Seward County Community College is a two-year institution offering 45 programs of study, including Adult Basic Education, certificate programs and Associate of Arts, Science, General Studies, and Applied Sciences degrees. Ranked in the top 5% of more than 1,100 accredited community colleges in the U.S. by the Aspen Institute, SCCC serves a student body of 2,500+ students ranging in age from 15 to 85, in a county with the highest foreign-born percentage population in the U.S., and a rural service area of about 50,997 in seven Southwest Kansas counties as well as neighboring counties in southeastern Colorado, the Oklahoma and Texas Panhandles.

Responsibilities
The role of the Department of Safety and Security is to provide campus services which enhance and support the Seward County Community College's Mission Statement. Officers will constantly protect, support and promote our college, its students, faculty, staff, and visitors towards an atmosphere that is safe, peaceful and ideally crime free.

Qualifications
A high school education or GED. Associate's degree preferred. One to two years of security and/or public safety experience preferred but will train the right person.

Salary/Benefits
Competitive salary. Participation in college Flexible Benefits program which includes options for single and family health and dental coverage, optional insurances, and reimbursement accounts. Other benefits include: income protection insurance; matching annuity; SCCC tuition reimbursement for employee and dependents; annual and sick leave allowances and participation in social security (FICA) and state retirement programs (KPERS).

Salary Range: Salary commensurate with education and experience.
Position Status: Full-time
Deadline: Open until filled
Start Date: ASAP

- Successful applicant will be required to pass a criminal background check prior to employment.
- Separate application required for additional or future openings.

Applications may be emailed to jobs@sccc.edu, faxed to 620-417-1124 or mailed. Direct inquiries to Human Resources at 620-417-1123.

How to Apply
To be considered, all of the following materials must be submitted to the address below:

1. Completed and signed Seward County Community College application. Seward County Community College application.
2. Cover letter
3. Resume with three professional references.
4. Transcripts or certificates (copies are acceptable).

    If employed, it is the responsibility of the candidate to provide official transcripts within 30 days. (Foreign transcripts must be translated and evaluated to determine equivalency to U.S. standards. Any fee for such services is paid by the applicant.)

If any of the required materials are not submitted with your application packet, your application will be deemed incomplete and will not be forwarded to the committee for screening. Please notify Human Resources if you require any special accommodation(s) in meeting these requirements.

Mailing Address:
Human Resources Office
Safety and Security Officer
Seward County Community College
PO Box 1137
Liberal KS 67901-1137

More information about Seward County Community College can be found at www.sccc.edu

Selection Process
The search committee will conduct all minimum qualification appraisals as set forth on the position announcement and job description and reserve the right to limit the number of interviews granted. Meeting the minimum qualifications for a position does not assure the applicant an interview. Applicants selected for an interview will be notified of the time and place of the interview. Interviews are usually conducted on campus by the search committee. Additional interviews and/or teaching demonstrations may be required.

All qualified applicants are encouraged to apply.

Equal Opportunity Employer/ Drug Free Campus

Other information

- Clery Act Campus Safety and Security Report
- FMLA English
- FMLA Spanish