be translated and evaluated to determine equivalency to U.S. standards).**

***If any of the required materials are not submitted with your application packet, your application will be deemed incomplete and will not be forwarded to the committee for screening. Please notify Human Resources if you require any special accommodation(s) in meeting these requirements.***

**Mailing Address:**

Human Resources Office  
Seward County Community College  
PO Box 1137  
Liberal KS 67901-1137

More information about Seward County Community College can be found at [www.sccc.edu](http://www.sccc.edu).

**Selection Process**

The search committee will conduct all minimum qualification appraisals as set forth on the position announcement and job description and reserve the right to limit the number of interviews granted. Meeting the minimum qualifications for a position does not assure the applicant an interview. Applicants selected for an interview will be notified of the time and place of the interview. Interviews are usually conducted on campus by the search committee. Additional interviews and/or teaching demonstrations may be required.

**All qualified applicants are encouraged to apply.**

**Other information**

- [Clery Act Campus Safety and Security Report](#)
- [FMLA English](#)
- [FMLA Spanish](#)