

Sarah Schwartz

Arranger | Includer | Harmony | Input | Restorative

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2883 Aspen Lake Dr. NE
Blaine MN 55449

Education

Wheaton College, IL – B.S., Computer Science with a minor in Mathematics

August 2021 – December 2024

GPA: 3.38

Work Experience

Health Track Sports Wellness – Front Desk Attendant

October 2023 – Present

- Greeting and engaging with Gym members, creating a welcoming and friendly environment, and maintaining schedules.
- Responsible for side tasks and creating spreadsheets to automate processes.
- Mediating between members and department heads.

University of Minnesota – Group Leader

June – August (2022 – 2024)

- Leading a group of kids (ages 6 – 11) through games and activities.
- Collaborated with fellow Group Leaders to create a fun, inclusive, and safe environment.
- Adapted to challenges with problem-solving and quick decision-making.

Freelance Word Press Site Manager – Christian Cross Ministries

February 2024 – Present

- Manage and update website content regularly, ensuring all information is accurate, timely, and aligned with ministry goals.
- Collaborating with the ministry to work on projects and writing for their daily email chain.

Wheaton College – Computer Science Lab Assistant

September 2024 – December 2024

- Assisting students with projects, and clarifying programming concepts in Wheaton's Computer Science Lab.
- Regularly reviewing course material to stay updated with course material and CS trends.

Projects

Android App

- Developed a simple Android app enabling users to log in, post, and message others.

Database/Website

- Designed a database mimicking trucking company operations.
- Including an interactable interface allowing data to be updated, analyzed, and deleted.

Portfolio

- <https://schwar78.github.io/>

Skills

Hard Skills

- Java, Python, SQL (MAMP), LaTeX (Overleaf), Google Sheets (App Scripts), Microsoft Word, and Excel.

Soft Skills

- Collaborative, creative thinking, problem-solving, organization, and conflict resolution