

Janelle Cabanit

Honolulu, HI 96819

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SUMMARY

Dynamic and detail-oriented professional with experience, excelling in customer service and teamwork. Proven ability to manage time effectively while maintaining high standards of cleanliness and organization. Skilled in inventory management and training new staff, ensuring efficient operations in fast-paced environments. Looking to transition into a new field where these transferable skills can be effectively utilized.

SKILLS

- Time management
- Teamwork and collaboration
- Attention to detail
- Speedy and efficient
- Adaptable and flexible
- Multitasking and organization

EXPERIENCE

Dental Assistant - 02/2024 to 03/2024 (Honolulu, HI)

- Scheduled appointments and managed patient records efficiently using dental software systems
- Conducted preliminary assessments, including gathering medical histories and vital signs for patients
- Cleaned and sanitized dental tools and equipment, straightened treatment rooms, and restocked supplies to prep for the next patient and maintain health and safety practices.

Barista Shift lead - 03/2024 to Current (Sharetea - Honolulu, HI)

- Prepared quality beverages according to standardized recipes and customer preferences.
- Maintained cleanliness and organization of workstations and dining areas.
- Provided exceptional customer service, addressing inquiries and resolving concerns promptly.
- Collaborated with team members to optimize workflow during peak hours.
- Assisted in training new staff on beverage preparation techniques and customer service standards.
- Monitored inventory levels, restocking supplies as needed to prevent shortages.
- Maintained regular and consistent attendance and punctuality.

- Controlled line and crowd with quick, efficient service.
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EDUCATION

- **Governor Wallace Rider Farrington High School** **GPA: 3.7**
HIGH SCHOOL DIPLOMA
2019 - May 2023
 - **Kapi‘olani Community College**
Fall 2023 - Liberal Arts (Attended one semester)
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CERTIFICATION

- **Hawai‘i State Food Handlers Card** - September 10, 2025 (valid for 3 years)
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REFERENCES

Akamai Dental Care Center
Joanne T. Le, DDS
615 Piikoi Street, Suite 1404A
(808) 591-2115