

# Client Meeting 4 Minutes

**Date: 21/08/2024**

**Venue: Teams (Online)**

Attendance:

- William Forrest Stewart van den Wall Bake <23086983@student.uwa.edu.au>
- Shashwat Abrol <23482415@student.uwa.edu.au>
- Connor James Fernie <23443143@student.uwa.edu.au>
- William Sydney Lodge <22980141@student.uwa.edu.au>

Apologies:

- Oliver John Dean <21307131@student.uwa.edu.au>
- Ciaran David Petrus Engelbrecht <23169641@student.uwa.edu.au>

**Meeting Opened: 9:00am**

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**Outline:**

- General progress update
- Clarify whether client wants unreadable header flagged or to flag for user intervention

**Discussions:**

- General checking in with each other
- William Bake discussed current progress including automatic table detection and challenges being faced with automatic detection
- Chris raised question of whether we can reasonably correct errors with user intervention
- Chris raised question about OCR extraction technique and William Bake clarified our approach
- Connor raised clarification question about unreadable header flags, William Bake clarified -> unreadable header images for language translation challenges
- Chris clarified requirements for unreadable header flags, not worth our time to try and OCR other languages
- William Bake raised discussion about sprint 1 deliverables, general discussions about sprint documentation followed, client happy with documents produced
- Shashwat discussed his progress with UI/Table Build development progress

- Connor further discussed progress and current approach with OCR method. General discussions followed with William Bake, Connor and client about approach
- William Bake, Connor and client discussed optimisation and time requirements for user process
- ***Client user story:*** flagged requirement for “**rule for what can be accepted and what can’t be accepted**” documents that can and cannot be accepted.
- Client also discussed user process further – several users at any moment

**Meeting Closed: 9:29am**

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