

Gary

CITS3200 PROFESSIONAL COMPUTING

MEETING # 3

Time: 16:00pm

Date: 29/07/2024

Venue: UWA

Tasks	Sub-tasks
Reports	<ul style="list-style-type: none">• William van den Wall Bake:<ul style="list-style-type: none">o Minutes from Meeting 2
Discussions/ Clarifications	<ul style="list-style-type: none">• Over Teams introduction to client (meet and greet e.t.c.)
To Do	<ul style="list-style-type: none">• Discuss Project requirements and focus<ul style="list-style-type: none">o Get general idea of goals<ul style="list-style-type: none">▪ Outline or priorities (i.e: which part (of two presented) of project most important)• Project Outline – hash out in team and visually.
Next Meeting	<ul style="list-style-type: none">• Set Time Date and Venue