



Columbia College Chicago
HLC/NCA Self-Study

Who Does What?

President

The President has final responsibility and authority for the self-study. The President appointed the Self-Study Coordinator and will authorize the self-study report submitted to the HLC/NCA and host the site visit.

Self-Study Coordinator

The Self-Study Coordinator manages the conduct of the self-study and preparations for the site visit. The Coordinator writes the self-study report and supervises the self-study staff.

Self-Study staff

The self-study staff provides administrative and research support to the Self-Study Coordinator, the Self-Study Committee, and the criterion task forces. The self-study staff also creates and maintains a self-study web site and produces self-study progress reports for the college community.

Self-Study Committee

The Self-Study Committee guides and coordinates the evaluation of the college's performance on the Higher Learning Commission of the North Central Association of Schools and Colleges (HLC/NCA). The committee organizes the criterion task forces; develops study templates and themes; plans student, faculty and staff participation in the self-study; and participates in the preparation of the self-study report.

Criterion task forces

The criterion task forces evaluate the college's performance on the Criteria for Accreditation and prepare a report of their findings. There is a task force for each of the five Criteria for Accreditation. The task forces evaluate the college's performance by analyzing patterns of evidence in college documents and other sources such as student, faculty and staff forums or interviews. The criterion task forces are sub-committees of the Self-Study Committee.

Students, faculty and staff

Students, faculty and staff contribute to the self-study by participating in various surveys, blogs, forums, or town hall meetings. Students, faculty and staff also participate in program reviews, assessment initiatives and other research initiatives that are primary sources for the work of the Criterion task forces.