



Department	Computer Science	Supervising Professor	Steven Engels
Course Code	CSC258H1F	Est. Enrolment / TA	0
Course Title	Computer Organizatn	Expected Enrolment	0
Tutorial Category	Classroom TA	<input type="checkbox"/> Requires Training for Scaling Learning Activities to Size of Tutorial	
	<input checked="" type="radio"/> Optional <input type="radio"/> Mandatory		

Allocation of Hours Worksheet									
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# of Units	Type of Unit e.g. assignments, tutorials, meetings, etc.	Time/Task minutes	Total Time hours	Revised As neccessary, e.g. following a mid-course review
1	Meeting with Supervisor	120	2.0	
1	Prep Time for Tutorial/Lab	600	10.0	
1	Tutorial/Lab	2400	40.0	
1	Final Exam Grading	480	8.0	
Total		3600	60.0	

Training

☐ Attending Health and Safety training session

☐ Meeting with supervisor

☐ Adapting Teaching Techniques (ATT) (scaling learning activities)

Indicate Tutorial Category (1 primary activity)

☐ Discussion-based Tutorial

☒ Skill Development Tutorial

☐ Review and Q&A Session

☐ Laboratory/Practical

Allocation of Hours Summary

Duties	Initial	Revised if necessary
Training	0.0	
Additional Training (if required)	0.0	
Preparation	12.0	
Contact Time	40.0	
Marking/Grading	8.0	
Other Duties	0.0	
Total	60.0	

Steven Engels

imported by TA coord. for Steven Engels

October 2, 2018

Prepared by (Supervisor)

SIGNATURE

Date

Karen Reid

KR

October 2, 2018

Approved by (Chair/Designated Authority)

SIGNATURE

Date

Chee Loong Soon

CLS

October 2, 2018

Accepted by (Teaching Assistant)

SIGNATURE

Date

MID COURSE REVIEW CHANGES (if any)

Date

Prepared by (Supervisor)

Prepared by (Supervisor)

Prepared by (Supervisor)