



## SUMMARY

Dental assistant with 8 years of assisting experience, and two years front office. Interested in contributing my skills to benefit your team. Looking for full time. I take pride in my Organization and time management skills.

## CONTACT

PHONE:  
425-599-9307

EMAIL:  
Noele.shepard@yahoo.com

## REFERENCE'S

Baha: Hiring manager (Crown hill dental)  
206-778-5603

Leanna: Front office (Alem Family Dental)  
425-569-0556

Andrew: manager (Implant and Family Dentistry)  
425-737-6713

## HOBBIES

Aerial yoga  
Meditation  
Reading  
Cooking

# NOELE SHEPARD

Dental assistant

## EDUCATION

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### Dimond High school

2010-2013  
High school diploma

### Charter College

2013-2014  
Registered dental assistant

## WORK EXPERIENCE

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### Emergency Dental Care USA (DA/Assistant manager)

March 2020- Present  
While maintaining back office duties, I gained experience with Advertising, insurance, and billing.

### Crown Hill Dental (lead DA)

May 2019- March 2020  
As a lead assistant my responsibilities included training other assistants, ordering supplies, and assisting for all CEREC crowns and RCT's.

### Alem Family Dental (Solo DA)

June 2016 to May 2019  
Gained a lot of experience working with kids, Crown preps, using RDI, and making temp crowns.

### Implant and Family Dentistry (DA/ Front office)

May 2014- June 2016  
Gained experience with OS including wisdom teeth extractions, Implants, and Sinus lifts.

## SKILLS

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Medical Scheduling	2 Years
Dental assisting	8 years
Infection control	8 years
Dental X-rays	8 years