

Saran Chotsuwan

January 30, 2024

Mr. Francis Begin
Chef Information Officer Branch
Natural Resources Canada
Fredericton, NB
E3B 5H8

Re: IT Technician

Dear Mr. Francis:

I am writing to express my keen interest in the IT Technician position in Fredericton, as advertised. With a strong passion for technology and a commitment to providing excellent IT support, I am confident in my ability to contribute effectively to your help desk department.

My technical skills include troubleshooting, hardware, and software installation, and providing IT support on various platforms such as Windows 10, iPhone/ Android, and M365. Additionally, my experience with inventory management ensures a systematic approach to maintaining accurate records of IT assets. I believe in the power of effective teamwork to address challenges and deliver quality service. The chance to learn and grow as an IT technician under your guidance is an exciting prospect, and I am eager to contribute to the success of your team.

Thank you for your consideration. I look forward to discussing my qualifications with you during an interview.

Yours truly,

Saran

Attached: Resume
Transcript