

ADDIE SCHMITZ

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SUMMARY

Valued for creativity and attention to detail throughout agile development cycle. Collaborates with developers, QA, and business analysts to produce quality, customer-driven applications and support to state and industry customers. Strong foundation of full-stack development principles with industry and company-specific business knowledge. Quick understanding and application of new tools and technologies.

TECHNICAL SKILLS

HTML5, CSS3, Bootstrap, JavaScript, jQuery, Node.js, MySQL, Sequelize, Handlebars, REST, Firebase, Express, MongoDB, GitHub, GitLab, Heroku, Visual Studio Code, Postman, Mocha, Chai, Travis, ESLint, JIRA, Subversion, Confluence

EDUCATION

University of Kansas, Overland Park, MO

Full-Stack Web Development Bootcamp

Graduation: May 2019

Truman State University, Kirksville, MO

Bachelor of Science in Justice Systems, Minor in Political Science

Graduation: May 2017

EXPERIENCE

National Insurance Producer Registry, Kansas City, MO

2017-Current

State Support Analyst

- Elicit requirements for new legislation and requested changes of supported products
- Research and test reported defects and data discrepancies
- Assist in manual-testing using Postman and creation of test transactions through front-end applications
- Participate in and facilitate agile ceremonies, serve as back-up Scrum Master
- Establish and maintain professional relationships with state regulators and internal stakeholders
- Provide second tier support for customer service issues

National Association of Insurance Commissioners, Kansas City, MO

2017

Human Resources Administrative Intern

- Maintained upmost confidentiality handling sensitive personnel materials and information
- Conducted background checks for company-wide job candidates
- Executed various audits of HR function to determine efficacy and accuracy of records

Fishel Pools, Springfield, MO

2017

Administrative Assistant

- Identified operational short-comings and oversaw resolution through implementation of new systems and policies to ensure smooth operation of office
- Ensured compliance with current safety regulations of company by updating manuals and policies
- Billed and tracked accounts receivable
- Served as company's lead customer service representative, oversaw retail store and supervised retail associate