CITS3007 – Gary (Team 3200_38)

Minutes of Meeting 1 held 23/07/2024

Present:
- Ciaran David Petrus Engelbrecht <23169641@student.uwa.edu.au>
- William Sydney Lodge <22980141@student.uwa.edu.au>
- William Forrest Stewart van den Wall Bake <23086983@student.uwa.edu.au>
- Shashwat Abrol <23482415@student.uwa.edu.au>
- Connor James Fernie <23443143@student.uwa.edu.au>

Absent:
- Oliver John Dean <21307131@student.uwa.edu.au>

Opened: 6:38pm

Item 1.1: Initial General Admin.

Team Name decided - Gary

- Discussion on voting style of team decided to be democratic focused

- Timeliness Decided for meetings before to open without:
- 15 minutes in person
- 10 Minutes Online

William van den Wall Bake (Schmilly) elected unanimously as minute taker

6:45pm:

Item 1.2: Preference of Projects

Shortlisted to below based on discussions during meeting

1. Global Mobility and Climate Vulnerabilities – highlighted personal connection will has
2. GluKlose – Mobile Risk Prediction Tool for Diabeteci Ketoacids
3. Looking after Balardong Country
4. Automated weekly planner
5. Document Matching
6. UWAttend
7. Mental Labour
8. Social Media Management Platform for Traders
9. Misinformation App
10. Fitness Assessment Reporting Tool

Shortlisted to 10 and all posted top 5 in group chat – *7:00pm*

Based on rankings resulted in following:
1. Global Mobility and Climate Vulnerabilities: 20 points
2. Automated weekly planner: 12 points
3. Fitness Assessment Reporting Tool: 9 points
4. Document Matching: 7 points

5. GluKlose – Mobile Risk Prediction Tool for Diabeteci Ketoacids: 6 points
6. Looking after Balardong Country: 5 points
7. Social Media Management Platform for Traders: 5 points
8. Mental Labor: 5 points
9. Misinformation App: 3 points
10. UWAttend: 3 points

Pointed out that needed 20 preferences, so need another 10 – *7:07pm*

Innovation Manager suggested – Connor
Placing People int homes: National Sim – Shashwat
Spirit Telescope Stat Dashboard – Ciaran
Crowd Source Image labelling – Ciaran
Bone Fragment Counting – William Lodge
Map Meshtastic or Lora Devices – Shashwat
I need to get to the Doctor; when will the bus get here? – William Lodge
Laboratory testing database – Shashwat
Training and support for HDR students at time of need – Shashwat
 Research tool on researcher's productivity – Connor

Final order drafted, turned into motion

Item 1.3
Motion: Order of Prefrences
> Team Gary actions to submit the below be the submitted order of preferences for projects:
> 1. Global Mobility and Climate Vulnerabilities
> 2. Automated weekly planner
> 3. Fitness Assessment Reporting Tool
> 4. Document Matching
> 5. GluKlose – Mobile Risk Prediction Tool for Diabeteci Ketoacids
> 6. Looking after Balardong Country
> 7. Social Media Management Platform for Traders
> 8. Mental Labor
> 9. Misinformation App
> 10. UWAtten
> 11. Innovation Manager suggested
> 12. Placing People int homes: National Sim
> 13. Spirit Telescope Stat Dashboard
> 14. Crowd Source Image labelling
> 15. Bone Fragment Counting
> 16. Map Meshtastic or Lora Devices
> 17. I need to get to the Doctor; when will the bus get here?
> 18. Laboratory testing database
> 19. Training and support for HDR students at time of need
> 20. Research tool on researcher's productivity

> Moved: William van den Wall Bake   Seconded: Connor Fernie
Unanimously passed – 7:15pm

Item 1.4
Motion: Project Manager Position
      Gary elects William van den Wall Bake (schmilly) as Project Manager initially; can be later changed
      Moved: Shashwat   Seconded: Ciaran
Unanimously passed – 7:17pm

Item 1.5 - Next Meeting:
      Time: Before Next Lecture Tomorrow (12:00)
      Venue: UWA
      To be audio recorded to allow those not in attendance to review
      Apologies:
      - William Lodge can't do in person until Thursday next week 1/07/2024 (out of country)
      - Ciaran Engelbrecht
      Reports:
      - None Needed Yet
Moved: William van den Wall Bake   Seconded: William Lodge
Unanimously passed – 7:19pm

Closed: 7:24pm

Action needed:

William van den Wall Bake:
- Submit Project Preferences before 5pm Thursday
- Prepare Minutes for Meeting 1 to submit before Friday
- Prepare Agenda for Meeting 2 tomorrow
- Send notification of Meeting 2 on relevant channels